

# Section 1: 10-K (FORM 10-K)

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**UNITED STATES  
SECURITIES AND EXCHANGE COMMISSION  
Washington, D.C. 20549**

**FORM 10-K**

ANNUAL REPORT PURSUANT TO SECTION 13 OR 15(d) OF THE SECURITIES EXCHANGE ACT OF 1934

For the fiscal year ended December 31, 2019

or

TRANSITION REPORT PURSUANT TO SECTION 13 OR 15(d) OF THE SECURITIES EXCHANGE ACT OF 1934

For the transition period from \_\_\_\_\_ to \_\_\_\_\_  
Commission file number 0-23976



(Exact name of registrant as specified in its charter)

Virginia  
(State or other jurisdiction of  
incorporation or organization)

54-1232965  
(I.R.S. Employer  
Identification No.)

112 West King Street, Strasburg, Virginia  
(Address of principal executive offices)

22657  
(Zip Code)

Registrant's telephone number, including area code: (540) 465-9121

Securities registered pursuant to Section 12(b) of the Act:

<u>Title of each class</u>	<u>Trading symbol(s)</u>	<u>Name of each exchange on which registered</u>
Common stock, par value \$1.25 per share	FXNC	The Nasdaq Stock Market LLC

Securities registered pursuant to Section 12(g) of the Act: None

Indicate by check mark if the registrant is a well-known seasoned issuer, as defined in Rule 405 of the Securities Act. Yes  No

Indicate by check mark if the registrant is not required to file reports pursuant to Section 13 or Section 15(d) of the Act. Yes  No

Indicate by check mark whether the registrant (1) has filed all reports required to be filed by Section 13 or 15(d) of the Securities Exchange Act of 1934 during the preceding 12 months (or for such shorter period that the registrant was required to file such reports), and (2) has been subject to such filing requirements for the past 90 days. Yes  No

Indicate by check mark whether the registrant has submitted electronically every Interactive Data File required to be submitted pursuant to Rule 405 of Regulation S-T (§232.405 of this Chapter) during the preceding 12 months (or for such shorter period that the registrant was required to submit such files). Yes  No

Indicate by check mark whether the registrant is a large accelerated filer, an accelerated filer, a non-accelerated filer, a smaller reporting company, or an emerging growth company. See the definitions of "large accelerated filer," "accelerated filer," "smaller reporting company," and "emerging growth company" in Rule 12b-2 of the Exchange Act.

Large accelerated filer	<input type="checkbox"/>	Accelerated filer	<input checked="" type="checkbox"/>
Non-accelerated filer	<input type="checkbox"/>	Smaller reporting company	<input checked="" type="checkbox"/>
		Emerging growth company	<input type="checkbox"/>

If an emerging growth company, indicate by check mark if the registrant has elected not to use the extended transition period for complying with any new or revised financial accounting standards provided pursuant to Section 13(a) of the Exchange Act.

Indicate by check mark whether the registrant is a shell company (as defined in Rule 12b-2 of the Act). Yes  No

The aggregate market value of the voting and non-voting common equity held by non-affiliates computed by reference to the closing sales price on June 30, 2019 was \$90,189,348.

The number of outstanding shares of common stock as of March 12, 2020 was 4,974,925.

**DOCUMENTS INCORPORATED BY REFERENCE**  
Proxy Statement for the 2020 Annual Meeting of Shareholders – Part III

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## Part I

### Cautionary Statement Regarding Forward-Looking Statements

First National Corporation (the Company) makes forward-looking statements in this Form 10-K that are subject to risks and uncertainties. These forward-looking statements include statements regarding profitability, liquidity, adequacy of capital, allowance for loan losses, interest rate sensitivity, market risk, growth strategy, and financial and other goals. The words “believes,” “expects,” “may,” “will,” “should,” “projects,” “contemplates,” “anticipates,” “forecasts,” “intends,” or other similar words or terms are intended to identify forward-looking statements. These forward-looking statements are subject to significant uncertainties because they are based upon or are affected by factors including:

- general business conditions, as well as conditions within the financial markets;
- general economic conditions, including unemployment levels and slowdowns in economic growth;
- the Company’s branch and market expansions, technology initiatives and other strategic initiatives;
- the impact of competition from banks and non-banks, including financial technology companies (Fintech);
- the composition of the loan and deposit portfolio, including the types of accounts and customers, may change, which could impact the amount of net interest income and noninterest income in future periods, including revenue from service charges on deposits;
- limited availability of financing or inability to raise capital;
- reliance on third parties for key services;
- the Company’s credit standards and its on-going credit assessment processes might not protect it from significant credit losses;
- the quality of the loan portfolio and the value of the collateral securing those loans;
- demand for loan products;
- deposit flows;
- the level of net charge-offs on loans and the adequacy of the allowance for loan losses;
- the concentration in loans secured by real estate may adversely affect earnings due to changes in the real estate markets;
- the value of securities held in the Company’s investment portfolio;
- legislative or regulatory changes or actions, including the effects of changes in tax laws;
- accounting principles, policies and guidelines and elections made by the Company thereunder;
- cyber threats, attacks or events;
- the ability to maintain adequate liquidity by retaining deposit customers and secondary funding sources, especially if the Company’s reputation would become damaged;
- monetary and fiscal policies of the U.S. Government, including policies of the U.S. Department of the Treasury and the Federal Reserve Board, and the effect of those policies on interest rates and business in our markets;
- changes in interest rates could have a negative impact on the Company’s net interest income and an unfavorable impact on the Company’s customers’ ability to repay loans; and
- other factors identified in Item 1A, “Risk Factors”, below.

Because of these and other uncertainties, actual future results may be materially different from the results indicated by these forward-looking statements. In addition, past results of operations do not necessarily indicate future results.

**Item 1. Business**

**General**

First National Corporation (the Company) is a bank holding company incorporated under Virginia law on September 7, 1983. The Company owns all of the stock of its primary operating subsidiary, First Bank (the Bank), which is a commercial bank chartered under Virginia law. The Company's subsidiaries are:

- First Bank (the Bank). The Bank owns:
- First Bank Financial Services, Inc.
- Shen-Valley Land Holdings, LLC
- First National (VA) Statutory Trust II (Trust II)
- First National (VA) Statutory Trust III (Trust III and, together with Trust II, the Trusts)

First Bank Financial Services, Inc. invests in entities that provide title insurance and investment services. Shen-Valley Land Holdings, LLC was formed to hold other real estate owned and future office sites. The Trusts were formed for the purpose of issuing redeemable capital securities, commonly known as trust preferred securities, and are not included in the Company's consolidated financial statements in accordance with authoritative accounting guidance because management has determined that the Trusts qualify as variable interest entities.

The Bank first opened for business on July 1, 1907 under the name The Peoples National Bank of Strasburg. On January 10, 1928, the Bank changed its name to The First National Bank of Strasburg. On April 12, 1994, the Bank received approval from the Federal Reserve Bank of Richmond and the Virginia State Corporation Commission's Bureau of Financial Institutions to convert to a state chartered bank with membership in the Federal Reserve System. On June 1, 1994, the Bank consummated such conversion and changed its name to First Bank.

**Access to Filings**

The Company's internet address is [www.fbvirginia.com](http://www.fbvirginia.com). The Company's Annual Reports on Form 10-K, Quarterly Reports on Form 10-Q and Current Reports on Form 8-K, and amendments to those reports, as filed with or furnished to the Securities and Exchange Commission (the SEC), are available free of charge at [www.fbvirginia.com](http://www.fbvirginia.com) as soon as reasonably practicable after being filed with or furnished to the SEC. A copy of any of the Company's filings will be sent, without charge, to any shareholder upon written request to: M. Shane Bell, Chief Financial Officer, at 112 West King Street, Strasburg, Virginia 22657. The information on the Company's website is not a part of, and is not incorporated into, this Annual Report on Form 10-K.

**Products and Services**

The Bank offers loan, deposit, and wealth management products and services. Loan products and services include consumer loans, residential mortgages, home equity loans, and commercial loans. Deposit products and services include checking accounts, treasury management solutions, savings accounts, money market accounts, certificates of deposit, and individual retirement accounts. Wealth management services include estate planning, investment management of assets, trustee under an agreement, trustee under a will, individual retirement accounts, and estate settlement. Customers include small and medium-sized businesses, individuals, estates, local governmental entities, and non-profit organizations. The Bank's office locations are well-positioned in attractive markets along the Interstate 81, Interstate 66, and Interstate 64 corridors in the Shenandoah Valley, central regions of Virginia, and the city of Richmond. Within this market area, there are diverse types of industry including medical and professional services, manufacturing, retail, warehousing, Federal government, hospitality, and higher education.

The Bank's products and services are delivered through 14 bank branch offices located throughout the Shenandoah Valley and central regions of Virginia, a loan production office, and a customer service center in a retirement village. The branch offices are comprised of 13 full service retail banking offices and one drive-thru express banking office. For the location and general character of each of these offices, see Item 2 of this Form 10-K. Many of the Bank's services are also delivered through the Bank's mobile banking platform, its website, [www.fbvirginia.com](http://www.fbvirginia.com), and a network of ATMs located throughout its market area.

## **Competition**

The financial services industry remains highly competitive and is constantly evolving. The Company experiences strong competition in all aspects of its business. In its market areas, the Company competes with large national and regional financial institutions, credit unions, other community banks, as well as consumer finance companies, mortgage companies, marketplace lenders and other financial technology firms, mutual funds and life insurance companies. Competition for deposits and loans is affected by various factors including interest rates offered, the number and location of branches and types of products offered, and the reputation of the institution. Credit unions have been allowed to increasingly expand their membership definitions and, because they enjoy a favorable tax status, may be able to offer more attractive loan and deposit pricing.

The Company believes its competitive advantages include long-term customer relationships, local management and directors, a commitment to excellent customer service, dedicated and loyal employees, and the support of and involvement in the communities that the Company serves. The Company focuses on providing products and services to individuals, small to medium-sized businesses, non-profit organizations, and local governmental entities within its communities. The Company's primary operating subsidiary, First Bank, generally has a strong deposit share of the markets it serves. According to Federal Deposit Insurance Corporation (FDIC) deposit data as of June 30, 2019, the Bank was ranked fourth overall in its market area with 9.76% of the total deposit market.

No material part of the business of the Company is dependent upon a single or a few customers, and the loss of any single customer would not have a materially adverse effect upon the business of the Company.

## **Employees**

At December 31, 2019, the Bank employed a total of 154 full-time equivalent employees. The Company considers relations with its employees to be excellent.

## **SUPERVISION AND REGULATION**

Bank holding companies and banks are extensively and increasingly regulated under both federal and state laws. The following description briefly addresses certain historic and current provisions of federal and state laws and regulations, proposed regulations, and the potential impacts on the Company and the Bank. To the extent statutory or regulatory provisions or proposals are described in this report, the description is qualified in its entirety by reference to the particular statutory or regulatory provisions or proposals.

## **The Company**

*General.* As a bank holding company registered under the Bank Holding Company Act of 1956 (the BHCA), the Company is subject to supervision, regulation, and examination by the Board of Governors of the Federal Reserve System (the Federal Reserve). The Company is also registered under the bank holding company laws of Virginia and is subject to supervision, regulation, and examination by the Virginia State Corporation Commission (the SCC).

*Permitted Activities.* A bank holding company is limited to managing or controlling banks, furnishing services to or performing services for its subsidiaries, and engaging in other activities that the Federal Reserve determines by regulation or order to be so closely related to banking or managing or controlling banks as to be a proper incident thereto. In determining whether a particular activity is permissible, the Federal Reserve must consider whether the performance of such an activity reasonably can be expected to produce benefits to the public that outweigh possible adverse effects. Possible benefits include greater convenience, increased competition, and gains in efficiency. Possible adverse effects include undue concentration of resources, decreased or unfair competition, conflicts of interest, and unsound banking practices. Despite prior approval, the Federal Reserve may order a bank holding company or its subsidiaries to terminate any activity or to terminate ownership or control of any subsidiary when the Federal Reserve has reasonable cause to believe that a serious risk to the financial safety, soundness or stability of any bank subsidiary of that bank holding company may result from such an activity.

*Banking Acquisitions; Changes in Control.* The BHCA requires, among other things, the prior approval of the Federal Reserve in any case where a bank holding company proposes to (i) acquire direct or indirect ownership or control of more than 5% of the outstanding voting stock of any bank or bank holding company (unless it already owns a majority of such voting shares), (ii) acquire all or substantially all of the assets of another bank or bank holding company, or (iii) merge or consolidate with any other bank holding company. In determining whether to approve a proposed bank acquisition, the Federal Reserve will consider, among other factors, the effect of the acquisition on competition, the public benefits expected to be received from the acquisition, the projected capital ratios and levels on a post-acquisition basis, and the acquiring institution's performance under the Community Reinvestment Act of 1977 (the CRA).

Subject to certain exceptions, the BHCA and the Change in Bank Control Act, together with the applicable regulations, require Federal Reserve approval (or, depending on the circumstances, no notice of disapproval) prior to any person or company's acquiring "control" of a bank or bank holding company. A conclusive presumption of control exists if an individual or company acquires the power, directly or indirectly, to direct the management or policies of an insured depository institution or to vote 25% or more of any class of voting securities of any insured depository institution. A rebuttable presumption of control exists if a person or company acquires 10% or more but less than 25% of any class of voting securities of an insured depository institution and either the institution has registered securities under Section 12 of the Securities Exchange Act of 1934 (the Exchange Act) or no other person will own a greater percentage of that class of voting securities immediately after the acquisition. The Company's common stock is registered under Section 12 of the Exchange Act.

*Source of Strength.* Federal Reserve policy has historically required bank holding companies to act as a source of financial and managerial strength to their subsidiary banks. The Dodd-Frank Wall Street Reform and Consumer Protection Act (the Dodd-Frank Act) codified this policy as a statutory requirement. The federal bank regulatory agencies must still issue regulations to implement the source of strength provisions of the Dodd-Frank Act. Under this requirement, the Company is expected to commit resources to support the Bank, including at times when the Company may not be in a financial position to provide such resources. Any capital loans by a bank holding company to any of its subsidiary banks are subordinate in right of payment to depositors and to certain other indebtedness of such subsidiary banks. In the event of a bank holding company's bankruptcy, any commitment by the bank holding company to a federal bank regulatory agency to maintain the capital of a subsidiary bank will be assumed by the bankruptcy trustee and entitled to priority of payment.

*Safety and Soundness.* There are a number of obligations and restrictions imposed on bank holding companies and their subsidiary banks by law and regulatory policy that are designed to minimize potential loss to the depositors of such depository institutions and the FDIC insurance fund in the event of a depository institution default. For example, under the Federal Deposit Insurance Company Improvement Act of 1991, to avoid receivership of an insured depository institution subsidiary, a bank holding company is required to guarantee the compliance of any subsidiary bank that may become "undercapitalized" with the terms of any capital restoration plan filed by such subsidiary with its appropriate federal bank regulatory agency up to the lesser of (i) an amount equal to 5% of the institution's total assets at the time the institution became undercapitalized, or (ii) the amount that is necessary (or would have been necessary) to bring the institution into compliance with all applicable capital standards as of the time the institution fails to comply with such capital restoration plan.

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Under the Federal Deposit Insurance Act (the FDIA), the federal bank regulatory agencies have adopted guidelines prescribing safety and soundness standards. These guidelines establish general standards relating to internal controls and information systems, internal audit systems, loan documentation, credit underwriting, interest rate exposure, asset growth and compensation, fees and benefits. In general, the guidelines require, among other things, appropriate systems and practices to identify and manage the risk and exposures specified in the guidelines.

*Capital Requirements.* Pursuant to the Small Bank Holding Company and Savings and Loan Holding Company Policy Statement, qualifying bank holding companies with total consolidated assets of less than \$3 billion, such as the Company, are not subject to consolidated regulatory capital requirements. Certain capital requirements applicable to the Bank are described below under “The Bank-Capital Requirements”. Subject to its capital requirements and certain other restrictions, the Company is able to borrow money to make a capital contribution to the Bank, and such loans may be repaid from dividends paid by the Bank to the Company.

*Limits on Dividends and Other Payments.* The Company is a legal entity, separate and distinct from its subsidiaries. A significant portion of the revenues of the Company result from dividends paid to it by the Bank. There are various legal limitations applicable to the payment of dividends by the Bank to the Company and to the payment of dividends by the Company to its shareholders. The Bank is subject to various statutory restrictions on its ability to pay dividends to the Company. Under the current supervisory practices of the Bank’s regulatory agencies, prior approval from those agencies is required if cash dividends declared in any given year exceed net income for that year, plus retained net profits of the two preceding years. The payment of dividends by the Bank or the Company may be limited by other factors, such as requirements to maintain capital above regulatory guidelines. Bank regulatory agencies have the authority to prohibit the Bank or the Company from engaging in an unsafe or unsound practice in conducting their business. The payment of dividends, depending on the financial condition of the Bank, or the Company, could be deemed to constitute such an unsafe or unsound practice. In addition, under the current supervisory practices of the Federal Reserve, the Company should inform and consult with its regulators reasonably in advance of declaring or paying a dividend that exceeds earnings for the period (e.g., quarter) for which the dividend is being paid or that could result in a material adverse change to the Company's capital structure.

The Company’s subordinated debt is senior in right of payment compared to its common stock and all current and future junior subordinated debt obligations. Following the occurrence of any event of default on its subordinated debt, the Company may not make any payments on its junior subordinated debt; declare or pay any dividends on its common stock; redeem or otherwise acquire any of its common stock; or make any other distributions with respect to its common stock or set aside any monies or properties for such purposes. The Company is current in its interest payments on subordinated debt.

The Company's ability to pay dividends on common stock is also limited by contractual restrictions under its junior subordinated debt. Interest must be paid on the junior subordinated debt before dividends may be paid to common shareholders. The Company is current in its interest payments on junior subordinated debt; however, it has the right to defer distributions on its junior subordinated debt, during which time no dividends may be paid on its common stock. If the Company does not have sufficient earnings in the future and begins to defer distributions on the junior subordinated debt, it will be unable to pay dividends on its common stock until it becomes current on those distributions.

### **The Bank**

*General.* The Bank is supervised and regularly examined by the Federal Reserve and the SCC. The various laws and regulations administered by the regulatory agencies affect corporate practices, such as the payment of dividends, incurrence of debt, and acquisition of financial institutions and other companies; they also affect business practices, such as the payment of interest on deposits, the charging of interest on loans, types of business conducted, and location of offices. Certain of these law and regulations are referenced above under “The Company.”

*Capital Requirements.* The Federal Reserve and the other federal banking agencies have issued risk-based and leverage capital guidelines applicable to U. S. banking organizations. In addition, those regulatory agencies may from time to time require that a banking organization maintain capital above the minimum levels because of its financial condition or actual or anticipated growth.

Effective January 1, 2015, the Bank became subject to new capital rules adopted by federal bank regulators implementing the Basel III regulatory capital reforms adopted by the Basel Committee on Banking Supervision (the Basel Committee), and certain changes required by the Dodd-Frank Act.

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The minimum capital level requirements applicable to the Bank under the final rules are as follows: a new common equity Tier 1 capital ratio of 4.5%; a Tier 1 capital ratio of 6%; a total capital ratio of 8%; and a Tier 1 leverage ratio of 4% for all institutions. The final rules also established a “capital conservation buffer” above the new regulatory minimum capital requirements. The capital conservation buffer was phased-in over four years and, as fully implemented effective January 1, 2019, requires a buffer of 2.5% of risk-weighted assets. This results in the following minimum capital ratios beginning in 2019: a common equity Tier 1 capital ratio of 7.0%, a Tier 1 capital ratio of 8.5%, and a total capital ratio of 10.5%. Under the final rules, institutions are subject to limitations on paying dividends, engaging in share repurchases, and paying discretionary bonuses if its capital level falls below the buffer amount. These limitations establish a maximum percentage of eligible retained income that could be utilized for such actions. Management believes, as of December 31, 2019 and December 31, 2018, that the Bank met all capital adequacy requirements to which it is subject, including the capital conservation buffer.

The following table shows the Bank’s regulatory capital ratios at December 31, 2019:

	<u>First Bank</u>
Total capital to risk-weighted assets	14.84%
Tier 1 capital to risk-weighted assets	13.99%
Common equity Tier 1 capital to risk-weighted assets	13.99%
Tier 1 capital to average assets	10.13%
Capital conservation buffer ratio(1)	6.84%

(1) Calculated by subtracting the regulatory minimum capital ratio requirements from the Bank’s actual ratio for Common equity Tier 1, Tier 1, and Total risk based capital. The lowest of the three measures represents the Bank’s capital conservation buffer ratio.

The final rules also contain revisions to the prompt corrective action framework, which is designed to place restrictions on insured depository institutions if their capital levels begin to show signs of weakness. Under the prompt corrective action requirements, which are designed to complement the capital conservation buffer, insured depository institutions are currently required to meet the following capital level requirements in order to qualify as “well capitalized:” a common equity Tier 1 capital ratio of 6.5%; a Tier 1 capital ratio of 8%; a total capital ratio of 10%; and a Tier 1 leverage ratio of 5%.

In December 2017, the Basel Committee published standards that it described as the finalization of the Basel III post-crisis regulatory reforms (the standards are commonly referred to as “Basel IV”). Among other things, these standards revise the Basel Committee’s standardized approach for credit risk (including by recalibrating risk weights and introducing new capital requirements for certain “unconditionally cancellable commitments,” such as unused credit card lines of credit) and provide a new standardized approach for operational risk capital. Under the proposed framework, these standards will generally be effective on January 1, 2022, with an aggregate output floor phasing-in through January 1, 2027. Under the current capital rules, operational risk capital requirements and a capital floor apply only to advanced approaches institutions, and not to the Company. The impact of Basel IV on the Company and the Bank will depend on the manner in which it is implemented by the federal bank regulatory agencies.

On September 17, 2019 the FDIC finalized a rule that introduces an optional simplified measure of capital adequacy for qualifying community banking organizations (i.e., the community bank leverage ratio (CBLR) framework), as required by the Economic Growth, Regulatory Relief and Consumer Protection Act (the Economic Growth Act). The CBLR framework is designed to reduce burden by removing the requirements for calculating and reporting risk-based capital ratios for qualifying community banking organizations that opt into the framework.

In order to qualify for the CBLR framework, a community banking organization must have a tier 1 leverage ratio greater than 9%, less than \$10 billion in total consolidated assets, and limited amounts of off-balance sheet exposures and trading assets and liabilities. A qualifying community banking organization that opts into the CBLR framework and meets all requirements under the framework will be considered to have met the “well-capitalized” ratio requirements under the prompt corrective action regulations and will not be required to report or calculate risk-based capital. The Company plans to assess whether to opt into the CBLR framework on a quarterly basis.

*Deposit Insurance.* Substantially all of the deposits of the Bank are insured up to applicable limits by the Deposit Insurance Fund (the DIF) of the FDIC and are subject to deposit insurance assessments to maintain the DIF. On April 1, 2011, the deposit insurance assessment base changed from total deposits to average total assets minus average tangible equity, pursuant to a rule issued by the FDIC as required by the Dodd-Frank Act.

The FDIA, as amended by the Federal Deposit Insurance Reform Act and the Dodd-Frank Act, requires the FDIC to set a ratio of deposit insurance reserves to estimated insured deposits of at least 1.35%.

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On April 26, 2016, the FDIC adopted a final rule to amend how small banks are assessed deposit insurance. The final rule, which was effective the quarter after the DIF reached 1.15%, revised the calculation of deposit insurance assessments for insured institutions with less than \$10 billion in assets that have been FDIC insured for at least five years (established small banks). The rule updated the data and revised the methodology that the FDIC uses to determine risk-based assessments to better capture the risk that an established small bank poses to the DIF and to ensure that institutions that take on greater risks have higher assessments. The rule eliminated the previous risk categories in favor of an assessment schedule based on examination ratings and financial modeling. The DIF reached 1.15% effective as of June 30, 2016, lowering the assessment rates to between 3 to 30 basis points for established small banks, subject to a decrease for issuance of long-term unsecured debt, including senior unsecured debt and subordinated debt and an increase for holdings of long-term unsecured or subordinated debt issued by other insured banks. Due to the Bank's examination ratings and financial ratios, the Bank experienced lower deposit insurance assessment rates as a result of the changes put into effect on July 1, 2016. The reserve ratio reached 1.35% during the third quarter of 2018.

In addition, all FDIC insured institutions are required to pay assessments to the FDIC at an annual rate of approximately one basis point of insured deposits to fund interest payments on bonds issued by the Financing Corporation, an agency of the federal government established to recapitalize the predecessor to the Savings Association Insurance Fund. These assessments were required until the Financing Corporation bonds matured in 2019.

*Transactions with Affiliates.* Pursuant to Sections 23A and 23B of the Federal Reserve Act and Regulation W, the authority of the Bank to engage in transactions with related parties or "affiliates" or to make loans to insiders is limited. Loan transactions with an affiliate generally must be collateralized and certain transactions between the Bank and its affiliates, including the sale of assets, the payment of money or the provision of services, must be on terms and conditions that are substantially the same, or at least as favorable to the Bank, as those prevailing for comparable nonaffiliated transactions. In addition, the Bank generally may not purchase securities issued or underwritten by affiliates.

Loans to executive officers, directors or to any person who directly or indirectly, or acting through or in concert with one or more persons, owns, controls or has the power to vote more than 10% of any class of voting securities of a bank (a "10% Shareholder"), are subject to Sections 22(g) and 22(h) of the Federal Reserve Act and their corresponding regulations (Regulation O) and Section 13(k) of the Exchange Act relating to the prohibition on personal loans to executives (which exempts financial institutions in compliance with the insider lending restrictions of Section 22(h) of the Federal Reserve Act). Among other things, these loans must be made on terms substantially the same as those prevailing on transactions made to unaffiliated individuals and certain extensions of credit to those persons must first be approved in advance by a disinterested majority of the entire board of directors. Section 22(h) of the Federal Reserve Act prohibits loans to any of those individuals where the aggregate amount exceeds an amount equal to 15% of an institution's unimpaired capital and surplus plus an additional 10% of unimpaired capital and surplus in the case of loans that are fully secured by readily marketable collateral, or when the aggregate amount on all of the extensions of credit outstanding to all of these persons would exceed the Bank's unimpaired capital and unimpaired surplus. Section 22(g) of the Federal Reserve Act identifies limited circumstances in which the Bank is permitted to extend credit to executive officers.

*Prompt Corrective Action.* Immediately upon becoming "undercapitalized," a depository institution becomes subject to the provisions of Section 38 of the FDIA, which: (i) restrict payment of capital distributions and management fees; (ii) require that the appropriate federal banking agency monitor the condition of the institution and its efforts to restore its capital; (iii) require submission of a capital restoration plan; (iv) restrict the growth of the institution's assets; and (v) require prior approval of certain expansion proposals. The appropriate federal banking agency for an undercapitalized institution also may take any number of discretionary supervisory actions if the agency determines that any of these actions is necessary to resolve the problems of the institution at the least possible long-term cost to the DIF, subject in certain cases to specified procedures. These discretionary supervisory actions include: (i) requiring the institution to raise additional capital; (ii) restricting transactions with affiliates; (iii) requiring divestiture of the institution or the sale of the institution to a willing purchaser; and (iv) any other supervisory action that the agency deems appropriate. These and additional mandatory and permissive supervisory actions may be taken with respect to significantly undercapitalized and critically undercapitalized institutions. The Bank met the definition of "well capitalized" as of December 31, 2019.

*Community Reinvestment Act.* The Bank is subject to the requirements of the CRA. The CRA imposes on financial institutions an affirmative and ongoing obligation to meet the credit needs of the local communities, including low and moderate income neighborhoods. If the Bank receives a rating from the Federal Reserve of less than satisfactory under the CRA, restrictions on operating activities could be imposed.

*Privacy Legislation.* Several recent regulations issued by federal banking agencies also provide new protections against the transfer and use of customer information by financial institutions. A financial institution must provide to its customers information regarding its policies and procedures with respect to the handling of customers' personal information. Each institution must conduct an internal risk assessment of its ability to protect customer information. These privacy provisions generally prohibit a financial institution from providing a customer's personal financial information to unaffiliated parties without prior notice and approval from the customer.

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*USA Patriot Act of 2001.* In October 2001, the USA Patriot Act of 2001 (the Patriot Act) was enacted in response to the September 11, 2001 terrorist attacks. The Patriot Act was intended to strengthen U. S. law enforcement and the intelligence communities' abilities to work cohesively to combat terrorism. The continuing impact on financial institutions of the Patriot Act and related regulations and policies is significant and wide ranging. The Patriot Act contains sweeping anti-money laundering and financial transparency laws, and imposes various regulations, including standards for verifying customer identification at account opening, and rules to promote cooperation among financial institutions, regulators and law enforcement entities to identify persons who may be involved in terrorism or money laundering.

*Consumer Laws and Regulations.* The Bank is also subject to certain consumer laws and regulations issued thereunder that are designed to protect consumers in transactions with banks. These laws include the Truth in Lending Act, the Truth in Savings Act, the Electronic Funds Transfer Act, the Expedited Funds Availability Act, the Equal Credit Opportunity Act, Real Estate Settlement Procedures Act, Home Mortgage Disclosure Act, the Fair Credit Reporting Act, the Fair Housing Act and the Dodd-Frank Act, among others. The laws and related regulations mandate certain disclosure requirements and regulate the manner in which financial institutions transact business with customers. The Bank must comply with the applicable provisions of these consumer protection laws and regulations as part of its ongoing customer relations.

*Incentive Compensation.* In June 2010, the federal banking agencies issued comprehensive final guidance on incentive compensation policies intended to ensure that the incentive compensation policies of financial institutions do not undermine the safety and soundness of such institutions by encouraging excessive risk-taking. The *Interagency Guidance on Sound Incentive Compensation Policies*, which covers all employees that have the ability to materially affect the risk profile of a financial institution, either individually or as part of a group, is based upon the key principles that a financial institution's incentive compensation arrangements should (i) provide incentives that do not encourage risk-taking beyond the institution's ability to effectively identify and manage risks, (ii) be compatible with effective internal controls and risk management, and (iii) be supported by good corporate governance, including active and effective oversight by the financial institution's board of directors.

The Federal Reserve will review, as part of the regular, risk-focused examination process, the incentive compensation arrangements of financial institutions, such as the Company, that are not "large, complex banking organizations." These reviews will be tailored to each financial institution based on the scope and complexity of the institution's activities and the prevalence of incentive compensation arrangements. The findings of the supervisory initiatives will be included in reports of examination. Deficiencies will be incorporated into the institution's supervisory ratings, which can affect the institution's ability to make acquisitions and take other actions. Enforcement actions may be taken against a financial institution if its incentive compensation arrangements, or related risk-management control or governance processes, pose a risk to the institution's safety and soundness and the financial institution is not taking prompt and effective measures to correct the deficiencies. At December 31, 2019, the Company had not been made aware of any instances of non-compliance with the guidance.

### **Effect of Governmental Monetary Policies**

The Company's operations are affected not only by general economic conditions but also by the policies of various regulatory authorities. In particular, the Federal Reserve regulates money and credit conditions and interest rates to influence general economic conditions. These policies have a significant impact on overall growth and distribution of loans, investments and deposits; they affect interest rates charged on loans or paid for time and savings deposits. Federal Reserve monetary policies have had a significant effect on the operating results of commercial banks, including the Company, in the past and are expected to do so in the future.

### **Future Legislation and Regulation**

Congress may enact legislation from time to time that affects the regulation of the financial services industry, and state legislatures may enact legislation from time to time affecting the regulation of financial institutions chartered by or operating in those states. Federal and state regulatory agencies also periodically propose and adopt changes to their regulations or change the manner in which existing regulations are applied. The substance or impact of pending or future legislation or regulation, or the application thereof, cannot be predicted, although enactment of any proposed legislation could impact the regulatory structure under which the Company and the Bank operate and may significantly increase costs, impede the efficiency of internal business processes, require an increase in regulatory capital, require modifications to business strategy, and limit the ability to pursue business opportunities in an efficient manner. A change in statutes, regulations or regulatory policies applicable to the Company or the Bank are difficult to predict, and could have a material, adverse effect on the business, financial condition and results of operations of the Company and the Bank.

## **Item 1A. Risk Factors**

An investment in the Company's securities involves risks. In addition to the other information set forth in this report, investors in the Company's securities should carefully consider the factors discussed below. These factors could materially and adversely affect the Company's business, financial condition, liquidity, results of operations and capital position, and could cause the Company's actual results to differ materially from its historical results or the results contemplated by the forward-looking statements contained in this report, in which case the trading price of the Company's securities could decline.

### **Risks Related To The Company's Business**

#### **Dependence on uncontrollable economic conditions could have a material adverse impact on our financial condition and results of operations.**

Like all financial institutions, we are subject to the effects of any economic downturn. Our business is concentrated in the northern Shenandoah Valley and the central regions of Virginia. As a result, our financial condition and results of operations may be affected by changes in the economies of these regions. Adverse changes in economic conditions in our market areas would likely impair the ability to collect loans, increase problem assets and foreclosures, decrease demand for banking products and services, deteriorate the value of collateral for loans, and could otherwise have a material adverse effect on our financial condition and results of operations. As a result, a deterioration in economic conditions may have a negative effect on our financial conditions and results of operations.

#### **The inability of the Company to successfully manage its growth or implement its growth strategy may adversely affect the Company's results of operations and financial conditions.**

The Company may not be able to successfully implement its growth strategy if it is unable to expand market share in existing locations, identify attractive markets, locations, or opportunities to expand in the future. In addition, the ability to manage growth successfully depends on whether the Company can maintain adequate capital levels, maintain cost controls, effectively manage asset quality, and successfully integrate any expanded business divisions or acquired businesses into the organization.

As the Company continues to implement its growth strategy by opening new branches or acquiring branches or banks, it expects to incur increased personnel, occupancy, and other operating expenses. In the case of new branches, the Company must absorb those higher expenses while it begins to generate new deposits. In the case of acquired branches, the Company must absorb higher expenses while it begins deploying the newly assumed deposit liabilities. With either new branches opened or branches acquired, there would be a time lag involved in deploying new deposits into attractively priced loans and other higher yielding earning assets. Thus, the Company's plans to expand could depress earnings in the short run, even if it efficiently executes a branching strategy leading to long-term financial benefits.

#### **Difficulties in combining the operations of new or acquired bank branches or entities with the Company's own operations may prevent the Company from achieving the expected benefits from acquisitions.**

The Company may not be able to achieve fully the strategic objectives and operating efficiencies expected in opening a new branch or through an acquisition. Inherent uncertainties exist in integrating the operations of a new or acquired entity or acquired branches. In addition, the markets and industries in which the Company and its potential new branch locations or acquisition targets operate may be highly competitive. The Company may lose customers or the customers of acquired entities as a result of an acquisition; the Company may lose key personnel, either from the acquired entity or from itself; and the Company may not be able to control the incremental increase in noninterest expense arising from a new branch location or acquisition in a manner that improves its overall operating efficiencies. These factors could contribute to the Company's not achieving the expected benefits from its new branch locations or acquisitions within desired time frames, if at all. Future business acquisitions could be material to the Company and it may issue additional shares of common stock to support those acquisitions, which would dilute current shareholders' ownership interests. Acquisitions could also require the Company to use substantial cash or other liquid assets or to incur debt; the Company could therefore become more susceptible to economic downturns and competitive pressures.

#### **Strong competition in our primary market area may limit asset growth and profitability.**

We encounter strong competition from other financial institutions in our primary market area. In addition, established financial institutions not already operating in our primary market area may open branches at future dates. In the conduct of certain aspects of our business, we also compete with credit unions, mortgage banking companies, consumer finance companies, insurance companies, real estate companies, Fintech, and other institutions, some of which are not subject to the same degree of regulation or restrictions as are imposed upon us. Many of these competitors have substantially greater resources and lending limits than we have and offer services that we do not provide. In addition, many of these competitors have numerous branch offices located throughout their extended market areas that provide them with a competitive advantage. Finally, these institutions may have differing pricing and underwriting standards, which may adversely affect our company through the loss of business or causing a misalignment in our risk-return relationship. No assurance can be given that such competition will not have an adverse impact on the financial condition and results of operations.

**The carrying value of intangible assets, such as goodwill and core deposit intangibles, may be adversely affected.**

When a Company completes an acquisition, intangibles, such as goodwill and core deposit intangibles, are recorded on the date of acquisition as an asset. Current accounting guidance requires an evaluation for impairment, and the Company would perform such impairment analysis at least annually. A significant adverse change in expected future cash flows, sustained adverse change in the Company's common stock, or a decline in core deposit balances could require the asset to become impaired. If impaired, the Company would incur a charge to earnings that could have a significant impact on the results of operations.

**The Company is subject to claims and litigation pertaining to fiduciary responsibility.**

From time to time, customers make claims and take legal action pertaining to the performance of the Company's fiduciary responsibilities. Whether customer claims and legal action related to the performance of the Company's fiduciary responsibilities are founded or unfounded, if such claims and legal actions are not resolved in a manner favorable to the Company, they may result in significant financial liability and/or adversely affect the market perception of the Company and its products and services, as well as impact customer demand for those products and services. Any financial liability or reputation damage could have a material adverse effect on the Company's business, which, in turn, could have a material adverse effect on the Company's financial condition and results of operations.

**The Company depends on the accuracy and completeness of information about clients and counterparties, and its financial condition could be adversely affected if it relies on misleading information.**

In deciding whether to extend credit or to enter into other transactions with clients and counterparties, the Company may rely on information furnished to it by or on behalf of clients and counterparties, including financial statements and other financial information, which the Company does not independently verify. The Company also may rely on representations of clients and counterparties as to the accuracy and completeness of that information and, with respect to financial statements, on reports of independent auditors. For example, in deciding whether to extend credit to clients, the Company may assume that a customer's audited financial statements conform to U.S. generally accepted accounting principles (GAAP) and present fairly, in all material respects, the financial condition, results of operations, and cash flows of the customer. The Company's financial condition and results of operations could be negatively impacted to the extent it relies on financial statements that do not comply with GAAP or are materially misleading.

**Loss of any of our key personnel could disrupt our operations and result in reduced revenues or increased expenses.**

We are a relationship-driven organization. A key aspect of our business strategy is for our senior officers to have primary contact with our customers. Our growth and development to date have been, in large part, a result of these personalized relationships with our customer base.

Our senior officers have considerable experience in the banking industry and related financial services and are extremely valuable and would be difficult to replace. The loss of the services of these officers could have a material adverse effect upon future prospects. Although we have entered into employment contracts with certain senior officers, we cannot offer any assurance that they and other key employees will remain employed by us. The unexpected loss of services of one or more of these key employees could have a material adverse effect on operations and possibly result in reduced revenues or increased expenses.

**Failure to maintain effective systems of internal and disclosure controls could have a material adverse effect on the Company's results of operation and financial condition.**

Effective internal and disclosure controls are necessary for the Company to provide reliable financial reports and effectively prevent fraud, and to operate successfully as a public company. If the Company cannot provide reliable financial reports or prevent fraud, its reputation and operating results would be harmed. As part of the Company's ongoing monitoring of internal controls, it may discover material weaknesses or significant deficiencies in its internal control that require remediation. A "material weakness" is a deficiency, or a combination of deficiencies, in internal control over financial reporting, such that there is a reasonable possibility that a material misstatement of a company's annual or interim financial statements will not be prevented or detected on a timely basis.

The Company continually works on improving its internal controls. However, the Company cannot be certain that these measures will ensure that it implements and maintains adequate controls over its financial processes and reporting. Any failure to maintain effective controls or to timely implement any necessary improvement of the Company's internal and disclosure controls could, among other things, result in losses from fraud or error, harm the Company's reputation, or cause investors to lose confidence in the Company's reported financial information, all of which could have a material adverse effect on the Company's results of operation and financial condition.

**The Company's risk-management framework may not be effective in mitigating risk and loss.**

The Company maintains an enterprise risk management program that is designed to identify, quantify, monitor, report, and control the risks that it faces. These risks include: interest-rate, credit, liquidity, operations, reputation, compliance, and litigation. While the Company assesses and improves this program on an ongoing basis, there can be no assurance that its approach and framework for risk management and related controls will effectively mitigate all risk and limit losses in its business. If conditions or circumstances arise that expose flaws or gaps in the Company's risk-management program, or if its controls break down, the Company's results of operations and financial condition may be adversely affected.

**Negative public opinion could damage the Company's reputation and adversely impact liquidity and profitability.**

As a financial institution, the Company's earnings, liquidity, and capital are subject to risks associated with negative public opinion of the Company and of the financial services industry as a whole. Negative public opinion could result from the Company's actual or alleged conduct in any number of activities, including lending practices, the failure of any product or service sold by it to meet its clients' expectations or applicable regulatory requirements, corporate governance and acquisitions, or from actions taken by government regulators and community organizations in response to those activities. Negative public opinion can adversely affect the Company's ability to keep, attract and/or retain customers and can expose it to litigation and regulatory action. Negative public opinion could also affect the Company's ability to borrow funds in the unsecured wholesale debt markets.

**Negative perception of the Company through social media may adversely affect the Company's reputation and business.**

The Company's reputation is critical to the success of its business. The Company believes that its brand image has been well received by customers, reflecting the fact that the brand image, like the Company's business, is based in part on trust and confidence. The Company's reputation and brand image could be negatively affected by rapid and widespread distribution of publicity through social media channels. The Company's reputation could also be affected by the Company's association with clients affected negatively through social media distribution, or other third parties, or by circumstances outside of the Company's control. Negative publicity, whether true or untrue, could affect the Company's ability to attract or retain customers, or cause the Company to incur additional liabilities or costs, or result in additional regulatory scrutiny.

**Loss of deposits or a change in deposit mix could increase our funding costs.**

Deposits are a low cost and stable source of funding. We compete with banks and other financial institutions for deposits. Funding costs may increase because we may lose deposits and replace them with more expensive sources of funding, clients may shift their deposits into higher cost products or we may need to raise interest rates to avoid losing deposits. Higher funding costs reduce our net interest margin, net interest income and net income.

**Changes in interest rates could adversely affect the Company's income and cash flows.**

The Company's income and cash flows depend to a great extent on the difference between the interest rates earned on interest-earning assets, such as loans and investment securities, and the interest rates paid on interest-bearing liabilities, such as deposits and borrowings. These rates are highly sensitive to many factors beyond the Company's control, including general economic conditions and the policies of the Federal Reserve and other governmental and regulatory agencies. Changes in monetary policy, including changes in interest rates, will influence the origination of loans, the prepayment of loans, the purchase of investments, the generation of deposits, and the rates received on loans and investment securities and paid on deposits or other sources of funding. The impact of these changes may be magnified if the Company does not effectively manage the relative sensitivity of its assets and liabilities to changes in market interest rates. In addition, the Company's ability to reflect such interest rate changes in pricing its products is influenced by competitive pressures. Fluctuations in these areas may adversely affect the Company and its shareholders. The Company is often at a competitive disadvantage in managing its costs of funds compared to the large regional or national banks that have access to the national and international capital markets.

The Company generally seeks to maintain a neutral position in terms of the volume of assets and liabilities that mature or re-price during any period so that it may reasonably maintain its net interest margin; however, interest rate fluctuations, loan prepayments, loan production, deposit flows, and competitive pressures are constantly changing and influence the ability to maintain a neutral position. Generally, the Company's earnings will be more sensitive to fluctuations in interest rates depending upon the variance in volume of assets and liabilities that mature and re-price in any period. The extent and duration of the sensitivity will depend on the cumulative variance over time, the velocity and direction of changes in interest rates, shape and slope of the yield curve, and whether the Company is more asset sensitive or liability sensitive. Accordingly, the Company may not be successful in maintaining a neutral position and, as a result, the Company's net interest margin may be affected.

**Liquidity could be impaired by an inability to access the capital markets or an unforeseen outflow of cash.**

Liquidity is essential to our businesses. Due to circumstances that we may be unable to control, such as a general market disruption or an operational problem that affects third parties or the Company, our liquidity could be impaired by an inability to access the capital markets or an unforeseen outflow of cash or deposits which could constrain our ability to make new loans or meet our existing commitments to loan and deposit customers and could ultimately jeopardize our overall liquidity and capitalization.

**The soundness of other financial institutions could adversely affect the Company.**

The Company's ability to engage in routine funding transactions could be adversely affected by the actions and commercial soundness of other financial institutions. Financial services institutions are interrelated as a result of trading, clearing, counterparty, or other relationships. As a result, defaults by, or even rumors or questions about, one or more financial services institutions, or the financial services industry generally, have led to market-wide liquidity problems and could lead to losses or defaults by the Company or by other institutions. Many of these transactions expose the Company to credit risk in the event of default of its counterparty or client. There is no assurance that any such losses would not materially and adversely affect the Company's results of operations.

**The Company's exposure to operational, technological, and organizational risk may adversely affect the Company.**

Similar to other financial institutions, the Company is exposed to many types of operational and technological risk, including reputation, legal, and compliance risk. The Company's ability to grow and compete is dependent on its ability to build or acquire the necessary operational and technological infrastructure and to manage the cost of that infrastructure while it expands and integrates acquired businesses. Operational risk can manifest itself in many ways, such as errors related to failed or inadequate processes, faulty or disabled computer systems, occurrences of fraud by employees or persons outside of the Company, and exposure to external events. The Company is dependent on its operational infrastructure to help manage these risks. From time to time, it may need to change or upgrade its technology infrastructure. The Company may experience disruption, and it may face additional exposure to these risks during the course of making such changes. If the Company would acquire another financial institution or bank branch operations, it would face additional challenges when integrating different operational platforms. Such integration efforts may be more disruptive to the business and/or more costly than anticipated.

**The Company relies on other companies to provide key components of its business infrastructure.**

Third parties provide key components of the Company's business operations such as data processing, recording and monitoring transactions, online banking interfaces and services, internet connections, and network access. While the Company has selected these third party vendors carefully, it does not control their actions. Any problem caused by these third parties, including poor performance of services, failure to provide services, disruptions in communication services provided by a vendor and failure to handle current or higher volumes, could adversely affect the Company's ability to deliver products and services to its customers and otherwise conduct its business, and may harm its reputation. Financial or operational difficulties of a third party vendor could also hurt the Company's operations if those difficulties affect the vendor's ability to serve the Company. Replacing these third party vendors could also create significant delay and expense. Accordingly, use of such third parties creates an unavoidable inherent risk to the Company's business operations.

**The operational functions of business counterparties over which the Company may have limited or no control may experience disruptions that could adversely impact the Company.**

Every year, retailers and service providers are the target of data systems incursions which result in the thefts of credit and debit card information, online account information, and other financial data of their customers and users. These incursions affect cards issued and deposit accounts maintained by many banks, including the Company. Although our systems are not breached in such incursions, these events can cause the Company to reissue a significant number of cards and take other costly steps to avoid significant theft loss to the Company and its customers. In some cases, the Company may be required to reimburse customers for the losses they incur. Other possible points of intrusion or disruption not within the Company's control include internet service providers, electronic mail portal providers, social media portals, distant-server ("cloud") service providers, electronic data security providers, telecommunications companies, and smart phone manufacturers.

**Security breaches and other disruptions could compromise our information and expose us to liability or result in the loss of money, which could damage our reputation and our business.**

We rely on the secure processing, storage, and transmission of confidential and other information in our computer systems and networks. While we have policies and procedures designed to prevent or limit the effect of a possible security breach, our computer systems, software, and networks may be vulnerable to unauthorized access, computer viruses, or other malicious code, and other events that could have a security impact. If one or more such events occur, this potentially could jeopardize our customers' confidential and other information processed and stored in, and transmitted through, our computer systems and networks, or otherwise cause interruptions or malfunctions in our or our customers' operations, or result in the loss of money. We may be required to expend significant additional resources to modify our protective measures or to investigate and remediate vulnerabilities or other exposures, and we may be subject to litigation and financial losses that are either not insured against or not fully covered through any insurance maintained by us.

Security breaches in our internet banking activities could further expose us to possible liability, financial loss, and damage to our reputation. Any compromise of our security also could deter customers from using our internet banking services that involve the transmission of confidential information. We have implemented security systems to provide the security and authentication necessary to effect secure transmission of data. These precautions may not protect our systems from compromises or breaches of our security measures, which could result in damage to our reputation and our business.

**Nonperforming assets take significant time to resolve and adversely affect the Company's results of operations and financial condition.**

Nonperforming assets adversely affect the Company in various ways. The Company does not record interest income on nonaccrual loans, which adversely affects its income and increases loan administration costs. When the Company receives collateral through foreclosures and similar proceedings, it is required to mark the related loan to the then fair market value of the collateral less estimated selling costs, which may result in a loss. An increase in the level of nonperforming assets also increases the Company's risk profile, which may reduce the amount of liquidity available to the Company and require a higher level of capital in light of such risks. The Company utilizes various techniques such as workouts, restructurings, and loan sales to manage problem assets. Increases in or negative adjustments in the value of these problem assets, the underlying collateral, or in the borrowers' performance or financial condition, could adversely affect the Company's business, results of operations, and financial condition. In addition, the resolution of nonperforming assets requires significant commitments of time from management and staff, which can be detrimental to the performance of their other responsibilities, including origination of new loans. There can be no assurance that the Company will avoid increases in nonperforming assets in the future.

**The Company's allowance for loan losses may prove to be insufficient to absorb losses in its loan portfolio.**

Like all financial institutions, the Company maintains an allowance for loan losses to provide for loans that its borrowers may not repay in their entirety. The Company believes that it maintains an allowance for loan losses at a level adequate to absorb probable losses inherent in the loan portfolio as of the corresponding balance sheet date and in compliance with applicable accounting and regulatory guidance. However, the allowance for loan losses may not be sufficient to cover actual loan losses and future provisions for loan losses could materially and adversely affect the Company's operating results. Accounting measurements related to impairment and the allowance for loan losses require significant estimates that are subject to uncertainty and changes relating to new information and changing circumstances. The significant uncertainties surrounding the ability of the Company's borrowers to execute their business models successfully through changing economic environments, competitive challenges, and other factors complicate the Company's estimates of the risk of loss and amount of loss on any loan. Because of the degree of uncertainty and susceptibility of these factors to change, the actual losses may vary from current estimates. The Company expects fluctuations in the loan loss provisions due to the uncertain economic conditions.

The Company's banking regulators, as an integral part of their examination process, periodically review the allowance for loan losses and may require the Company to increase its allowance for loan losses by recognizing additional provisions for loan losses charged to expense, or to decrease the allowance for loan losses by recognizing loan charge-offs, net of recoveries. Any such required additional provisions for loan losses or charge-offs could have a material adverse effect on the Company's financial condition and results of operations.

**The Company's concentration in loans secured by real estate may adversely affect earnings due to changes in the real estate markets.**

The Company offers a variety of secured loans, including commercial lines of credit, commercial term loans, real estate, construction, home equity, consumer, and other loans. Many of the Company's loans are secured by real estate (both residential and commercial) in the Company's market areas. A major change in the real estate markets, resulting in deterioration in the value of this collateral, or in the local or national economy, could adversely affect borrowers' ability to pay these loans, which in turn could negatively affect the Company. Risks of loan defaults and foreclosures are unavoidable in the banking industry; the Company tries to limit its exposure to these risks by monitoring extensions of credit carefully. The Company cannot fully eliminate credit risk; thus, credit losses will occur in the future. Additionally, changes in the real estate market also affect the value of foreclosed assets, and therefore, additional losses may occur when management determines it is appropriate to sell the assets.

**The Company has a significant exposure in commercial real estate, and loans with this type of collateral are viewed as having more risk of default.**

The Company's commercial real estate portfolio consists primarily of owner-operated properties and other commercial properties. These types of loans are generally viewed as having more risk of default than residential real estate loans. They are also typically larger than residential real estate loans and consumer loans and depend on cash flows from the owner's business or the property to service the debt. Cash flows may be affected significantly by general economic conditions, and a downturn in the local economy or in occupancy rates in the local economy where the property is located could increase the likelihood of default. Because the Company's loan portfolio contains a number of commercial real estate loans with relatively large balances, the deterioration of one or a few of these loans could cause a significant increase in the percentage of non-performing loans. An increase in non-performing loans could result in a loss of earnings from these loans, an increase in the provision for loan losses and an increase in charge-offs, all of which could have a material adverse effect on the Company's financial condition.

The Company's banking regulators generally give commercial real estate lending greater scrutiny and may require banks with higher levels of commercial real estate loans to implement improved underwriting, internal controls, risk management policies, and portfolio stress testing, as well as possibly higher levels of allowances for losses and capital levels as a result of commercial real estate lending growth and exposures, which could have a material adverse effect on the Company's results of operations.

**The Company's loan portfolio contains construction and development loans, and a decline in real estate values and economic conditions would adversely affect the value of the collateral securing the loans and have an adverse effect on the Company's financial condition.**

Although most of the Company's construction and development loans are secured by real estate, the Company believes that, in the case of the majority of these loans, the real estate collateral by itself may not be a sufficient source for repayment of the loan if real estate values decline. If the Company is required to liquidate the collateral securing a construction and development loan to satisfy the debt, its earnings and capital may be adversely affected. A period of reduced real estate values may continue for some time, resulting in potential adverse effects on the Company's earnings and capital.

**The Company's credit standards and its on-going credit assessment processes might not protect it from significant credit losses.**

The Company assumes credit risk by virtue of making loans and extending loan commitments and letters of credit. The Company manages credit risk through a program of underwriting standards, the review of certain credit decisions and a continuous quality assessment process of credit already extended. The Company's exposure to credit risk is managed through the use of consistent underwriting standards that emphasize local lending while avoiding highly leveraged transactions as well as excessive industry and other concentrations. The Company's credit administration function employs risk management techniques to help ensure that problem loans are promptly identified. While these procedures are designed to provide the Company with the information needed to implement policy adjustments where necessary and to take appropriate corrective actions, there can be no assurance that such measures will be effective in avoiding undue credit risk.

Although the Company emphasizes local lending practices, the Company purchases certain loans through a third-party lending program. These portfolios include consumer loans and carry risks associated with the borrower, changes in the economic environment, and the vendor themselves. The Company manages these risks through policies that require minimum credit scores and other underwriting requirements, robust analysis of actual performance versus expected performance, as well as ensuring compliance with the Company's vendor management program. While these policies are designed to manage the risks associated with these loans, there can be no assurance that such measures will be effective in avoiding undue credit losses.

**The Company's focus on lending to small to mid-sized community-based businesses may increase its credit risk.**

Most of the Company's commercial business and commercial real estate loans are made to small business or middle market customers. These businesses generally have fewer financial resources in terms of capital or borrowing capacity than larger entities and have a heightened vulnerability to economic conditions. If general economic conditions in the market areas in which the Company operates negatively impact this important customer sector, the Company's results of operations and financial condition may be adversely affected. Moreover, a portion of these loans have been made by the Company in recent years and the borrowers may not have experienced a complete business or economic cycle. Any deterioration of the borrowers' businesses may hinder their ability to repay their loans with the Company, which could have a material adverse effect on the Company's financial condition and results of operations.

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**The Company relies upon independent appraisals to determine the value of the real estate which secures a significant portion of its loans, and the values indicated by such appraisals may not be realizable if the Company is forced to foreclose upon such loans.**

A significant portion of the Company's loan portfolio consists of loans secured by real estate. The Company relies upon independent appraisers to estimate the value of such real estate. Appraisals are only estimates of value and the independent appraisers may make mistakes of fact or judgment that adversely affect the reliability of their appraisals. In addition, events occurring after the initial appraisal may cause the value of the real estate to increase or decrease. As a result of any of these factors, the real estate securing some of the Company's loans may be more or less valuable than anticipated at the time the loans were made. If a default occurs on a loan secured by real estate that is less valuable than originally estimated, the Company may not be able to recover the outstanding balance of the loan.

**The Company is subject to more stringent capital and liquidity requirements as a result of the Basel III regulatory capital reforms and the Dodd-Frank Act, the short-term and long-term impact of which is uncertain.**

The Company is subject to capital adequacy guidelines and other regulatory requirements specifying minimum amounts and types of capital which each must maintain. From time to time, regulators implement changes to these regulatory capital adequacy guidelines. Under the Dodd-Frank Act, the federal banking agencies have established stricter capital requirements and leverage limits for banking organizations, such as the Bank, that are based on the Basel III regulatory capital reforms. These stricter capital requirements were fully-implemented on January 1, 2019. While the Economic Growth Act and recent federal banking regulations established a simplified leverage capital framework for smaller banks, these more stringent capital requirements could, among other things, result in lower returns on equity, require the raising of additional capital and adversely affect future growth opportunities. In addition, if the Company fails to meet these minimum capital guidelines and/or other regulatory requirements, the Company's financial condition could be materially and adversely affected.

**Legislative or regulatory changes or actions, or significant litigation, could adversely affect the Company or the businesses in which the Company is engaged.**

The Company is subject to extensive state and federal regulation, supervision, and legislation that govern almost all aspects of its operations. Laws and regulations change from time to time and are primarily intended for the protection of consumers, depositors, and the FDIC's DIF. The impact of any changes to laws and regulations or other actions by regulatory agencies may negatively affect the Company or its ability to increase the value of its business. Such changes could include higher capital requirements, and increased insurance premiums, increased compliance costs, reductions of noninterest income, and limitations on services that can be provided. Actions by regulatory agencies or significant litigation against the Company could cause it to devote significant time and resources to defend itself and may lead to liability or penalties that materially affect the Company and its shareholders. Future changes in the laws or regulations or their interpretations or enforcement could be materially adverse to the Company and its shareholders.

See the section of this report entitled "Supervision and Regulation" for additional information on the statutory and regulatory issues that affect the Company's business.

**Changes in accounting standards could impact reported earnings and capital.**

The authorities that promulgate accounting standards, including the Financial Accounting Standards Board (the FASB), the United States Securities Exchange Commission (the SEC), and other regulatory authorities, periodically change the financial accounting and reporting standards that govern the preparation of the Company's consolidated financial statements. These changes are difficult to predict and can materially impact how the Company records and reports its financial condition and results of operations. In some cases, the Company could be required to apply a new or revised standard retroactively, resulting in the restatement of financial statements for prior periods. Such changes could also impact the capital levels of the Company and the Bank or require the Company to incur additional personnel or technology costs. Most notably, new guidance on the calculation of credit reserves using current expected credit losses, referred to as CECL, was finalized in June 2016. The standard will be effective for the Company beginning January 1, 2023. To implement the new standard, the Company will incur costs related to data collection and documentation, technology and training. For additional information, see "Recent Accounting Pronouncements" included in Note 1 to the Consolidated Financial Statements included in this Form 10-K. If the Company is required to materially increase the level of the allowance for loan losses or incurs additional expenses to determine the appropriate level of the allowance for loan losses, such changes could adversely affect the Company's capital levels, financial condition and results of operations.

**Changes in tax rates applicable to the Company may cause impairment of deferred tax assets.**

The Company determines deferred income taxes using the balance sheet method. Under this method, each asset and liability is examined to determine the difference between its book basis and its tax basis. The difference between the book basis and the tax basis of each asset and liability is multiplied by the Company's marginal tax rate to determine the net deferred tax asset or liability. Deferred income tax expense results from changes in deferred tax assets and liabilities between periods.

The marginal tax rate applicable to the Company, as with all entities subject to federal income tax, is based on the Company's taxable income. If the Company's taxable income declines such that the Company's marginal tax rate declines, the change in deferred income tax assets and liabilities would result in an expense during the period that a lower marginal tax rate occurs. If changes in tax rates and laws are enacted, the company will recognize the changes in the period in which they occur. Changes in tax rates and laws could impair the Company's deferred tax assets and result in an expense associated with the change in deferred tax assets and liabilities.

**The Bank may be required to transition from the use of the London Interbank Offered Rate ("LIBOR") index in the future.**

The Bank has certain variable-rate loans indexed to LIBOR to calculate the loan interest rate. The United Kingdom Financial Conduct Authority, which regulates LIBOR, has announced that the continued availability of the LIBOR on the current basis is not guaranteed after 2021. It is impossible to predict whether and to what extent banks will continue to provide LIBOR submissions to the administrator of LIBOR or whether any additional reforms to LIBOR may be enacted in the United Kingdom or elsewhere. At this time, no consensus exists as to what rate or rates may become acceptable alternatives to LIBOR, and it is impossible to predict the effect of any such alternatives on the value of LIBOR-based variable-rate loans, as well as LIBOR-based securities, subordinated notes, trust preferred securities, or other securities or financial arrangements. The implementation of a substitute index or indices for the calculation of interest rates under the Bank's loan agreements with borrowers or other financial arrangements will change our market risk profile, interest spread and pricing models, may cause the Bank to incur significant expenses in effecting the transition, may result in reduced loan balances if borrowers do not accept the substitute index or indices, and may result in disputes or litigation with customers or other counter-parties over the appropriateness or comparability to LIBOR of the substitute index or indices, any of which could have a material adverse effect on the Bank's results of operations.

**We are subject to environmental liability risk associated with our lending activities.**

A significant portion of our loan portfolio is secured by real property. During the ordinary course of business, we may foreclose on and take title to properties securing certain loans. In doing so, there is a risk that hazardous or toxic substances could be found on these properties. If hazardous or toxic substances are found, we may be liable for remediation costs, as well as for personal injury and property damage. Environmental laws may require us to incur substantial expenses and may materially reduce the affected property's value or limit our ability to use or sell the affected property. In addition, future laws or more stringent interpretations or enforcement policies with respect to existing laws may increase our exposure to environmental liability. Environmental reviews of real property before initiating foreclosure actions may not be sufficient to detect all potential environmental hazards. Remediation costs and any other financial liabilities associated with an environmental hazard could have a material adverse effect on our financial condition and results of operations.

**Severe weather, pandemics, natural disasters, acts of war or terrorism, and other external events could significantly impact our business.**

Severe weather, pandemics, natural disasters, and other environmental risks, acts of war or terrorism, and other adverse external events could have a significant impact on our ability to conduct business. In addition, such events could affect the stability of our deposit base, impair the ability of borrowers to repay outstanding loans, impair the value of collateral securing loans, cause significant property damage, result in loss of revenue, and/or cause us to incur additional expenses. The occurrence of any such event in the future could have a material adverse effect on our business, which, in turn, could have a material adverse effect on our financial condition and results of operations.

**The Company's wealth management revenue is directly impacted by the market value of assets under management, which could adversely impact Company profitability.**

A significant portion of revenue from wealth management services is based on the market value of assets under management, which may decrease due to a variety of factors including an economic slowdown. Any sustained period of lower market values of assets under management would adversely affect the Company's wealth management revenue and, as a result, would also adversely affect the Company's results of operations.

**Potential downgrades of U.S. government securities by one or more of the credit ratings agencies could have a material adverse effect on our operations, earnings and financial condition.**

A possible future downgrade of the sovereign credit ratings of the U.S. government and/or a decline in the perceived creditworthiness of U.S. government-related obligations could impact our ability to obtain funding that is collateralized by affected instruments, as well as affect the pricing of that funding when it is available. A downgrade may also adversely affect the market value of such instruments. We cannot predict if, when or how any changes to the credit ratings or perceived creditworthiness of these obligations will affect economic conditions. A downgrade of the sovereign credit ratings of the U.S. government or the credit ratings of related institutions, agencies or instruments could have a material adverse effect our business, financial condition and results of operations.

**There are risks resulting from the use of models in our business.**

We rely on quantitative models to measure risks and to estimate certain financial values. Models may be used in such processes as determining the pricing of various products, grading loans and extending credit, measuring interest rate and other market risks, predicting or estimating losses, assessing capital adequacy and calculating economic and regulatory capital levels, as well as to estimate the value of financial instruments and balance sheet items. Poorly designed or implemented models present the risk that our business decisions based on information incorporating model output would be adversely affected due to the inadequacy of that information. Also, information we provide to the public or to our regulators based on poorly designed or implemented models could be inaccurate or misleading.

**Our earnings are significantly affected by the fiscal and monetary policies of the federal government and its agencies.**

The policies of the Federal Reserve affect us significantly. The Federal Reserve regulates the supply of money and credit in the United States. Its policies directly and indirectly influence the rate of interest earned on loans and paid on borrowings and interest-bearing deposits and can also affect the value of financial instruments we hold. Those policies determine to a significant extent our cost of funds for lending and investing. Changes in those policies are beyond our control and are difficult to predict. Federal Reserve policies can also affect our borrowers, potentially increasing the risk that they may fail to repay their loans. For example, a tightening of the money supply by the Federal Reserve could reduce the demand for a borrower's products and services. This could adversely affect the borrower's earnings and ability to repay a loan, which could have a material adverse effect on our financial condition and results of operations.

**The success of our business strategies depends on our ability to identify and recruit individuals with experience and relationships in our primary markets.**

The successful implementation of our business strategy will require us to continue to attract, hire, motivate and retain skilled personnel to develop new customer relationships as well as new financial products and services. The market for qualified management personnel is competitive, which has contributed to salary and employee benefit costs that have risen and are expected to continue to rise, which may have an adverse effect on the Company's net income. In addition, the process of identifying and recruiting individuals with the combination of skills and attributes required to carry out our strategy is often lengthy, and we may not be able to effectively integrate these individuals into our operations. Our inability to identify, recruit and retain talented personnel to manage our operations effectively and in a timely manner could limit our growth, which could materially adversely affect our business.

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### **Compliance with laws, regulations and supervisory guidance, both new and existing, may adversely affect our business, financial condition and results of operations.**

We are subject to numerous laws, regulations and supervision from both federal and state agencies. Failure to comply with these laws and regulations could result in financial, structural and operational penalties, including receivership. In addition, establishing systems and processes to achieve compliance with these laws and regulations may increase our costs and/or limit our ability to pursue certain business opportunities.

Laws and regulations, and any interpretations and applications with respect thereto, generally are intended to benefit consumers, borrowers and depositors, but not stockholders. The legislative and regulatory environment is beyond our control, may change rapidly and unpredictably and may negatively influence our revenues, costs, earnings, and capital levels. Our success depends on our ability to maintain compliance with both existing and new laws and regulations.

Future legislation, regulation and government policy could affect the banking industry as a whole, including the Company's business and results of operations, in ways that are difficult to predict. In addition, the Company's results of operations could be adversely affected by changes in the way in which existing statutes and regulations are interpreted or applied by courts and government agencies.

### **The CFPB may increase our regulatory compliance burden and could affect the consumer financial products and services that we offer.**

Among the Dodd-Frank Act's significant regulatory changes, it created a new financial consumer protection agency, the CFPB. The CFPB is reshaping the consumer financial laws through rulemaking and enforcement of the Dodd-Frank Act's prohibitions against unfair, deceptive and abusive consumer finance products or practices, which are directly affecting the business operations of financial institutions offering consumer financial products or services. This agency's broad rulemaking authority includes identifying practices or acts that are unfair, deceptive or abusive in connection with any consumer financial transaction, financial product or service. Although the CFPB has jurisdiction over banks with \$10 billion or greater in assets, rules, regulations and policies issued by the CFPB may also apply to the Company or its subsidiaries by virtue of the adoption of such policies and best practices by the Federal Reserve and the FDIC. Further, the CFPB may include its own examiners in regulatory examinations by the Company's primary regulators. The total costs and limitations related to this additional regulatory agency and the limitations and restrictions that will be placed upon the Company with respect to its consumer product and service offerings have yet to be determined in their entirety. However, these costs, limitations and restrictions may produce significant, material effects on our business, financial condition and results of operations.

### **Risks Related To The Company's Securities**

#### **The Company relies on dividends from its subsidiaries for substantially all of its revenue.**

The Company is a bank holding company that conducts substantially all of its operations through the Bank. As a result, the Company relies on dividends from the Bank for substantially all of its revenues. There are various regulatory restrictions on the ability of the Bank to pay dividends or make other payments to the Company. Also, the Company's right to participate in a distribution of assets upon a subsidiary's liquidation or reorganization is subject to the prior claims of the subsidiary's creditors. In the event the Bank is unable to pay dividends to the Company, the Company may not be able to service debt, pay obligations, or pay a cash dividend to the holders of its common stock and the Company's business, financial condition, and results of operations may be materially adversely affected. Further, although the Company has historically paid a cash dividend to the holders of its common stock, holders of the common stock are not entitled to receive dividends, and regulatory or economic factors may cause the Company's Board of Directors to consider, among other things, the reduction of dividends paid on the Company's common stock even if the Bank continues to pay dividends to the Company.

#### **There is a limited trading market for the Company's common stock; it may be difficult to sell shares.**

The trading volume in the Company's common stock has been relatively limited. Even if a more active market develops, there can be no assurance that a more active and liquid trading market for the common stock will exist in the future. Consequently, shareholders may not be able to sell a substantial number of shares for the same price at which shareholders could sell a smaller number of shares. In addition, the Company cannot predict the effect, if any, that future sales of its common stock in the market, or the availability of shares of common stock for sale in the market, will have on the market price of the common stock. Sales of substantial amounts of common stock in the market, or the potential for large amounts of sales in the market, could cause the price of the Company's common stock to decline, or reduce the Company's ability to raise capital through future sales of common stock. The lack of liquidity of the investment in the common shares should be carefully considered when making an investment decision.

**Future issuances of the Company's common stock could adversely affect the market price of the common stock and could be dilutive.**

The Company is not restricted from issuing additional authorized shares of common stock, including any securities that are convertible into or exchangeable for, or that represent the right to receive, shares of common stock. Issuances of a substantial number of shares of common stock, or the expectation that such issuances might occur, including in connection with acquisitions by the Company, could materially adversely affect the market price of the shares of common stock and could be dilutive to shareholders. Because the Company's decision to issue common stock in the future will depend on market conditions and other factors, it cannot predict or estimate the amount, timing, or nature of possible future issuances of its common stock. Accordingly, the Company's shareholders bear the risk that future issuances will reduce the market price of the common stock and dilute their stock holdings in the Company.

**Current economic conditions or other factors may cause volatility in the Company's common stock value.**

The value of publicly traded stocks in the financial services sector can be volatile. The value of the Company's common stock can also be affected by a variety of factors such as expected results of operations, actual results of operations, actions taken by shareholders, news or expectations based on the performance of others in the financial services industry, and expected impacts of a changing regulatory environment. These factors not only impact the value of the Company's common stock but could also affect the liquidity of the stock given the Company's size, geographical footprint, and industry.

**The Company's subordinated debt and junior subordinated debt are superior to its common stock, which may limit its ability to pay dividends on common stock in the future.**

The Company's ability to pay dividends on common stock is also limited by contractual restrictions under its subordinated debt and junior subordinated debt. Interest must be paid on the subordinated debt and junior subordinated debt before dividends may be paid to common shareholders. The Company is current in its interest payments on subordinated debt and junior subordinated debt; however, it has the right to defer distributions on its junior subordinated debt, during which time no dividends may be paid on its common stock. If the Company does not have sufficient earnings in the future and begins to defer distributions on the junior subordinated debt, it will be unable to pay dividends on its common stock until it becomes current on those distributions.

**The Company's governing documents and Virginia law contain anti-takeover provisions that could negatively affect its shareholders.**

The Company's Articles of Incorporation and the Virginia Stock Corporation Act contain certain provisions designed to enhance the ability of the Board of Directors to deal with attempts to acquire control of the Company. These provisions and the ability to set the voting rights, preferences, and other terms of any series of outstanding preferred stock and preferred stock that may be issued, may be deemed to have an anti-takeover effect and may discourage takeovers (which certain shareholders may deem to be in their best interest). To the extent that such takeover attempts are discouraged, temporary fluctuations in the market price of the Company's common stock resulting from actual or rumored takeover attempts may be inhibited. These provisions also could discourage or make more difficult a merger, tender offer, or proxy contest, even though such transactions may be favorable to the interests of shareholders, and could potentially adversely affect the market price of the Company's common stock.

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**Item 1B. Unresolved Staff Comments**

Not applicable.

**Item 2. Properties**

The Company, through its primary operating subsidiary, First Bank, owns or leases buildings that are used in the normal course of business. The Company's headquarters is located at 112 West King Street, Strasburg, Virginia. The Bank owns or leases various other offices in the counties and cities in which it operates. At December 31, 2019, the Bank operated 14 branches throughout the Shenandoah Valley and the central Virginia regions. The Bank also operates a loan production office and a customer service center in a retirement community in the Shenandoah Valley region. The Company's operations center is in Strasburg, Virginia. All of the Company's properties are in good operating condition and are adequate for the Company's present and future needs. See Note 1, "Nature of Banking Activities and Significant Accounting Policies," Note 6, "Premises and Equipment," and Note 17, "Lease Commitments," in the "Notes to Consolidated Financial Statements" contained in Item 8 of this Form 10-K for information with respect to the amounts at which Bank premises and equipment are carried and commitments under long-term leases.

**Item 3. Legal Proceedings**

There are no material pending legal proceedings to which the Company is a party or to which the property of the Company is subject.

**Item 4. Mine Safety Disclosures**

None.

## Part II

### Item 5. Market for Registrant’s Common Equity, Related Stockholder Matters and Issuer Purchases of Equity Securities

#### Market Information and Holders

Shares of the common stock of the Company are traded on the Nasdaq Capital Market stock exchange under the symbol “FXNC.” As of March 12, 2020 the Company had 530 shareholders of record and approximately 704 additional beneficial owners of shares of common stock.

#### Dividend Policy

A discussion of certain limitations on the ability of the Bank to pay dividends to the Company and the ability of the Company to pay dividends on its common stock, is set forth in Part I., Item 1—Business, of this Form 10-K under the headings “Supervision and Regulation - Limits on Dividends and Other Payments” and Item 1A—Risk Factors, “The Company’s subordinated debt and junior subordinated debt are superior to its common stock, which may limit the Company’s ability to pay dividends on common stock in the future.”

The Company’s future dividend policy is subject to the discretion of its Board of Directors and will depend upon a number of factors, including future earnings, financial condition, liquidity and capital requirements of both the Company and the Bank, applicable governmental regulations and policies and other factors deemed relevant by the Board of Directors.

#### Stock Repurchases

During the fourth quarter of 2019, the Board of Directors authorized a stock repurchase plan pursuant to which the Company may repurchase up to \$5.0 million of the Company’s outstanding common stock. The stock repurchase plan is authorized to run through December 31, 2020, unless the entire amount authorized to be repurchased has been acquired before that date. The Company did not repurchase any shares of its common stock during 2019.

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**Item 6. Selected Financial Data**

The following is selected financial data for the Company for the last five years. This information has been derived from audited financial information included in Item 8 of this Form 10-K (in thousands, except ratios and per share amounts).

	As of and for the years ended December 31,				
	2019	2018	2017	2016	2015
<b>Results of Operations</b>					
Interest and dividend income	\$ 32,897	\$ 31,138	\$ 27,652	\$ 25,237	\$ 22,165
Interest expense	4,887	3,512	2,386	1,982	1,441
Net interest income	28,010	27,626	25,266	23,255	20,724
Provision for (recovery of) loan losses	450	600	100	—	(100)
Net interest income after provision for (recovery of) loan losses	27,560	27,026	25,166	23,255	20,824
Noninterest income	8,552	9,157	8,292	8,493	8,342
Noninterest expense	24,318	23,761	23,284	23,488	25,555
Income before income taxes	11,794	12,422	10,174	8,260	3,611
Income tax expense	2,238	2,287	3,726	2,353	956
Net income	9,556	10,135	6,448	5,907	2,655
Effective dividend and accretion on preferred stock	—	—	—	—	1,113
Net income available to common shareholders	\$ 9,556	\$ 10,135	\$ 6,448	\$ 5,907	\$ 1,542
<b>Key Performance Ratios</b>					
Return on average assets	1.23%	1.34%	0.89%	0.84%	0.41%
Return on average equity	13.19%	16.36%	11.57%	12.00%	4.58%
Net interest margin (1)	3.88%	3.93%	3.77%	3.61%	3.52%
Efficiency ratio (1)	65.28%	63.05%	66.42%	71.05%	80.92%
Dividend payout	18.70%	9.78%	10.73%	10.01%	31.84%
Equity to assets	9.65%	8.85%	7.87%	7.28%	6.64%
<b>Per Common Share Data</b>					
Net income, basic	\$ 1.92	\$ 2.05	\$ 1.30	\$ 1.20	\$ 0.31
Net income, diluted	1.92	2.04	1.30	1.20	0.31
Cash dividends	0.36	0.20	0.14	0.12	0.10
Book value at period end	15.54	13.45	11.76	10.58	9.35
<b>Financial Condition</b>					
Assets	\$ 800,048	\$ 752,969	\$ 739,110	\$ 716,000	\$ 692,321
Loans, net	569,412	537,847	516,875	480,746	433,475
Securities	140,416	144,953	139,033	149,748	173,469
Deposits	706,442	670,566	664,980	645,570	627,116
Shareholders' equity	77,219	66,674	58,154	52,151	45,953
Average shares outstanding, diluted	4,968	4,956	4,944	4,928	4,913
<b>Capital Ratios (2)</b>					
Leverage	10.13%	9.26%	8.46%	8.48%	8.12%
Risk-based capital ratios:					
Common equity Tier 1 capital	13.99%	12.71%	12.09%	12.38%	12.62%
Tier 1 capital	13.99%	12.71%	12.09%	12.38%	12.62%
Total capital	14.84%	13.62%	13.12%	13.47%	13.86%

(1) This performance ratio is a non-GAAP financial measure that the Company believes provides investors with important information regarding operational performance. Such information is not prepared in accordance with U.S. generally accepted accounting principles (GAAP) and should not be construed as such. Management believes such financial information is meaningful to the reader in understanding operating performance, but cautions that such information not be viewed as a substitute for GAAP. See “Non-GAAP Financial Measures” included in Item 7 of this Form 10-K.

(2) All capital ratios reported are for the Bank.

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### **Item 7. Management's Discussion and Analysis of Financial Condition and Results of Operation**

The following discussion and analysis of the financial condition and results of operations of the Company for the years ended December 31, 2019 and 2018 should be read in conjunction with the consolidated financial statements and related notes to the consolidated financial statements included in Item 8 of this Form 10-K.

#### **Executive Overview**

##### The Company

First National Corporation (the Company) is the bank holding company of:

- First Bank (the Bank). The Bank owns:
- First Bank Financial Services, Inc.
- Shen-Valley Land Holdings, LLC
- First National (VA) Statutory Trust II (Trust II)
- First National (VA) Statutory Trust III (Trust III and, together with Trust II, the Trusts)

First Bank Financial Services, Inc. invests in entities that provide title insurance and investment services. Shen-Valley Land Holdings, LLC was formed to hold other real estate owned and future office sites. The Trusts were formed for the purpose of issuing redeemable capital securities, commonly known as trust preferred securities and are not included in the Company's consolidated financial statements in accordance with authoritative accounting guidance because management has determined that the Trusts qualify as variable interest entities.

##### Products, Services, Customers and Locations

The Bank offers loan, deposit, and wealth management products and services. Loan products and services include consumer loans, residential mortgages, home equity loans, and commercial loans. Deposit products and services include checking accounts, treasury management solutions, savings accounts, money market accounts, certificates of deposit, and individual retirement accounts. Wealth management services include estate planning, investment management of assets, trustee under an agreement, trustee under a will, individual retirement accounts, and estate settlement. Customers include small and medium-sized businesses, individuals, estates, local governmental entities, and non-profit organizations. The Bank's office locations are well-positioned in attractive markets along the Interstate 81, Interstate 66, and Interstate 64 corridors in the Shenandoah Valley, central regions of Virginia, and the city of Richmond. Within this market area, there are diverse types of industry including medical and professional services, manufacturing, retail, warehousing, Federal government, hospitality, and higher education.

The Bank's products and services are delivered through 14 bank branch offices located throughout the Shenandoah Valley and central regions of Virginia, a loan production office, and a customer service center in a retirement village. The branch offices are comprised of 13 full service retail banking offices and one drive-thru express banking office. For the location and general character of each of these offices, see Item 2 of this Form 10-K. Many of the Bank's services are also delivered through the Bank's mobile banking platform, its website, [www.fbvirginia.com](http://www.fbvirginia.com), and a network of ATMs located throughout its market area.

##### Revenue Sources and Expense Factors

The primary source of revenue is from net interest income earned by the Bank. Net interest income is the difference between interest income and interest expense and typically represents between 70% and 80% of the Company's total revenue. Interest income is determined by the amount of interest-earning assets outstanding during the period and the interest rates earned on those assets. The Bank's interest expense is a function of the amount of interest-bearing liabilities outstanding during the period and the interest rates paid. In addition to net interest income, noninterest income is the other source of revenue for the Company. Noninterest income is derived primarily from service charges on deposits, fee income from wealth management services, and ATM and check card fees.

Primary expense categories are salaries and employee benefits, which comprised 56% of noninterest expenses during 2019, followed by occupancy and equipment expense, which comprised 14% of noninterest expenses. Historically, the provision for loan losses has also been a primary expense of the Bank. The provision is determined by factors that include net charge-offs, asset quality, economic conditions, and loan growth. Changing economic conditions caused by inflation, recession, unemployment, or other factors beyond the Company's control have a direct correlation with asset quality, net charge-offs, and ultimately the required provision for loan losses.

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### Overview of Financial Performance and Condition

Net income decreased by \$579 thousand to \$9.6 million, or \$1.92 per diluted share, for the year ended December 31, 2019, compared to \$10.1 million, or \$2.04 per diluted share, for the same period in 2018. Return on average assets was 1.23% and return on average equity was 13.19% for the year ended December 31, 2019, compared to 1.34% and 16.36%, respectively, for the year ended December 31, 2018.

The \$579 thousand decrease in net income for the year ended December 31, 2019 resulted primarily from a \$605 thousand, or 7%, decrease in noninterest income and a \$557 thousand, or 2%, increase in noninterest expenses, compared to the same period of 2018. These unfavorable variances were partially offset by a \$384 thousand, or 1%, increase in net interest income, a \$150 thousand decrease in provision for loan losses, and a \$49 thousand decrease in income tax expense.

Net interest income increased from higher average earning asset balances, which was partially offset by a lower net interest margin. Average earning asset balances increased 3%, while the net interest margin decreased 5 basis points to 3.88% for the year ended December 31, 2019, compared to 3.93% for the same period in 2018. Noninterest income decreased primarily from lower service charges on deposit accounts, income from bank owned life insurance, and other operating income. Noninterest expense increased primarily from higher salaries and employee benefits expense, marketing expense, legal and professional fees, and other operating expense. For a more detailed discussion of the Company's performance, see "Net Interest Income," "Noninterest Income," "Noninterest Expense" and "Income Taxes" below.

Based on management's analysis and the supporting allowance for loan loss calculation, a provision for loan losses of \$450 thousand was recorded during the year ended December 31, 2019, compared to a provision for loan losses of \$600 thousand during the year ended December 31, 2018. For a more detailed discussion of the provision for loan losses, see "Provision for Loan Losses" below.

### **Non-GAAP Financial Measures**

This report refers to the efficiency ratio, which is computed by dividing noninterest expense, excluding OREO (expense)/income, amortization of intangibles, and losses on disposal of premises and equipment, by the sum of net interest income on a tax-equivalent basis and noninterest income, excluding securities (gains)/losses. This is a non-GAAP financial measure that the Company believes provides investors with important information regarding operational efficiency. Such information is not prepared in accordance with GAAP and should not be construed as such. Management believes, however, such financial information is meaningful to the reader in understanding operating performance, but cautions that such information not be viewed as a substitute for GAAP. The Company, in referring to its net income, is referring to income under GAAP. The components of the efficiency ratio calculation are summarized in the following table (dollars in thousands).

	<b>Efficiency Ratio</b>	
	2019	2018
Noninterest expense	\$ 24,318	\$ 23,761
Add/(Subtract): other real estate owned (expense)/income, net	(1)	20
Subtract: amortization of intangibles	(302)	(458)
Subtract: losses on disposal of premises and equipment, net	(14)	(2)
	<u>\$ 24,001</u>	<u>\$ 23,321</u>
Tax-equivalent net interest income	\$ 28,217	\$ 27,833
Noninterest income	8,552	9,157
Add/(Subtract): securities (gains)/losses, net	(1)	1
	<u>\$ 36,768</u>	<u>\$ 36,991</u>
Efficiency ratio	<u>65.28%</u>	<u>63.05%</u>

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This report also refers to net interest margin, which is calculated by dividing tax equivalent net interest income by total average earning assets. Because a portion of interest income earned by the Company is nontaxable, the tax equivalent net interest income is considered in the calculation of this ratio. Tax equivalent net interest income is calculated by adding the tax benefit realized from interest income that is nontaxable to total interest income then subtracting total interest expense. The tax rate utilized in calculating the tax benefit for both 2019 and 2018 is 21%. The reconciliation of tax equivalent net interest income, which is not a measurement under GAAP, to net interest income, is reflected in the table below (in thousands).

	<b>Reconciliation of Net Interest Income to Tax-Equivalent Net Interest Income</b>	
	2019	2018
<b>GAAP measures:</b>		
Interest income - loans	\$ 28,958	\$ 26,874
Interest income - investments and other	3,939	4,264
Interest expense - deposits	(4,104)	(2,755)
Interest expense - federal funds purchased	(1)	—
Interest expense – subordinated debt	(360)	(360)
Interest expense – junior subordinated debt	(420)	(397)
Interest expense - other borrowings	(2)	—
<b>Total net interest income</b>	<b>\$ 28,010</b>	<b>\$ 27,626</b>
<b>Non-GAAP measures:</b>		
Tax benefit realized on non-taxable interest income - loans	\$ 40	\$ 44
Tax benefit realized on non-taxable interest income - municipal securities	167	163
<b>Total tax benefit realized on non-taxable interest income</b>	<b>\$ 207</b>	<b>\$ 207</b>
<b>Total tax-equivalent net interest income</b>	<b>\$ 28,217</b>	<b>\$ 27,833</b>

## **Critical Accounting Policies**

### General

The Company's consolidated financial statements and related notes are prepared in accordance with GAAP. The financial information contained within the statements is, to a significant extent, financial information that is based on measures of the financial effects of transactions and events that have already occurred. A variety of factors could affect the ultimate value that is obtained either when earning income, recognizing an expense, recovering an asset, or relieving a liability. The Bank uses historical losses as one factor in determining the inherent loss that may be present in the loan portfolio. Actual losses could differ significantly from the historical factors used. In addition, GAAP itself may change from one previously acceptable method to another. Although the economics of transactions would be the same, the timing of events that would impact transactions could change.

Presented below is a discussion of those accounting policies that management believes are the most important ("Critical Accounting Policies") to the portrayal and understanding of the Company's financial condition and results of operations. The Critical Accounting Policies require management's most difficult, subjective, and complex judgments about matters that are inherently uncertain. In the event that different assumptions or conditions were to prevail, and depending upon the severity of such changes, the possibility of materially different financial condition or results of operations is a reasonable likelihood.

### Allowance for Loan Losses

The allowance for loan losses is established as losses are estimated to have occurred through a provision for loan losses charged to earnings. Loan losses are charged against the allowance when management determines that the loan balance is uncollectible. Subsequent recoveries, if any, are credited to the allowance. For further information about the Company's loans and the allowance for loan losses, see Notes 1, 3, and 4 to the Consolidated Financial Statements included in this Form 10-K.

The allowance for loan losses is evaluated on a quarterly basis by management and is based upon management's periodic review of the collectability of the loans in light of historical experience, the nature and volume of the loan portfolio, adverse situations that may affect the borrower's ability to repay, estimated value of any underlying collateral, and prevailing economic conditions. This evaluation is inherently subjective as it requires estimates that are susceptible to significant revision as more information becomes available.

The Company performs regular credit reviews of the loan portfolio to review credit quality and adherence to underwriting standards. The credit reviews consist of reviews by its internal credit administration department and reviews performed by an independent third party. Upon origination, each loan is assigned a risk rating ranging from one to nine, with loans closer to one having less risk. This risk rating scale is the Company's primary credit quality indicator. The Company has various committees that review and ensure that the allowance for loans losses methodology is in accordance with GAAP and loss factors used appropriately reflect the risk characteristics of the loan portfolio.

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The allowance represents an amount that, in management's judgment, will be adequate to absorb any losses on existing loans that may become uncollectible. Management's judgment in determining the level of the allowance is based on evaluations of the collectability of loans while taking into consideration such factors as trends in delinquencies and charge-offs, changes in the nature and volume of the loan portfolio, current economic conditions that may affect a borrower's ability to repay and the value of the collateral, overall portfolio quality, and review of specific potential losses. The evaluation also considers the following risk characteristics of each loan portfolio class:

- 1-4 family residential mortgage loans carry risks associated with the continued creditworthiness of the borrower and changes in the value of the collateral.
- Real estate construction and land development loans carry risks that the project may not be finished according to schedule, the project may not be finished according to budget, and the value of the collateral may, at any point in time, be less than the principal amount of the loan. Construction loans also bear the risk that the general contractor, who may or may not be a loan customer, may be unable to finish the construction project as planned because of financial pressure or other factors unrelated to the project.
- Other real estate loans carry risks associated with the successful operation of a business or a real estate project, in addition to other risks associated with the ownership of real estate, because repayment of these loans may be dependent upon the profitability and cash flows of the business or project.
- Commercial and industrial loans carry risks associated with the successful operation of a business because repayment of these loans may be dependent upon the profitability and cash flows of the business. In addition, there is risk associated with the value of collateral other than real estate which may depreciate over time and cannot be appraised with as much reliability.
- Consumer and other loans carry risk associated with the continued creditworthiness of the borrower and the value of the collateral, if any. These loans are typically either unsecured or secured by rapidly depreciating assets such as automobiles. They are also likely to be immediately and adversely affected by job loss, divorce, illness, personal bankruptcy, or other changes in circumstances.

The allowance for loan losses consists of specific and general components. The specific component relates to loans that are classified as impaired, and is established when the discounted cash flows, fair value of collateral less estimated costs to sell, or observable market price of the impaired loan is lower than the carrying value of that loan. For collateral dependent loans, an updated appraisal is ordered if a current one is not on file. Appraisals are typically performed by independent third-party appraisers with relevant industry experience. Adjustments to the appraised value may be made based on recent sales of like properties or general market conditions among other considerations.

The general component covers loans that are not considered impaired and is based on historical loss experience adjusted for qualitative factors. The historical loss experience is calculated by loan type and uses an average loss rate during the preceding twelve quarters. The qualitative factors are assigned by management based on delinquencies and asset quality, national and local economic trends, effects of the changes in the value of underlying collateral, trends in volume and nature of loans, effects of changes in the lending policy, the experience and depth of management, concentrations of credit, quality of the loan review system, and the effect of external factors such as competition and regulatory requirements. The factors assigned differ by loan type. The general allowance estimates losses whose impact on the portfolio has yet to be recognized by a specific allowance. Allowance factors and the overall size of the allowance may change from period to period based on management's assessment of the above described factors and the relative weights given to each factor. For further information regarding the allowance for loan losses, see Notes 1 and 4 to the Consolidated Financial Statements included in this Form 10-K.

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### **Lending Policies**

#### General

In an effort to manage risk, the Bank's loan policy gives loan amount approval limits to individual loan officers based on their position within the Bank and level of experience. The Management Loan Committee can approve new loans up to their authority. The Board Loan Committee approves all loans which exceed the authority of the Management Loan Committee. The full Board of Directors must approve loans which exceed the authority of the Board Loan Committee, up to the Bank's legal lending limit. The Board Loan Committee currently consists of five directors, four of which are non-management directors. The Board Loan Committee approves the Bank's Loan Policy and reviews risk management reports, including watch list reports and concentrations of credit. The Board Loan Committee meets on a monthly basis and the Chairman of the Committee then reports to the Board of Directors.

Residential loan originations are primarily generated by mortgage loan officer solicitations and referrals by employees, real estate professionals, and customers. Commercial real estate loan originations and commercial and industrial loan originations are primarily obtained through direct solicitation and additional business from existing customers. All completed loan applications are reviewed by the Bank's loan officers. As part of the application process, information is obtained concerning the income, financial condition, employment, and credit history of the applicant. The Bank also participates in commercial real estate loans and commercial and industrial loans originated by other financial institutions that are typically outside its market area. In addition, the Bank has purchased consumer loans originated by other financial institutions that are typically outside its market area. Loan quality is analyzed based on the Bank's experience and credit underwriting guidelines depending on the type of loan involved. Except for loan participations with other financial institutions, real estate collateral is valued by independent appraisers who have been pre-approved by the Board Loan Committee.

As part of the ongoing monitoring of the credit quality of the Company's loan portfolio, certain appraisals are analyzed by management or by an outsourced appraisal review specialist throughout the year in order to ensure standards of quality are met. The Company also obtains an independent review of loans within the portfolio on an annual basis to analyze loan risk ratings and validate specific reserves on impaired loans.

In the normal course of business, the Bank makes various commitments and incurs certain contingent liabilities which are disclosed but not reflected in its financial statements, including commitments to extend credit. At December 31, 2019, commitments to extend credit, stand-by letters of credit, and rate lock commitments totaled \$105.7 million.

#### Construction and Land Development Lending

The Bank makes local construction loans, including residential and land acquisition and development loans. These loans are secured by the property under construction and the underlying land for which the loan was obtained. The majority of these loans mature in one year. Construction lending entails significant additional risks, compared with residential mortgage lending. Construction and land development loans sometimes involve larger loan balances concentrated with single borrowers or groups of related borrowers. Another risk involved in construction and land development lending is the fact that loan funds are advanced upon the security of the land or property under construction, which value is estimated based on the completion of construction. Thus, there is risk associated with failure to complete construction and potential cost overruns. To mitigate the risks associated with this type of lending, the Bank generally limits loan amounts relative to the appraised value and/or cost of the collateral, analyzes the cost of the project and the creditworthiness of its borrowers, and monitors construction progress. The Bank typically obtains a first lien on the property as security for its construction loans, typically requires personal guarantees from the borrower's principal owners, and typically monitors the progress of the construction project during the draw period.

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### 1-4 Family Residential Real Estate Lending

1-4 family residential lending activity may be generated by Bank loan officer solicitations and referrals by real estate professionals and existing or new bank customers. Loan applications are taken by a Bank loan officer. As part of the application process, information is gathered concerning income, employment, and credit history of the applicant. Residential mortgage loans generally are made on the basis of the borrower's ability to make payments from employment and other income and are secured by real estate whose value tends to be readily ascertainable. In addition to the Bank's underwriting standards, loan quality may be analyzed based on guidelines issued by a secondary market investor. The valuation of residential collateral is generally provided by independent fee appraisers who have been approved by the Board Loan Committee. In addition to originating mortgage loans with the intent to sell to correspondent lenders or broker to wholesale lenders, the Bank also originates and retains certain mortgage loans in its loan portfolio.

### Commercial Real Estate Lending

Commercial real estate loans are secured by various types of commercial real estate typically in the Bank's market area, including multi-family residential buildings, office and retail buildings, hotels, industrial buildings, and religious facilities. Commercial real estate loan originations are primarily obtained through direct solicitation of customers and potential customers. The valuation of commercial real estate collateral is provided by independent appraisers who have been approved by the Board Loan Committee. Commercial real estate lending entails significant additional risk, compared with residential mortgage lending. Commercial real estate loans typically involve larger loan balances concentrated with single borrowers or groups of related borrowers. Additionally, the payment experience on loans secured by income producing properties is typically dependent on the successful operation of a business or a real estate project and thus may be subject, to a greater extent, to adverse conditions in the real estate market or in the economy in general. The Bank's commercial real estate loan underwriting criteria require an examination of debt service coverage ratios, the borrower's creditworthiness, prior credit history, and reputation. The Bank typically requires personal guarantees of the borrowers' principal owners and considers the valuation of the real estate collateral.

### Commercial and Industrial Lending

Commercial and industrial loans generally have a higher degree of risk than loans secured by real estate, but typically have higher yields. Commercial and industrial loans typically are made on the basis of the borrower's ability to make repayment from cash flow from its business. The loans may be unsecured or secured by business assets, such as accounts receivable, equipment, and inventory. As a result, the availability of funds for the repayment of commercial business loans is substantially dependent on the success of the business itself. Furthermore, any collateral for commercial business loans may depreciate over time and generally cannot be appraised with as much reliability as real estate.

### Consumer Lending

Loans to individual borrowers may be secured or unsecured, and include unsecured consumer loans and lines of credit, automobile loans, deposit account loans, and installment and demand loans. These consumer loans may entail greater risk than residential mortgage loans, particularly in the case of consumer loans which are unsecured or secured by rapidly depreciating assets such as automobiles. In such cases, any repossessed collateral for a defaulted consumer loan may not provide an adequate source of repayment of the outstanding loan balance as a result of the greater likelihood of damage, loss, or depreciation. Consumer loan collections are dependent on the borrower's continuing financial stability, and thus are more likely to be adversely affected by job loss, divorce, illness, or personal bankruptcy. Furthermore, the application of various federal and state laws, including federal and state bankruptcy and insolvency laws, may limit the amount which can be recovered on such loans.

The underwriting standards employed by the Bank for consumer loans include a determination of the applicant's payment history on other debts and an assessment of ability to meet existing obligations and payments on a proposed loan. The stability of the applicant's monthly income may be determined by verification of gross monthly income from primary employment, and additionally from any verifiable secondary income.

Also included in this category are loans purchased through a third-party lending program. These portfolios include consumer loans and carry risks associated with the borrower, changes in the economic environment, and the vendor itself. The Company manages these risks through policies that require minimum credit scores and other underwriting requirements, robust analysis of actual performance versus expected performance, as well as ensuring compliance with the Company's vendor management program.

## **Results of Operations**

### General

Net interest income represents the primary source of earnings for the Company. Net interest income equals the amount by which interest income on interest-earning assets, predominantly loans and securities, exceeds interest expense on interest-bearing liabilities, including deposits, other borrowings, subordinated debt, and junior subordinated debt. Changes in the volume and mix of interest-earning assets and interest-bearing liabilities, as well as their respective yields and rates, are the components that impact the level of net interest income. The net interest margin is calculated by dividing tax-equivalent net interest income by average earning assets. The provision for loan losses, noninterest income, and noninterest expense are the other components that determine net income. Noninterest income and expense primarily consists of income from service charges on deposit accounts, revenue from wealth management services, ATM and check card income, revenue from other customer services, income from bank owned life insurance, general and administrative expenses, amortization expense, and other real estate owned (expense) income.

### Net Interest Income

For the year ended December 31, 2019, net interest income increased \$384 thousand, or 1%, to \$28.0 million, compared to \$27.6 million for the same period in 2018. The increase resulted from higher average earning asset balances, which was partially offset by a lower net interest margin. Average earning asset balances increased 3%, while the net interest margin decreased 5 basis points to 3.88% for the year ended December 31, 2019, compared to 3.93% for the same period in 2018. The decrease in the net interest margin resulted from a 17 basis point increase in interest expense as a percent of average earning assets, which was partially offset by a 12 basis point increase in the yield on total earning assets.

The higher yield on earning assets was attributable to a change in the earning asset composition and an increase in yields on loans and interest-bearing deposits in other banks. The change in the earning asset composition favorably impacted the yield on average earning assets as loans increased from 75% to 77% of average earning assets, while interest-bearing deposits in other banks and securities decreased from 25% to 23% of average earning assets. The yields on loans and interest-bearing deposits in other banks benefited from increases in market rates. The 6 basis point increase in the yield on loans had the largest impact on the increase in the yield on earning assets, when comparing the periods.

The increase in interest expense as a percent of average earning assets was attributable to a higher cost of interest-bearing deposits from a change in the composition of the deposit portfolio and higher interest rates paid on deposits. The change in the deposit composition negatively impacted the cost of interest-bearing deposits as the average balance of money market accounts increased from 18% to 23% of total average interest-bearing deposits, while the average balance of savings accounts decreased from 25% to 21% of total average interest-bearing deposits. The combination of higher short-term market rates and competition for customer deposits resulted in an increase in interest rates paid on most deposit categories. The cost of money market accounts had the largest impact on the increase in interest expense as their costs increased by 45 basis points, when comparing the periods.

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The following table provides information on average interest-earning assets and interest-bearing liabilities for the years ended December 31, 2019, 2018, and 2017, as well as amounts and rates of tax equivalent interest earned and interest paid (dollars in thousands). The volume and rate analysis table analyzes the changes in net interest income for the periods broken down by their rate and volume components (in thousands).

	Average Balances, Income and Expense, Yields and Rates (Taxable Equivalent Basis)									
	Years Ending December 31,									
	2019			2018			2017			
	Average Balance	Interest Income/Expense	Yield/Rate	Average Balance	Interest Income/Expense	Yield/Rate	Average Balance	Interest Income/Expense	Yield/Rate	
<b>Assets</b>										
Interest-bearing deposits in other banks	\$ 25,347	\$ 503	1.98%	\$ 30,776	\$ 539	1.75%	\$ 30,624	\$ 335	1.09%	
<b>Securities:</b>										
Taxable	109,622	2,705	2.47%	119,010	3,024	2.54%	117,580	2,569	2.19%	
Tax-exempt (1)	27,145	795	2.93%	26,032	773	2.97%	25,138	883	3.51%	
Restricted	1,746	103	5.93%	1,591	91	5.70%	1,565	83	5.33%	
Total securities	138,513	3,603	2.60%	146,633	3,888	2.65%	144,283	3,535	2.45%	
<b>Loans: (2)</b>										
Taxable	559,743	28,805	5.15%	525,396	26,707	5.08%	500,259	23,942	4.79%	
Tax-exempt (1)	4,299	193	4.48%	4,769	211	4.42%	5,012	212	4.23%	
Total loans	564,042	28,998	5.14%	530,165	26,918	5.08%	505,271	24,154	4.78%	
Federal funds sold	2	—	1.70%	1	—	2.04%	—	—	—%	
Total earning assets	727,904	33,104	4.55%	707,575	31,345	4.43%	680,178	28,024	4.12%	
Less: allowance for loan losses (4,921)				(5,032)			(5,382)			
Total nonearning assets	53,950			51,914			53,136			
Total assets	<u>\$776,933</u>			<u>\$754,457</u>			<u>\$727,932</u>			
<b>Liabilities and Shareholders' Equity</b>										
<b>Interest-bearing deposits:</b>										
Checking	\$163,408	\$ 1,381	0.85%	\$159,290	\$ 1,075	0.67%	\$163,553	\$ 687	0.42%	
Money market accounts	113,180	1,405	1.24%	87,693	697	0.79%	63,326	187	0.30%	
Savings accounts	106,934	70	0.07%	122,497	92	0.07%	127,887	101	0.08%	
<b>Certificates of deposit:</b>										
Less than \$100	66,066	479	0.73%	73,262	393	0.54%	80,274	388	0.48%	
Greater than \$100	51,432	763	1.48%	48,679	497	1.02%	44,229	358	0.81%	
Brokered deposits	643	6	0.91%	389	1	0.33%	566	2	0.31%	
Total interest-bearing deposits	501,663	4,104	0.82%	491,810	2,755	0.56%	479,835	1,723	0.36%	
Federal funds purchased	30	1	2.59%	2	—	2.30%	1	—	1.25%	
Subordinated debt	4,974	360	7.23%	4,957	360	7.26%	4,939	360	7.28%	
Junior subordinated debt	9,279	420	4.53%	9,279	397	4.28%	9,279	303	3.27%	
Other borrowings	41	2	6.21%	6	—	2.47%	—	—	—%	
Total interest-bearing liabilities	515,987	4,887	0.95%	506,054	3,512	0.69%	494,054	2,386	0.48%	
<b>Noninterest-bearing liabilities</b>										
Demand deposits	186,615			185,024			174,225			
Other liabilities	1,880			1,446			3,911			
Total liabilities	704,482			692,524			672,190			
Shareholders' equity	72,451			61,933			55,742			
Total liabilities and shareholders' equity	<u>\$776,933</u>			<u>\$754,457</u>			<u>\$727,932</u>			
Net interest income		<u>\$ 28,217</u>			<u>\$ 27,833</u>			<u>\$ 25,638</u>		
Interest rate spread			3.60%			3.74%			3.64%	
Cost of funds			0.70%			0.51%			0.36%	
Interest expense as a percent of average earning assets			0.67%			0.50%			0.35%	
Net interest margin			3.88%			3.93%			3.77%	

- (1) Income and yields are reported on a taxable-equivalent basis assuming a federal tax rate of 21% for 2019 and 2018, and 34% for 2017. The tax-equivalent adjustment was \$207 thousand for 2019 and 2018, and \$372 thousand for 2017.
- (2) Loans placed on a non-accrual status are reflected in the balances.

	<b>Volume and Rate</b>					
	Years Ending December 31,					
	2019			2018		
	Volume Effect	Rate Effect	Change in Income/Expense	Volume Effect	Rate Effect	Change in Income/Expense
Interest-bearing deposits in other banks	\$ (143)	\$ 107	\$ (36)	\$ 1	\$ 203	\$ 204
Loans, taxable	1,733	365	2,098	1,254	1,511	2,765
Loans, tax-exempt	(21)	3	(18)	(16)	15	(1)
Securities, taxable	(236)	(83)	(319)	32	423	455
Securities, tax-exempt	32	(10)	22	33	(143)	(110)
Securities, restricted	9	3	12	2	6	8
Federal funds sold	—	—	—	—	—	—
Total earning assets	\$ 1,374	\$ 385	\$ 1,759	\$ 1,306	\$ 2,015	\$ 3,321
Checking	\$ 27	\$ 279	\$ 306	\$ (18)	\$ 406	\$ 388
Money market accounts	239	469	708	97	413	510
Savings accounts	(22)	—	(22)	(2)	(7)	(9)
Certificates of deposits:						
Less than \$100	(34)	120	86	(13)	18	5
Greater than \$100	30	236	266	39	100	139
Brokered deposits	1	4	5	(1)	—	(1)
Federal funds purchased	1	—	1	—	—	—
Subordinated debt	—	—	—	—	—	—
Junior subordinated debt	—	23	23	—	94	94
Other borrowings	2	—	2	—	—	—
Total interest-bearing liabilities	\$ 244	\$ 1,131	\$ 1,375	\$ 102	\$ 1,024	\$ 1,126
Change in net interest income	\$ 1,130	\$ (746)	\$ 384	\$ 1,204	\$ 991	\$ 2,195

Provision for Loan Losses

The provision for loan losses represents management's analysis of the existing loan portfolio and related credit risks. The provision for loan losses is based upon management's estimate of the amount required to maintain an adequate allowance for loan losses reflective of the risks in the loan portfolio.

The Bank recorded a provision for loan losses of \$450 thousand for 2019, which resulted in a total allowance for loan losses of \$4.9 million, or 0.86% of total loans, at December 31, 2019. This compared to a provision for loan losses of \$600 thousand for 2018, which resulted in an allowance for loan losses of \$5.0 million, or 0.92% of total loans, at the prior year end.

The provision for loan losses for the year ended December 31, 2019 resulted from net charge-offs on loans and an increase in the general reserve component of the allowance for loan losses that were partially offset by a decrease in the specific reserve component. Net charge-offs totaled \$525 thousand for the year ended December 31, 2019, compared to \$917 thousand of net charge-offs for the same period of 2018. The increase in the general reserve resulted primarily from the impact of loan growth during the year and changes in qualitative adjustments. The specific reserve decreased from improvements in collateral positions on impaired loans, principal payments received, and the resolution of certain impaired loans.

For the year ended December 31, 2018, the provision for loan losses resulted from net charge-offs on loans and an increase in the specific reserve component of the allowance for loan losses that were partially offset by a decrease in the general reserve component. The increased net charge-offs during 2018 were comprised primarily of charge-offs on consumer loans. The specific reserve increased during the period, primarily from the addition of newly identified impaired loans for which specific reserves were calculated. The general reserve decreased primarily from improvements in the historical loss rate of the loan portfolio and from changes in qualitative adjustments.

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The Company has consistently applied its allowance for loan loss methodology and regularly reviews the three year historical charge-off look back period to ensure it is indicative of the risk that remains in the loan portfolio. The Company does not believe that net charge-offs experienced in 2020 will be significantly different from the prior three year look back period. For more detail of net charge-offs, see the allowance for loan losses table in "Asset Quality" below.

### Noninterest Income

Noninterest income decreased \$605 thousand, or 7%, to \$8.6 million for the year ended December 31, 2019, compared to \$9.2 million for the same period in 2018. The decrease in noninterest income was primarily attributable to a \$252 thousand, or 8%, decrease in service charges on deposit accounts, a \$384 thousand decrease in income from bank owned life insurance, and a \$400 thousand decrease in other operating income. These decreases were partially offset by a \$74 thousand, or 3%, increase in ATM and check card fees, a \$186 thousand, or 11%, increase in wealth management fees, an \$85 thousand, or 14%, increase in fees for other customer services, and an \$84 thousand increase in net gains on sale of loans, when comparing the periods.

The decrease in service charges on deposit accounts was primarily a result of a change in customer behavior that decreased overdraft revenue. The decrease in income from bank owned life insurance resulted primarily from \$469 thousand of life insurance benefits recorded during 2018 due to the death of an employee. The decrease in other operating income was primarily attributable to revenue earned during the prior year from a settlement and release agreement related to brokerage services. Other operating income also decreased as a result of the termination of the pension plan and the subsequent distribution of plan assets in the prior year, which resulted in a one-time increase in other operating income of \$126 thousand during 2018.

The increase in ATM and check card fees was primarily attributable to an increase in customer check card transactions. The increase in wealth management fees resulted primarily from higher balances of assets under management during 2019 compared to the same period one year ago. Assets under management increased as a result of new customer relationships and higher investment values. The increase in fees for other customer services was primarily attributable to increased fee income from letters of credit. Net gains on sale of loans increased due to a higher volume of mortgage loans sold during 2019.

### Noninterest Expense

Noninterest expense increased \$557 thousand, or 2%, to \$24.3 million for the year ended December 31, 2019, compared to \$23.8 million for the same period in 2018. The increase in noninterest expense was primarily attributable to a \$280 thousand, or 2%, increase in salaries and employee benefits, a \$103 thousand, or 19%, increase in marketing expense, a \$100 thousand, or 10%, increase in legal and professional fees, an \$88 thousand, or 11%, increase in ATM and check card expenses, a \$70 thousand, or 15%, increase in bank franchise tax, and a \$202 thousand, or 8%, increase in other operating expense, when comparing the periods. These increases were partially offset by a \$249 thousand decrease in FDIC assessment and a \$156 thousand, or 34%, decrease in amortization expense.

The increase in salaries and employee benefits resulted primarily from annual increases to employee salaries and expense associated with the supplemental executive retirement plans entered into during 2019. The increases in salaries and employee benefits were partially offset by a decrease in health insurance expense due to lower employee health insurance claims during the year. Marketing expense increased primarily from advertising expenses related to strategic initiatives. The increase in legal and professional fees resulted primarily from an increase in investment advisory expense of the wealth management department, legal fees, and consulting expenses for bank compliance testing and the implementation of new accounting standards. The increase in investment advisory expense correlated with the increase in wealth management revenue when comparing the periods. ATM and check card expenses increased primarily from the increase in customer check card transactions. The increase in bank franchise tax resulted from the Bank's higher taxable capital compared to 2018. The increase in other operating expense was primarily attributable to an increase in fraud losses on ATM and debit card transactions and additional costs of listing the Company's common stock on the Nasdaq Capital Market stock exchange.

The decrease in FDIC assessment was primarily attributable to assessment credits recognized and lower assessment rates during 2019. The majority of FDIC assessment credits that were available to the Company have been realized as of December 31, 2019. Amortization expense continued to decrease as a result of the accelerated amortization method of core deposit intangibles.

### Income Taxes

Income tax expense decreased by \$49 thousand for the year ended December 31, 2019, compared to the same period of 2018. The Company's income tax expense differed from the amount of income tax determined by applying the U.S. federal income tax rate to pretax income for the years ended December 31, 2019 and 2018. The difference was a result of net permanent tax deductions, primarily comprised of tax-exempt interest income and income from bank owned life insurance. For a more detailed discussion of the Company's income tax expense, see Note 11 to the Consolidated Financial Statements included in this Form 10-K.

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**Financial Condition**

General

Total assets increased by \$47.1 million to \$800.0 million at December 31, 2019, compared to \$753.0 million at December 31, 2018. The increase was primarily attributable to a \$31.6 million increase in net loans and a \$20.9 million increase in interest-bearing deposits in banks. These increases were partially offset by a \$4.5 million decrease in securities since December 31, 2018.

At December 31, 2019, total liabilities increased by \$36.5 million to \$722.8 million compared to \$686.3 million at December 31, 2018. The increase was primarily attributable to a \$35.9 million increase in total deposits. Noninterest-bearing demand deposits and savings and interest-bearing deposits increased \$7.7 million and \$29.9 million, respectively. These increases were partially offset by a \$1.7 million decrease in time deposits since December 31, 2018.

Total shareholders' equity increased by \$10.5 million to \$77.2 million at December 31, 2019, compared to \$66.7 million at December 31, 2018. The Company's capital ratios continue to exceed the minimum capital requirements for regulatory purposes.

Loans

The Bank is an active lender with a loan portfolio that includes commercial and residential real estate loans, commercial loans, consumer loans, construction and land development loans, and home equity loans. The Bank's lending activity is concentrated on individuals, small and medium-sized businesses, and local governmental entities primarily in its market areas. As a provider of community-oriented financial services, the Bank does not attempt to further geographically diversify its loan portfolio by undertaking significant lending activity outside its market areas.

Loans, net of allowance for loan losses, increased \$31.6 million to \$569.4 million at December 31, 2019, compared to \$537.8 million at December 31, 2018. Commercial real estate loans increased by \$17.0 million during 2019, followed by residential real estate loans and commercial and industrial loans that increased by \$13.5 million and \$5.5 million, respectively. These increases were partially offset by construction loans, consumer loans, and other loans that decreased by \$2.7 million, \$1.6 million, and \$288 thousand, respectively.

The Bank's loan portfolio is summarized in the table below for the periods indicated (dollars in thousands).

	<b>Loan Portfolio</b>									
	At December 31,									
	2019		2018		2017		2016		2015	
Commercial, financial, and agricultural	\$ 50,153	8.73%	\$ 44,605	8.22%	\$ 38,763	7.42%	\$ 29,981	6.17%	\$ 24,048	5.48%
Real estate - construction	43,164	7.51%	45,867	8.45%	35,927	6.88%	34,699	7.14%	33,135	7.55%
Real estate - mortgage:										
Residential (1-4 family)	229,438	39.95%	215,945	39.78%	208,177	39.87%	198,763	40.89%	189,286	43.12%
Other real estate loans	236,555	41.19%	219,553	40.44%	222,256	42.56%	211,210	43.45%	181,447	41.33%
Consumer	10,774	1.88%	12,336	2.27%	12,333	2.36%	4,875	1.00%	4,312	0.98%
All other loans	4,262	0.74%	4,550	0.84%	4,745	0.91%	6,539	1.35%	6,771	1.54%
Total loans	\$ 574,346	100%	\$ 542,856	100%	\$ 522,201	100%	\$ 486,067	100%	\$ 438,999	100%
Less: allowance for loan losses	4,934		5,009		5,326		5,321		5,524	
Loans, net of allowance for loan losses	<u>\$ 569,412</u>		<u>\$ 537,847</u>		<u>\$ 516,875</u>		<u>\$ 480,746</u>		<u>\$ 433,475</u>	

There was no category of loans that exceeded 10% of outstanding loans at December 31, 2019 that were not disclosed in the above table.

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The following table sets forth the maturities of the loan portfolio at December 31, 2019 (in thousands):

	<b>Remaining Maturities of Selected Loans</b>			
	At December 31, 2019			
	<u>Less than One Year</u>	<u>One to Five Years</u>	<u>Greater than Five Years</u>	<u>Total</u>
Commercial, financial, and agricultural	\$ 16,077	\$ 24,246	\$ 9,830	\$ 50,153
Real estate construction and land development	28,028	7,304	7,832	43,164
Real estate - mortgage:				
Residential (1-4 family)	17,498	12,193	199,747	229,438
Other real estate loans	12,379	16,121	208,055	236,555
Consumer	1,006	9,149	619	10,774
All other loans	118	75	4,069	4,262
Total loans	<u>\$ 75,106</u>	<u>\$ 69,088</u>	<u>\$ 430,152</u>	<u>\$ 574,346</u>
For maturities over one year:				
Fixed rates	\$ 289,690			
Variable rates	209,550			
	<u>\$ 499,240</u>			

## Asset Quality

Management classifies non-performing assets as non-accrual loans and OREO. OREO represents real property taken by the Bank when its customers do not meet the contractual obligation of their loans, either through foreclosure or through a deed in lieu thereof from the borrower and properties originally acquired for branch operations or expansion but no longer intended to be used for that purpose. OREO is recorded at the lower of cost or fair value, less estimated selling costs, and is marketed by the Bank through brokerage channels. The Bank did not have any assets classified as OREO at December 31, 2019 or December 31, 2018.

Non-performing assets totaled \$1.5 million and \$3.2 million at December 31, 2019 and 2018, representing 0.18% and 0.42% of total assets, respectively. Non-performing assets consisted only of non-accrual loans at December 31, 2019 and December 31, 2018.

At December 31, 2019, 43% of non-performing assets were residential real estate loans, 32% were commercial real estate loans, and 25% were construction and land development loans. Non-performing assets could increase due to other loans identified by management as potential problem loans. Other potential problem loans are defined as performing loans that possess certain risks, including the borrower's ability to pay and the collateral value securing the loan, that management has identified that may result in the loans not being repaid in accordance with their terms. Other potential problem loans totaled \$3.4 million and \$3.5 million at December 31, 2019 and December 31, 2018, respectively. The amount of other potential problem loans in future periods may be dependent on economic conditions and other factors influencing a customers' ability to meet their debt requirements.

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Loans greater than 90 days past due and still accruing totaled \$97 thousand at December 31, 2019, which was comprised of two loans expected to pay all principal and interest amounts contractually due to the Bank. There were \$235 thousand of loans greater than 90 days past due and still accruing at December 31, 2018.

The allowance for loan losses represents management's analysis of the existing loan portfolio and related credit risks. The provision for loan losses is based upon management's current estimate of the amount required to maintain an adequate allowance for loan losses reflective of the risks in the loan portfolio. The allowance for loan losses totaled \$4.9 million at December 31, 2019 and \$5.0 million at December 31, 2018, representing 0.86% and 0.92% of total loans, respectively. After analyzing the composition of the loan portfolio, related credit risks, and improvements in asset quality during recent years, the Company determined that the three year loss period and the qualitative adjustment factors that established the general reserve component of the allowance for loan losses were appropriate at December 31, 2019. For further discussion regarding the allowance for loan losses, see "Provision for Loan Losses" above.

Recoveries of loan losses of \$145 thousand and \$70 thousand were recorded in the construction and land development and 1-4 family residential loan classes, respectively, during the year ended December 31, 2019. The recovery of loan losses in the construction and land development loan class resulted from net recoveries of loans charged off in prior periods and decreases in the specific and general reserves. The decrease in the specific reserve for the construction and land development loan class resulted from improvements in collateral positions on impaired loans and principal payments received. The general reserve decreased for the construction and land development loan class primarily from the impact of lower construction loan balances during the year and changes in qualitative adjustments. The recovery of loan losses in the 1-4 family residential loan class resulted primarily from a decrease in the specific reserve. The decrease in the specific reserve for the 1-4 family residential loan class resulted from principal payments received and the resolution of certain impaired loans. These recoveries were offset by provision for loan losses totaling \$665 thousand in the other real estate, commercial and industrial, and consumer and other loan classes. For more detailed information regarding the provision for loan losses, see Note 4 to the Consolidated Financial Statements included in this Form 10-K.

Impaired loans totaled \$1.5 million and \$3.4 million at December 31, 2019 and 2018, respectively. The related allowance for loan losses required for these loans totaled \$33 thousand and \$243 thousand at December 31, 2019 and December 31, 2018, respectively. The average recorded investment in impaired loans during 2019 and 2018 was \$1.9 million and \$3.5 million, respectively. Included in the impaired loans total are loans classified as troubled debt restructurings (TDRs) totaling \$360 thousand and \$467 thousand at December 31, 2019 and 2018, respectively. Loans classified as TDRs represent situations in which a modification to the contractual interest rate or repayment structure has been granted to address a financial hardship. As of December 31, 2019, none of these TDRs were performing under the restructured terms and all were considered non-performing assets.

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Management believes, based upon its review and analysis, that the Bank has sufficient reserves to cover losses inherent within the loan portfolio. For each period presented, the provision for (recovery of) loan losses charged to (income) or expense was based on management's judgment after taking into consideration all factors connected with the collectability of the existing portfolio. Management considers economic conditions, historical loss factors, past due percentages, internally generated loan quality reports, and other relevant factors when evaluating the loan portfolio. There can be no assurance, however, that an additional provision for (recovery of) loan losses will not be required in the future, including as a result of changes in the qualitative factors underlying management's estimates and judgments, changes in accounting standards, adverse developments in the economy, on a national basis or in the Company's market area, loan growth, or changes in the circumstances of particular borrowers. For further discussion regarding the allowance for loan losses, see "Critical Accounting Policies" above. The following table shows a detail of loans charged-off, recovered, and the changes in the allowance for loan losses (dollars in thousands).

	<b>Allowance for Loan Losses</b>				
	At December 31,				
	2019	2018	2017	2016	2015
Balance, beginning of period	\$ 5,009	\$ 5,326	\$ 5,321	\$ 5,524	\$ 6,718
Loans charged-off:					
Commercial, financial and agricultural	2	10	—	—	59
Real estate-construction and land development	2	—	—	—	—
Real estate-mortgage					
Residential (1-4 family)	58	55	126	83	142
Other real estate loans	27	—	—	165	1,125
Consumer	795	1,104	607	540	512
All other loans	—	—	—	—	—
Total loans charged off	\$ 884	\$ 1,169	\$ 733	\$ 788	\$ 1,838
Recoveries:					
Commercial, financial and agricultural	\$ 8	\$ 8	\$ 10	\$ 11	\$ 72
Real estate-construction and land development	50	—	11	4	4
Real estate-mortgage					
Residential (1-4 family)	9	13	302	293	373
Other real estate loans	1	5	50	2	2
Consumer	291	225	263	275	293
All other loans	—	1	2	—	—
Total recoveries	\$ 359	\$ 252	\$ 638	\$ 585	\$ 744
Net charge-offs	\$ 525	\$ 917	\$ 95	\$ 203	\$ 1,094
Provision for (recovery of) loan losses	450	600	100	—	(100)
Balance, end of period	\$ 4,934	\$ 5,009	\$ 5,326	\$ 5,321	\$ 5,524
Ratio of net charge-offs during the period to average loans outstanding during the period	0.09%	0.17%	0.02%	0.04%	0.27%

The following table shows the balance of the Bank's allowance for loan losses allocated to each major category of loans and the ratio of related outstanding loan balances to total loans (dollars in thousands).

	<b>Allocation of Allowance for Loan Losses</b>									
	At December 31,									
	2019		2018		2017		2016		2015	
Commercial, financial and agricultural	\$ 562	8.73%	\$ 464	8.22%	\$ 418	7.42%	\$ 380	6.17%	\$ 306	5.48%
Real estate-construction and land development	464	7.51%	561	8.45%	414	6.88%	441	7.14%	1,532	7.55%
Real estate- mortgage										
Residential (1-4 family)	776	39.95%	895	39.78%	775	39.87%	1,019	40.89%	939	43.12%
Other real estate loans	2,296	41.19%	2,160	40.44%	2,948	42.56%	3,142	43.45%	2,534	41.33%
Consumer	797	1.88%	887	2.27%	725	2.36%	267	1.00%	140	0.98%
All other loans	39	0.74%	42	0.84%	46	0.91%	72	1.35%	73	1.54%
	<u>\$ 4,934</u>	<u>100.0%</u>	<u>\$ 5,009</u>	<u>100.0%</u>	<u>\$ 5,326</u>	<u>100.0%</u>	<u>\$ 5,321</u>	<u>100.0%</u>	<u>\$ 5,524</u>	<u>100.0%</u>

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The following table provides information on the Bank's non-performing assets at the dates indicated (dollars in thousands).

	<b>Non-performing Assets</b>				
	At December 31,				
	2019	2018	2017	2016	2015
Non-accrual loans	\$ 1,459	\$ 3,172	\$ 937	\$ 1,520	\$ 3,854
Other real estate owned	—	—	326	250	2,679
<b>Total non-performing assets</b>	<b>\$ 1,459</b>	<b>\$ 3,172</b>	<b>\$ 1,263</b>	<b>\$ 1,770</b>	<b>\$ 6,533</b>
Loans past due 90 days accruing interest	97	235	183	116	92
<b>Total non-performing assets and past due loans</b>	<b>\$ 1,556</b>	<b>\$ 3,407</b>	<b>\$ 1,446</b>	<b>\$ 1,886</b>	<b>\$ 6,625</b>
Troubled debt restructurings	\$ 360	\$ 467	\$ 333	\$ 460	\$ 982
Allowance for loan losses to period end loans	0.86%	0.92%	1.02%	1.09%	1.26%
Non-performing assets to period end loans	0.25%	0.58%	0.24%	0.36%	1.49%

**Securities**

Securities at December 31, 2019 totaled \$140.4 million, a decrease of \$4.5 million, or 3%, from \$145.0 million at the end of 2018. Investment securities are comprised of U.S. agency and mortgage-backed securities, obligations of state and political subdivisions, corporate debt securities, and restricted securities. As of December 31, 2019, neither the Company nor the Bank held any derivative financial instruments in their respective investment security portfolios. Gross unrealized gains in the available for sale portfolio totaled \$1.3 million and \$75 thousand at December 31, 2019 and 2018, respectively. Gross unrealized losses in the available for sale portfolio totaled \$339 thousand and \$2.4 million at December 31, 2019 and 2018, respectively. Gross unrealized gains in the held to maturity portfolio totaled \$99 thousand and \$29 thousand at December 31, 2019 and 2018, respectively. Gross unrealized losses in the held to maturity portfolio totaled \$80 thousand and \$1.0 million at December 31, 2019 and 2018, respectively. Investments in an unrealized loss position were considered temporarily impaired at December 31, 2019 and 2018. The change in the unrealized gains and losses of investment securities from December 31, 2018 to December 31, 2019 was related to changes in market interest rates and was not related to credit concerns of the issuers.

The following table summarizes the Company's securities portfolio on the dates indicated (in thousands).

	<b>Securities Portfolio</b>		
	At December 31,		
	2019	2018	2017
<b>Securities available for sale, at fair value:</b>			
U.S. agency and mortgage-backed securities	\$ 94,905	\$ 84,922	\$ 74,804
Obligations of state and political subdivisions	26,078	14,935	14,451
	<b>\$ 120,983</b>	<b>\$ 99,857</b>	<b>\$ 89,255</b>
<b>Securities held to maturity, at carrying value</b>			
U.S. agency and mortgage-backed securities	\$ 12,528	\$ 27,420	\$ 32,149
Obligations of state and political subdivisions	3,599	14,488	14,559
Corporate debt securities	1,500	1,500	1,500
	<b>\$ 17,627</b>	<b>\$ 43,408</b>	<b>\$ 48,208</b>
<b>Restricted securities, at cost</b>			
Federal Home Loan Bank stock	\$ 776	\$ 763	\$ 645
Federal Reserve Bank stock	980	875	875
Community Bankers' Bank stock	50	50	50
	<b>\$ 1,806</b>	<b>\$ 1,688</b>	<b>\$ 1,570</b>
<b>Total securities</b>	<b>\$ 140,416</b>	<b>\$ 144,953</b>	<b>\$ 139,033</b>

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The following table shows the maturities of debt and restricted securities at amortized cost and market value at December 31, 2019 and approximate weighted average yields of such securities (dollars in thousands). Yields on state and political subdivision securities are shown on a tax equivalent basis, assuming a 21% federal income tax rate. The Company attempts to maintain diversity in its portfolio and maintain credit quality and re-pricing terms that are consistent with its asset/liability management and investment practices and policies. For further information on securities, see Note 2 to the Consolidated Financial Statements included in this Form 10-K.

**Securities Portfolio Maturity Distribution/Yield Analysis**  
At December 31, 2019

	Less than One Year	One to Five Years	Five to Ten Years	Greater than Ten Years and Equity Securities	Total
<b>U.S. agency and mortgage-backed securities</b>					
Amortized cost	\$ 245	\$ 6,006	\$ 23,451	\$ 77,287	\$ 106,989
Market value	\$ 245	\$ 5,993	\$ 23,794	\$ 77,327	\$ 107,359
Weighted average yield	2.13%	2.37%	2.61%	2.32%	2.39%
<b>Obligations of state and political subdivisions</b>					
Amortized cost	\$ 2,250	\$ 5,067	\$ 11,250	\$ 10,639	\$ 29,206
Market value	\$ 2,262	\$ 5,151	\$ 11,472	\$ 10,873	\$ 29,758
Weighted average yield	2.42%	2.60%	2.86%	3.17%	2.89%
<b>Corporate debt securities</b>					
Amortized cost	\$ —	\$ —	\$ 1,500	\$ —	\$ 1,500
Market value	\$ —	\$ —	\$ 1,512	\$ —	\$ 1,512
Weighted average yield	—%	—%	6.75%	—%	6.75%
<b>Restricted securities</b>					
Amortized cost	\$ —	\$ —	\$ —	\$ 1,806	\$ 1,806
Market value	\$ —	\$ —	\$ —	\$ 1,806	\$ 1,806
Weighted average yield	—%	—%	—%	5.93%	5.93%
<b>Total portfolio</b>					
Amortized cost	\$ 2,495	\$ 11,073	\$ 36,201	\$ 89,732	\$ 139,501
Market value	\$ 2,507	\$ 11,144	\$ 36,778	\$ 90,006	\$ 140,435
Weighted average yield (1)	2.39%	2.47%	2.86%	2.50%	2.60%

(1) Yields on tax-exempt securities have been calculated on a tax-equivalent basis.

The above table was prepared using the contractual maturities for all securities with the exception of mortgage-backed securities (MBS) and collateralized mortgage obligations (CMO). Both MBS and CMO securities were recorded using the yield book prepayment model that incorporates four causes of prepayments including home sales, refinancing, defaults, and curtailments/full payoffs.

As of December 31, 2019, the Company did not own securities of any issuer for which the aggregate book value of the securities of such issuer exceeded ten percent of shareholders' equity.

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Deposits

At December 31, 2019, deposits totaled \$706.4 million, an increase of \$35.9 million, from \$670.6 million at December 31, 2018. There was a slight change in the deposit mix when comparing the periods. At December 31, 2019, noninterest-bearing demand deposits, savings and interest-bearing demand deposits, and time deposits composed 27%, 56%, and 17% of total deposits, respectively, compared to 27%, 55%, and 18% at December 31, 2018. Although there was only a slight change in these broad deposit categories, there was a more significant change in composition within the savings and interest-bearing demand deposit category that negatively impacted the cost of interest-bearing deposits. The average balance of money market accounts increased to 23% of average interest-bearing deposits for the year ended December 31, 2019 compared to 18% for the prior year, while the average balance of savings accounts decreased to 21% of average interest-bearing deposits compared to 25% for the prior year.

The following tables include a summary of average deposits and average rates paid and maturities of CD's greater than \$100,000 (dollars in thousands).

	<b>Average Deposits and Rates Paid</b>					
	Year Ended December 31,					
	2019		2018		2017	
	Amount	Rate	Amount	Rate	Amount	Rate
Noninterest-bearing deposits	\$ 186,615	—	\$ 185,024	—	\$ 174,225	—
Interest-bearing deposits:						
Interest checking	\$ 163,408	0.85%	\$ 159,290	0.67%	\$ 163,553	0.42%
Money market	113,180	1.24%	87,693	0.79%	63,326	0.30%
Savings	106,934	0.07%	122,497	0.07%	127,887	0.08%
Time deposits:						
Less than \$100	66,066	0.73%	73,262	0.54%	80,274	0.48%
Greater than \$100	51,432	1.48%	48,679	1.02%	44,229	0.81%
Brokered deposits	643	0.91%	389	0.33%	566	0.31%
Total interest-bearing deposits	\$ 501,663	0.82%	\$ 491,810	0.56%	\$ 479,835	0.36%
Total deposits	\$ 688,278		\$ 676,834		\$ 654,060	

	<b>Maturities of CD's Greater than \$100,000</b>					Total
	Less than Three Months	Three to Six Months	Six to Twelve Months	Greater than One Year		
At December 31, 2019	\$ 13,569	\$ 5,903	\$ 16,896	\$ 16,677	\$ 53,045	

The table above includes brokered deposits greater than \$100 thousand.

Liquidity

Liquidity represents the ability to meet present and future financial obligations through either the sale or maturity of existing assets or with borrowings from correspondent banks or other deposit markets. The Company classifies cash, interest-bearing and noninterest-bearing deposits with banks, federal funds sold, investment securities, and loans maturing within one year as liquid assets. As part of the Bank's liquidity risk management, stress tests and cash flow modeling are performed quarterly.

As a result of the Bank's management of liquid assets and the ability to generate liquidity through liability funding, management believes that the Bank maintains overall liquidity sufficient to satisfy its depositors' requirements and to meet its customers' borrowing needs.

At December 31, 2019, cash, interest-bearing and noninterest-bearing deposits with banks, securities, and loans maturing within one year totaled \$123.4 million. At December 31, 2019, 13% or \$75.1 million of the loan portfolio matures within one year. Non-deposit sources of available funds totaled \$218.1 million at December 31, 2019, which included \$144.3 million available from Federal Home Loan Bank of Atlanta (FHLB), \$61.0 million of unsecured federal funds lines of credit with other correspondent banks, and \$12.8 million available through the Federal Reserve Discount Window.

Subordinated Debt

See Note 9 to the Consolidated Financial Statements included in this Form 10-K, for discussion of subordinated debt.

Junior Subordinated Debt

See Note 10 to the Consolidated Financial Statements included in this Form 10-K, for discussion of junior subordinated debt.

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### Off-Balance Sheet Arrangements

The Company, through the Bank, is a party to credit related financial instruments with risk not reflected in the consolidated financial statements in the normal course of business to meet the financing needs of its customers. These financial instruments include commitments to extend credit, standby letters of credit, and commercial letters of credit. Such commitments involve, to varying degrees, elements of credit and interest rate risk in excess of the amount recognized in the consolidated balance sheets. The Bank's exposure to credit loss is represented by the contractual amount of these commitments. The Bank follows the same credit policies in making commitments as it does for on-balance sheet instruments.

At December 31, 2019 and 2018, the following financial instruments were outstanding whose contract amounts represent credit risk (in thousands):

	2019	2018
Commitments to extend credit and unfunded commitments under lines of credit	\$ 92,528	\$ 91,109
Stand-by letters of credit	10,950	9,947

Commitments to extend credit are agreements to lend to a customer as long as there is no violation of any condition established in the contract. Commitments generally have fixed expiration dates or other termination clauses and may require payment of a fee. The commitments for lines of credit may expire without being drawn upon. Therefore, the total commitment amounts do not necessarily represent future cash requirements. The amount of collateral obtained, if it is deemed necessary by the Bank, is based on management's credit evaluation of the customer.

Unfunded commitments under commercial lines of credit, revolving credit lines, and overdraft protection agreements are commitments for possible future extensions of credit to existing customers. These lines of credit are collateralized as deemed necessary and may or may not be drawn upon to the total extent to which the Bank is committed.

Commercial and standby letters of credit are conditional commitments issued by the Bank to guarantee the performance of a customer to a third party. Those letters of credit are primarily issued to support public and private borrowing arrangements. Essentially all letters of credit issued have expiration dates within one year. The credit risk involved in issuing letters of credit is essentially the same as that involved in extending loan facilities to customers. The Bank generally holds collateral supporting those commitments if deemed necessary.

At December 31, 2019, the Bank had \$2.2 million in locked-rate commitments to originate mortgage loans. Risks arise from the possible inability of counterparties to meet the terms of their contracts. The Bank does not expect any counterparty to fail to meet its obligations.

### Capital Resources

The adequacy of the Company's capital is reviewed by management on an ongoing basis with reference to the size, composition, and quality of the Company's asset and liability levels and consistent with regulatory requirements and industry standards. Management seeks to maintain a capital structure that will assure an adequate level of capital to support anticipated asset growth and absorb potential losses. The Company meets eligibility criteria of a small bank holding company in accordance with the Federal Reserve Board's Small Bank Holding Company Policy Statement, and is not obligated to report consolidated regulatory capital.

Effective January 1, 2015, the Bank became subject to new capital rules adopted by federal bank regulators implementing the Basel III regulatory capital reforms adopted by the Basel Committee on Banking Supervision (the Basel Committee), and certain changes required by the Dodd-Frank Act.

The minimum capital level requirements applicable to the Bank under the final rules are as follows: a new common equity Tier 1 capital ratio of 4.5%; a Tier 1 capital ratio of 6%; a total capital ratio of 8%; and a Tier 1 leverage ratio of 4% for all institutions. The final rules also established a "capital conservation buffer" above the new regulatory minimum capital requirements. The capital conservation buffer was phased-in over four years and, as fully implemented effective January 1, 2019, requires a buffer of 2.5% of risk-weighted assets. This results in the following minimum capital ratios beginning in 2019: a common equity Tier 1 capital ratio of 7.0%, a Tier 1 capital ratio of 8.5%, and a total capital ratio of 10.5%. Under the final rules, institutions are subject to limitations on paying dividends, engaging in share repurchases, and paying discretionary bonuses if its capital level falls below the buffer amount. These limitations establish a maximum percentage of eligible retained income that could be utilized for such actions. Management believes, as of December 31, 2019 and December 31, 2018, that the Bank met all capital adequacy requirements to which it is subject, including the capital conservation buffer.

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The following table summarizes the Bank's regulatory capital and related ratios at December 31, 2019, 2018, and 2017 (dollars in thousands).

	Analysis of Capital		
	At December 31,		
	2019	2018	2017
Common equity Tier 1 capital	\$ 80,505	\$ 69,688	\$ 62,298
Tier 1 capital	80,505	69,688	62,298
Tier 2 capital	4,934	5,009	5,326
Total risk-based capital	85,439	74,697	67,624
Risk-weighted assets	575,569	548,236	515,483
Capital ratios:			
Common equity Tier 1 capital ratio	13.99%	12.71%	12.09%
Tier 1 capital ratio	13.99%	12.71%	12.09%
Total capital ratio	14.84%	13.62%	13.12%
Leverage ratio (Tier 1 capital to average assets)	10.13%	9.26%	8.46%
Capital conservation buffer ratio(1)	6.84%	5.62%	5.12%

- (1) Calculated by subtracting the regulatory minimum capital ratio requirements from the Company's actual ratio for Common equity Tier 1, Tier 1, and Total risk based capital. The lowest of the three measures represents the Bank's capital conservation buffer ratio.

The prompt corrective action framework is designed to place restrictions on insured depository institutions if their capital levels begin to show signs of weakness. Under the prompt corrective action requirements, which are designed to complement the capital conservation buffer, insured depository institutions are required to meet the following capital level requirements in order to qualify as "well capitalized:" a common equity Tier 1 capital ratio of 6.5%; a Tier 1 capital ratio of 8%; a total capital ratio of 10%; and a Tier 1 leverage ratio of 5%. The Bank met the requirements to qualify as "well capitalized" as of December 31, 2019 and 2018.

On September 17, 2019 the FDIC finalized a rule that introduces an optional simplified measure of capital adequacy for qualifying community banking organizations (i.e., the community bank leverage ratio (CBLR) framework), as required by the Economic Growth Act. The CBLR framework is designed to reduce burden by removing the requirements for calculating and reporting risk-based capital ratios for qualifying community banking organizations that opt into the framework.

In order to qualify for the CBLR framework, a community banking organization must have a tier 1 leverage ratio greater than 9%, less than \$10 billion in total consolidated assets, and limited amounts of off-balance sheet exposures and trading assets and liabilities. A qualifying community banking organization that opts into the CBLR framework and meets all requirements under the framework will be considered to have met the "well-capitalized" ratio requirements under the prompt corrective action regulations and will not be required to report or calculate risk-based capital. The Company plans to assess whether to opt into the CBLR framework on a quarterly basis.

### Recent Accounting Pronouncements

See Note 1 to the Consolidated Financial Statements included in this Form 10-K, for discussion of recent accounting pronouncements.

**Quarterly Results**

The table below lists the Company's quarterly performance for the years ended December 31, 2019 and 2018 (in thousands, except per share data).

	<b>2019</b>				
	Fourth	Third	Second	First	Total
Interest and dividend income	\$ 8,306	\$ 8,354	\$ 8,214	\$ 8,023	\$ 32,897
Interest expense	1,231	1,283	1,249	1,124	4,887
Net interest income	7,075	7,071	6,965	6,899	28,010
Provision for loan losses	250	—	200	—	450
Net interest income after provision for loan losses	6,825	7,071	6,765	6,899	27,560
Noninterest income	2,341	2,191	2,035	1,985	8,552
Noninterest expense	5,804	6,186	6,230	6,098	24,318
Income before income taxes	3,362	3,076	2,570	2,786	11,794
Income tax expense	646	583	484	525	2,238
Net income	\$ 2,716	\$ 2,493	\$ 2,086	\$ 2,261	\$ 9,556
Net income per share, basic	\$ 0.55	\$ 0.50	\$ 0.42	\$ 0.46	\$ 1.92
Net income per share, diluted	\$ 0.55	\$ 0.50	\$ 0.42	\$ 0.46	\$ 1.92

	<b>2018</b>				
	Fourth	Third	Second	First	Total
Interest and dividend income	\$ 8,159	\$ 7,981	\$ 7,686	\$ 7,312	\$ 31,138
Interest expense	994	898	855	765	3,512
Net interest income	7,165	7,083	6,831	6,547	27,626
Provision for loan losses	500	—	—	100	600
Net interest income after provision for loan losses	6,665	7,083	6,831	6,447	27,026
Noninterest income	2,279	2,178	2,067	2,633	9,157
Noninterest expense	6,081	5,950	5,864	5,866	23,761
Income before income taxes	2,863	3,311	3,034	3,214	12,422
Income tax expense	542	635	583	527	2,287
Net income	\$ 2,321	\$ 2,676	\$ 2,451	\$ 2,687	\$ 10,135
Net income per share, basic	\$ 0.47	\$ 0.54	\$ 0.49	\$ 0.54	\$ 2.05
Net income per share, diluted	\$ 0.47	\$ 0.54	\$ 0.49	\$ 0.54	\$ 2.04

**Item 7A. Quantitative and Qualitative Disclosures About Market Risk**

Not required.

**Item 8. Financial Statements and Supplementary Data**

The Consolidated Financial Statements and related footnotes of the Company are presented below followed by the financial statements of the Parent.



## REPORT OF INDEPENDENT REGISTERED PUBLIC ACCOUNTING FIRM

To the Shareholders and the Board of Directors  
First National Corporation

### Opinion on the Financial Statements

We have audited the accompanying consolidated balance sheets of First National Corporation and subsidiary (the Company) as of December 31, 2019 and 2018, the related consolidated statements of income, comprehensive income, changes in shareholders' equity and cash flows for the years then ended, and the related notes to the consolidated financial statements (collectively, the financial statements). In our opinion, the financial statements present fairly, in all material respects, the financial position of the Company as of December 31, 2019 and 2018, and the results of its operations and its cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

We have also audited, in accordance with the standards of the Public Company Accounting Oversight Board (United States) (PCAOB), the Company's internal control over financial reporting as of December 31, 2019, based on criteria established in *Internal Control — Integrated Framework* issued by the Committee of Sponsoring Organizations of the Treadway Commission in 2013, and our report dated March 13, 2020 expressed an unqualified opinion on the effectiveness of the Company's internal control over financial reporting.

### Basis for Opinion

These financial statements are the responsibility of the Company's management. Our responsibility is to express an opinion on the Company's financial statements based on our audits. We are a public accounting firm registered with the Public Company Accounting Oversight Board (United States) (PCAOB) and are required to be independent with respect to the Company in accordance with U.S. federal securities laws and the applicable rules and regulations of the Securities and Exchange Commission and the PCAOB.

We conducted our audits in accordance with the standards of the PCAOB. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether due to error or fraud. Our audits included performing procedures to assess the risks of material misstatement of the financial statements, whether due to error or fraud, and performing procedures that respond to those risks. Such procedures included examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements. Our audits also included evaluating the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that our audits provide a reasonable basis for our opinion.

/s/ YOUNT, HYDE & BARBOUR, P.C.

We have served as the Company's auditor since 1988.

Winchester, Virginia  
March 13, 2020



## REPORT OF INDEPENDENT REGISTERED PUBLIC ACCOUNTING FIRM

To the Shareholders and the Board of Directors  
First National Corporation

### **Opinion on the Internal Control over Financial Reporting**

We have audited First National Corporation and subsidiary's (the Company) internal control over financial reporting as of December 31, 2019, based on criteria established in *Internal Control — Integrated Framework* issued by the Committee of Sponsoring Organizations of the Treadway Commission in 2013. In our opinion, the Company maintained, in all material respects, effective internal control over financial reporting as of December 31, 2019, based on criteria established in *Internal Control — Integrated Framework* issued by the Committee of Sponsoring Organizations of the Treadway Commission in 2013.

We have also audited, in accordance with the standards of the Public Company Accounting Oversight Board (United States) (PCAOB), the consolidated balance sheets as of December 31, 2019 and 2018, the related consolidated statements of income, comprehensive income, changes in shareholders' equity and cash flows for the years then ended, and the related notes to the consolidated financial statements of the Company and our report dated March 13, 2020 expressed an unqualified opinion.

### **Basis for Opinion**

The Company's management is responsible for maintaining effective internal control over financial reporting and for its assessment of the effectiveness of internal control over financial reporting in the accompanying *Management's Report on Internal Control over Financial Reporting*. Our responsibility is to express an opinion on the Company's internal control over financial reporting based on our audit. We are a public accounting firm registered with the PCAOB and are required to be independent with respect to the Company in accordance with U.S. federal securities laws and the applicable rules and regulations of the Securities and Exchange Commission and the PCAOB.

We conducted our audit in accordance with the standards of the PCAOB. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether effective internal control over financial reporting was maintained in all material respects. Our audit included obtaining an understanding of internal control over financial reporting, assessing the risk that a material weakness exists, and testing and evaluating the design and operating effectiveness of internal control based on the assessed risk. Our audit also included performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion.

### **Definition and Limitations of Internal Control over Financial Reporting**

A company's internal control over financial reporting is a process designed to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial statements for external purposes in accordance with generally accepted accounting principles. A company's internal control over financial reporting includes those policies and procedures that (1) pertain to the maintenance of records that, in reasonable detail, accurately and fairly reflect the transactions and dispositions of the assets of the company; (2) provide reasonable assurance that transactions are recorded as necessary to permit preparation of financial statements in accordance with generally accepted accounting principles, and that receipts and expenditures of the company are being made only in accordance with authorizations of management and directors of the company; and (3) provide reasonable assurance regarding prevention or timely detection of unauthorized acquisition, use or disposition of the company's assets that could have a material effect on the financial statements.

Because of its inherent limitations, internal control over financial reporting may not prevent or detect misstatements. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies or procedures may deteriorate.

/s/ YOUNT, HYDE & BARBOUR, P.C.

Winchester, Virginia  
March 13, 2020

**FIRST NATIONAL CORPORATION****Consolidated Balance Sheets**

December 31, 2019 and 2018

*(in thousands, except share and per share data)*

	<b>2019</b>	<b>2018</b>
<b>Assets</b>		
Cash and due from banks	\$ 9,675	\$ 13,378
Interest-bearing deposits in banks	36,110	15,240
Securities available for sale, at fair value	120,983	99,857
Securities held to maturity, at carrying value (fair value, 2019, \$17,646; 2018, \$42,394)	17,627	43,408
Restricted securities, at cost	1,806	1,688
Loans held for sale	167	419
Loans, net of allowance for loan losses, 2019, \$4,934, 2018, \$5,009	569,412	537,847
Premises and equipment, net	19,747	20,066
Accrued interest receivable	2,065	2,113
Bank owned life insurance	17,447	13,991
Core deposit intangibles, net	170	472
Other assets	4,839	4,490
Total assets	<u>\$ 800,048</u>	<u>\$ 752,969</u>
<b>Liabilities &amp; Shareholders' Equity</b>		
<b>Liabilities</b>		
Deposits:		
Noninterest-bearing demand deposits	\$ 189,623	\$ 181,964
Savings and interest-bearing demand deposits	399,255	369,383
Time deposits	117,564	119,219
Total deposits	<u>\$ 706,442</u>	<u>\$ 670,566</u>
Subordinated debt	4,983	4,965
Junior subordinated debt	9,279	9,279
Accrued interest payable and other liabilities	2,125	1,485
Total liabilities	<u>\$ 722,829</u>	<u>\$ 686,295</u>
<b>Shareholders' Equity</b>		
Preferred stock, par value \$1.25 per share; authorized 1,000,000 shares; none issued and outstanding	\$ —	\$ —
Common stock, par value \$1.25 per share; authorized 8,000,000 shares; issued and outstanding, 2019, 4,969,716 shares, 2018, 4,957,694 shares	6,212	6,197
Surplus	7,700	7,471
Retained earnings	62,583	54,814
Accumulated other comprehensive income (loss), net	724	(1,808)
Total shareholders' equity	<u>\$ 77,219</u>	<u>\$ 66,674</u>
Total liabilities and shareholders' equity	<u>\$ 800,048</u>	<u>\$ 752,969</u>

*See Notes to Consolidated Financial Statements*

**FIRST NATIONAL CORPORATION**  
**Consolidated Statements of Income**  
Years Ended December 31, 2019 and 2018  
(in thousands, except per share data)

	<b>2019</b>	<b>2018</b>
<b>Interest and Dividend Income</b>		
Interest and fees on loans	\$ 28,958	\$ 26,874
Interest on deposits in banks	503	539
Interest and dividends on securities:		
Taxable interest	2,705	3,024
Tax-exempt interest	628	610
Dividends	103	91
Total interest and dividend income	\$ 32,897	\$ 31,138
<b>Interest Expense</b>		
Interest on deposits	\$ 4,104	\$ 2,755
Interest on federal funds purchased	1	—
Interest on subordinated debt	360	360
Interest on junior subordinated debt	420	397
Interest on other borrowings	2	—
Total interest expense	\$ 4,887	\$ 3,512
Net interest income	\$ 28,010	\$ 27,626
Provision for loan losses	450	600
Net interest income after provision for loan losses	\$ 27,560	\$ 27,026
<b>Noninterest Income</b>		
Service charges on deposit accounts	\$ 2,926	\$ 3,178
ATM and check card fees	2,330	2,256
Wealth management fees	1,868	1,682
Fees for other customer services	686	601
Income from bank owned life insurance	456	840
Net gains (losses) on securities available for sale	1	(1)
Net gains on sale of loans	170	86
Other operating income	115	515
Total noninterest income	\$ 8,552	\$ 9,157

See Notes to Consolidated Financial Statements

[Table of Contents](#)**FIRST NATIONAL CORPORATION****Consolidated Statements of Income**

(Continued)

Years Ended December 31, 2019 and 2018

*(in thousands, except per share data)*

	<b>2019</b>	<b>2018</b>
<b>Noninterest Expense</b>		
Salaries and employee benefits	\$ 13,567	\$ 13,287
Occupancy	1,652	1,598
Equipment	1,645	1,649
Marketing	651	548
Supplies	338	334
Legal and professional fees	1,086	986
ATM and check card expenses	897	809
FDIC assessment	45	294
Bank franchise tax	538	468
Data processing expense	705	673
Amortization expense	302	458
Other real estate owned expense (income), net	1	(20)
Net losses on disposal of premises and equipment	14	2
Other operating expense	2,877	2,675
Total noninterest expense	\$ 24,318	\$ 23,761
Income before income taxes	\$ 11,794	\$ 12,422
Income tax expense	2,238	2,287
<b>Net income</b>	<b>\$ 9,556</b>	<b>\$ 10,135</b>
<b>Earnings per common share</b>		
Basic	\$ 1.92	\$ 2.05
Diluted	\$ 1.92	\$ 2.04

*See Notes to Consolidated Financial Statements*

**FIRST NATIONAL CORPORATION**  
**Consolidated Statements of Comprehensive Income**  
Years Ended December 31, 2019 and 2018  
(in thousands)

	<b>2019</b>	<b>2018</b>
Net income	\$ 9,556	\$ 10,135
Other comprehensive income (loss), net of tax:		
Unrealized holding gains (losses) on available for sale securities, net of tax \$764 and (\$200), respectively	2,873	(752)
Unrealized holding losses on securities transferred from held to maturity to available for sale, net of tax (\$91) and \$0, respectively	(340)	—
Reclassification adjustment for (gains) losses included in net income, net of tax \$0 and \$0, respectively	(1)	1
Pension liability adjustment, net of tax \$0 and (\$27), respectively	—	(99)
Total other comprehensive income (loss)	2,532	(850)
Total comprehensive income	\$ 12,088	\$ 9,285

See Notes to Consolidated Financial Statements

**FIRST NATIONAL CORPORATION**  
**Consolidated Statements of Cash Flows**  
Years Ended December 31, 2019 and 2018  
*(in thousands)*

	<b>2019</b>	<b>2018</b>
<b>Cash Flows from Operating Activities</b>		
Net income	\$ 9,556	\$ 10,135
Adjustments to reconcile net income to net cash provided by operating activities:		
Depreciation and amortization of premises and equipment	1,335	1,347
Amortization of core deposit intangibles	302	458
Amortization of debt issuance costs	18	17
Origination of loans held for sale	(12,765)	(5,279)
Proceeds from sale of loans held for sale	13,187	5,384
Net gains on sales of loans held for sale	(170)	(86)
Provision for loan losses	450	600
Net (gains) losses on securities available for sale	(1)	1
Net gains on sale of other real estate owned	—	(22)
Increase in cash value of bank owned life insurance	(456)	(371)
Accretion of discounts and amortization of premiums on securities, net	592	567
Accretion of premium on time deposits	(60)	(82)
Stock-based compensation	183	189
Excess tax benefits on stock-based compensation	(2)	(7)
Losses on disposal of premises and equipment	14	2
Deferred income tax (benefit) expense	(8)	135
Changes in assets and liabilities:		
Decrease (increase) in interest receivable	48	(197)
(Increase) decrease in other assets	(820)	1,331
Increase (decrease) in accrued expenses and other liabilities	448	(364)
Net cash provided by operating activities	<u>\$ 11,851</u>	<u>\$ 13,758</u>
<b>Cash Flows from Investing Activities</b>		
Proceeds from maturities, calls, and principal payments of securities available for sale	\$ 22,031	\$ 15,694
Proceeds from maturities, calls, and principal payments of securities held to maturity	2,240	4,617
Purchases of securities available for sale	(17,002)	(27,632)
Net purchase of restricted securities	(118)	(118)
Purchase of premises and equipment, net	(1,030)	(1,539)
Proceeds from sale of premises and equipment	—	15
Proceeds from sale of other real estate owned	—	416
Purchase of bank owned life insurance	(3,000)	—
Proceeds from cash value of bank owned life insurance	—	347
Net increase in loans	(32,015)	(21,640)
Net cash used in investing activities	<u>\$ (28,894)</u>	<u>\$ (29,840)</u>

See Notes to Consolidated Financial Statements

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**FIRST NATIONAL CORPORATION**  
**Consolidated Statements of Cash Flows**  
(Continued)  
Years Ended December 31, 2019 and 2018  
(in thousands)

	<b>2019</b>	<b>2018</b>
<b>Cash Flows from Financing Activities</b>		
Net increase in demand deposits and savings accounts	\$ 37,531	\$ 9,018
Net decrease in time deposits	(1,595)	(3,350)
Cash dividends paid on common stock, net of reinvestment	(1,674)	(929)
Repurchase of common stock, stock incentive plan	(20)	(24)
Repurchase of common stock, employee stock ownership plan	(32)	(1)
Net cash provided by financing activities	<u>\$ 34,210</u>	<u>\$ 4,714</u>
Increase (decrease) in cash and cash equivalents	\$ 17,167	\$ (11,368)
<b>Cash and Cash Equivalents</b>		
Beginning	28,618	39,986
Ending	<u>\$ 45,785</u>	<u>\$ 28,618</u>
<b>Supplemental Disclosures of Cash Flow Information</b>		
Cash payments for:		
Interest	<u>\$ 4,903</u>	<u>\$ 3,553</u>
Income taxes	<u>\$ 2,178</u>	<u>\$ 1,343</u>
<b>Supplemental Disclosures of Noncash Transactions</b>		
Unrealized gains (losses) on securities available for sale	<u>\$ 3,636</u>	<u>\$ (951)</u>
Unrealized losses on securities transferred from held to maturity to available for sale	<u>\$ (431)</u>	<u>\$ —</u>
Fair value of securities transferred from held to maturity to available for sale	<u>\$ 23,036</u>	<u>\$ —</u>
Change in pension liability	<u>\$ —</u>	<u>\$ (126)</u>
Transfer from loans to other real estate owned	<u>\$ —</u>	<u>\$ 68</u>
Issuance of common stock, dividend reinvestment plan	<u>\$ 113</u>	<u>\$ 62</u>

See Notes to Consolidated Financial Statements

**FIRST NATIONAL CORPORATION**  
**Consolidated Statements of Changes in Shareholders' Equity**  
Years Ended December 31, 2019 and 2018  
*(in thousands, except share and per share data)*

	Common Stock	Surplus	Retained Earnings	Accumulated Other Comprehensive Loss	Total
<b>Balance, December 31, 2017</b>	\$ 6,182	\$ 7,260	\$ 45,670	\$ (958)	\$ 58,154
Net income	—	—	10,135	—	10,135
Other comprehensive loss	—	—	—	(850)	(850)
Cash dividends on common stock (\$0.20 per share)	—	—	(991)	—	(991)
Stock-based compensation	—	189	—	—	189
Issuance of 3,148 shares common stock, dividend reinvestment plan	4	58	—	—	62
Issuance of 10,189 shares common stock, stock incentive plan	12	(12)	—	—	—
Repurchase of 1,317 shares of common stock, stock incentive plan	(1)	(23)	—	—	(24)
Repurchase of 28 shares of common stock, employee stock ownership plan	—	(1)	—	—	(1)
<b>Balance, December 31, 2018</b>	<u>\$ 6,197</u>	<u>\$ 7,471</u>	<u>\$ 54,814</u>	<u>\$ (1,808)</u>	<u>\$ 66,674</u>

	Common Stock	Surplus	Retained Earnings	Accumulated Other Comprehensive Income (Loss)	Total
<b>Balance, December 31, 2018</b>	\$ 6,197	\$ 7,471	\$ 54,814	\$ (1,808)	\$ 66,674
Net income	—	—	9,556	—	9,556
Other comprehensive income	—	—	—	2,532	2,532
Cash dividends on common stock (\$0.36 per share)	—	—	(1,787)	—	(1,787)
Stock-based compensation	—	183	—	—	183
Issuance of 5,671 shares common stock, dividend reinvestment plan	7	106	—	—	113
Issuance of 8,902 shares common stock, stock incentive plan	12	(12)	—	—	—
Repurchase of 1,006 shares of common stock, stock incentive plan	(2)	(18)	—	—	(20)
Repurchase of 1,545 shares of common stock, employee stock ownership plan	(2)	(30)	—	—	(32)
<b>Balance, December 31, 2019</b>	<u>\$ 6,212</u>	<u>\$ 7,700</u>	<u>\$ 62,583</u>	<u>\$ 724</u>	<u>\$ 77,219</u>

See Notes to Consolidated Financial Statements

**FIRST NATIONAL CORPORATION**  
**Notes to Consolidated Financial Statements**

**Note 1. Nature of Banking Activities and Significant Accounting Policies**

First National Corporation (the Company) is the bank holding company of First Bank (the Bank), First National (VA) Statutory Trust II (Trust II), and First National (VA) Statutory Trust III (Trust III and, together with Trust II, the Trusts). The Trusts were formed for the purpose of issuing redeemable capital securities, commonly known as trust preferred securities and are not included in the Company's consolidated financial statements in accordance with authoritative accounting guidance because management has determined that the Trusts qualify as variable interest entities. The Bank owns First Bank Financial Services, Inc., which invests in entities that provide title insurance and investment services. The Bank owns Shen-Valley Land Holdings, LLC which was formed to hold other real estate owned and future office sites. The Bank offers loan, deposit, and wealth management products and services in the Shenandoah Valley, central regions of Virginia, and the city of Richmond. Loan products and services include consumer loans, residential mortgages, home equity loans, and commercial loans. Deposit products and services include checking accounts, treasury management solutions, savings accounts, money market accounts, certificates of deposit, and individual retirement accounts. Wealth management services include estate planning, investment management of assets, trustee under an agreement, trustee under a will, individual retirement accounts, and estate settlement. The Bank offers other services, including internet banking, mobile banking, remote deposit capture, and other traditional banking services.

The accounting and reporting policies of the Company conform to accounting principles generally accepted in the United States of America and to accepted practices within the banking industry.

**Principles of Consolidation**

The consolidated financial statements of First National Corporation include the accounts of all six companies. All material intercompany balances and transactions have been eliminated in consolidation, except for balances and transactions related to the Trusts. The subordinated debt of these Trusts is reflected as a liability of the Company.

**Use of Estimates**

In preparing consolidated financial statements in conformity with accounting principles generally accepted in the United States, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities as of the date of the consolidated balance sheet and reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates. Material estimates that are particularly susceptible to significant change in the near term relate to the determination of the allowance for loan losses.

**Significant Group Concentrations of Credit Risk**

Most of the Company's activities are with customers located within the Shenandoah Valley, central regions of Virginia, and the city of Richmond. The types of lending that the Company engages in are included in Note 3. The Company has a concentration of credit risk in commercial real estate, but does not have a significant concentration to any one customer or industry.

**Cash and Cash Equivalents**

For purposes of the consolidated statements of cash flows, the Company has defined cash equivalents as those amounts included in the balance sheet captions "Cash and due from banks" and "Interest-bearing deposits in banks."

**Securities**

Investments in debt securities with readily determinable fair values are classified as either held to maturity (HTM), available for sale (AFS), or trading based on management's intent. Currently, all of the Company's debt securities are classified as either AFS or HTM. Equity investments in the FHLB, the Federal Reserve Bank of Richmond, and Community Bankers Bank are separately classified as restricted securities and are carried at cost. AFS securities are carried at estimated fair value with the corresponding unrealized gains and losses excluded from earnings and reported in other comprehensive income (loss), and HTM securities are carried at amortized cost. When an individual AFS security is sold, the Company releases the income tax effects associated with the AFS security from accumulated other comprehensive income (loss). Purchase premiums and discounts are recognized in interest income using the interest method over the terms of the securities. Gains or losses on the sale of securities are recorded on the trade date using the amortized cost of the specific security sold.

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Impairment of securities occurs when the fair value of a security is less than its amortized cost. For debt securities, impairment is considered other-than-temporary and recognized in its entirety in net income if either the Company (1) intends to sell the security or (2) it is more likely than not that it will be required to sell the security before recovery of its amortized cost basis. If, however, the Company does not intend to sell the security and it is not more-than-likely that it will be required to sell the security before recovery, the Company must determine what portion of the impairment is attributable to a credit loss, which occurs when the amortized cost of the security exceeds the present value of the cash flows expected to be collected from the security. If there is no credit loss, there is no other-than-temporary impairment. If there is a credit loss, other-than-temporary impairment exists, and the credit loss must be recognized in net income and the remaining portion of impairment must be recognized in other comprehensive income (loss).

For equity securities carried at cost, such as restricted securities, impairment is considered to be other-than-temporary based on the Company's ability and intent to hold the investment until a recovery of fair value. Other-than-temporary impairment of an equity security results in a write-down that must be included in income.

The Company regularly reviews each security for other-than-temporary impairment based on criteria that include the extent to which cost exceeds market price, the duration of that market decline, the financial health of and specific prospects for the issuer, the best estimate of the present value of cash flows expected to be collected from debt securities, the Company's intention with regard to holding the security to maturity, and the likelihood that the Company would be required to sell the security before recovery.

### **Loans Held for Sale**

Loans originated and intended for sale in the secondary market are carried at the lower of aggregate cost or estimated fair value. The Company, through its banking subsidiary, requires a firm purchase commitment from a permanent investor before loans held for sale can be closed, thus limiting interest rate risk. Net unrealized losses, if any, are recognized through a valuation allowance by charges to income.

The Bank enters into commitments to originate mortgage loans whereby the interest rate on the loan is determined prior to funding (rate lock commitments). Rate lock commitments on mortgage loans that are intended to be sold are considered to be derivatives. The period of time between issuance of a loan commitment and closing and sale of the loan generally ranges from 30 to 60 days. The Bank protects itself from changes in interest rates through the use of best efforts forward delivery commitments, whereby the Bank commits to sell a loan at the time the borrower commits to an interest rate with the intent that the buyer has assumed interest rate risk on the loan. As a result, the Bank is not exposed to losses nor will it realize significant gains related to its rate lock commitments due to changes in interest rates. The correlation between the rate lock commitments and the best efforts contracts is very high due to their similarity.

The market value of rate lock commitments and best efforts contracts is not readily ascertainable with precision because rate lock commitments and best efforts contracts are not actively traded in stand-alone markets. The Bank determines the fair value of rate lock commitments and best efforts contracts by measuring the change in the value of the underlying asset while taking into consideration the probability that the rate lock commitments will close. Because of the high correlation between rate lock commitments and best efforts contracts, no gain or loss occurs on the rate lock commitments.

### **Loans**

The Company, through its banking subsidiary, grants mortgage, commercial, and consumer loans to customers. The Bank segments its loan portfolio into real estate loans, commercial and industrial loans, and consumer and other loans. Real estate loans are further divided into the following classes: Construction and Land Development; 1-4 Family Residential; and Other Real Estate Loans. Descriptions of the Company's loan classes are as follows:

**Real Estate Loans – Construction and Land Development:** The Company originates construction loans for the acquisition and development of land and construction of commercial buildings, condominiums, townhomes, and one-to-four family residences.

**Real Estate Loans – 1-4 Family:** This class of loans includes loans secured by one-to-four family homes. In addition to traditional residential mortgage loans secured by a first or junior lien on the property, the Bank offers home equity lines of credit.

**Real Estate Loans – Other:** This loan class consists primarily of loans secured by various types of commercial real estate typically in the Bank's market area, including multi-family residential buildings, office and retail buildings, industrial and warehouse buildings, hotels, and religious facilities.

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**Commercial and Industrial Loans:** Commercial loans may be unsecured or secured with non-real estate commercial property. The Company's banking subsidiary makes commercial loans to businesses located within its market area and also to businesses outside of its market area through loan participations with other financial institutions.

**Consumer and Other Loans:** Consumer loans include all loans made to individuals for consumer or personal purposes. They include new and used automobile loans, unsecured loans, and lines of credit. The Company's banking subsidiary makes consumer loans to individuals located within its market area and also to individuals outside of its market through the purchase of loans from another financial institution.

A substantial portion of the loan portfolio is represented by residential and commercial loans secured by real estate throughout the Bank's market area. The ability of the Bank's debtors to honor their contracts may be impacted by the real estate and general economic conditions in this area.

Loans that management has the intent and ability to hold for the foreseeable future or until maturity or pay-off generally are reported at their outstanding unpaid principal balances less the allowance for loan losses and any deferred fees or costs on originated loans. Interest income is accrued and credited to income based on the unpaid principal balance. Loan origination fees, net of certain origination costs, are deferred and recognized as an adjustment of the related loan yield using the interest method.

A loan's past due status is based on the contractual due date of the most delinquent payment due. Loans are generally placed on non-accrual status when the collection of principal or interest is 90 days or more past due, or earlier, if collection is uncertain based on an evaluation of the net realizable value of the collateral and the financial strength of the borrower. Loans greater than 90 days past due may remain on accrual status if management determines it has adequate collateral to cover the principal and interest. For those loans that are carried on non-accrual status, payments are first applied to principal outstanding. A loan may be returned to accrual status if the borrower has demonstrated a sustained period of repayment performance in accordance with the contractual terms of the loan and there is reasonable assurance the borrower will continue to make payments as agreed. These policies are applied consistently across the loan portfolio.

All interest accrued but not collected for loans that are placed on non-accrual or charged off is reversed against interest income. The interest on these loans is accounted for on the cost-recovery method, until qualifying for return to accrual. Loans are returned to accrual status when all the principal and interest amounts contractually due are brought current and future payments are reasonably assured. When a loan is returned to accrual status, interest income is recognized based on the new effective yield to maturity of the loan.

Any unsecured loan that is deemed uncollectible is charged-off in full. Any secured loan that is considered by management to be uncollectible is partially charged-off and carried at the fair value of the collateral less estimated selling costs. This charge-off policy applies to all loan segments.

### **Impaired Loans**

A loan is considered impaired when, based on current information and events, it is probable that the Company will be unable to collect all scheduled payments of principal or interest when due according to the contractual terms of the loan agreement. Factors considered by management in determining impairment include payment status, collateral value (net of selling costs), and the probability of collecting scheduled principal and interest payments when due. Additionally, management generally evaluates substandard and doubtful loans greater than \$250 thousand for impairment. Loans that experience insignificant payment delays and payment shortfalls generally are not classified as impaired. Management determines the significance of payment delays and payment shortfalls on a case-by-case basis, taking into consideration all of the circumstances surrounding the loan and the borrower, including the length of the delay, the reasons for the delay, the borrower's prior payment record, and the amount of the shortfall in relation to the principal and interest owed. Impairment is measured on a loan-by-loan basis by either the present value of expected future cash flows discounted at the loan's effective interest rate, the loan's obtainable market price, or the fair market value of the collateral, net of selling costs, if the loan is collateral dependent. Large groups of smaller balance homogeneous loans are collectively evaluated for impairment. Accordingly, the Company typically does not separately identify individual consumer, residential, and certain small commercial loans that are less than \$250 thousand for impairment disclosures, except for troubled debt restructurings (TDRs) as noted below.

### **Troubled Debt Restructurings (TDR)**

In situations where, for economic or legal reasons related to a borrower's financial condition, management grants a concession to the borrower that it would not otherwise consider, the related loan is classified as a TDR. TDRs are considered impaired loans. Upon designation as a TDR, the Company evaluates the borrower's payment history, past due status, and ability to make payments based on the revised terms of the loan. If a loan was accruing prior to being modified as a TDR and if the Company concludes that the borrower is able to make such payments, and there are no other factors or circumstances that would cause it to conclude otherwise, the loan will remain on an accruing status. If a loan was on non-accrual status at the time of the TDR, the loan will remain on non-accrual status following the modification and may be returned to accrual status based on the policy for returning loans to accrual status as noted above. There were \$360 thousand and \$467 thousand in loans classified as TDRs as of December 31, 2019 and 2018, respectively.

## **Allowance for Loan Losses**

The allowance for loan losses is established as losses are estimated to have occurred through a provision for loan losses charged to earnings. Loan losses are charged against the allowance when management determines that the loan balance is uncollectible. Subsequent recoveries, if any, are credited to the allowance. For further information about the Company's loans and the allowance for loan losses, see Notes 3 and 4.

The allowance for loan losses is evaluated on a quarterly basis by management and is based upon management's periodic review of the collectability of the loans in light of historical experience, the nature and volume of the loan portfolio, adverse situations that may affect the borrower's ability to repay, estimated value of any underlying collateral, and prevailing economic conditions. This evaluation is inherently subjective as it requires estimates that are susceptible to significant revision as more information becomes available.

The Company performs regular credit reviews of the loan portfolio to review credit quality and adherence to underwriting standards. The credit reviews consist of reviews by its internal credit administration department and reviews performed by an independent third party. Upon origination, each loan is assigned a risk rating ranging from one to nine, with loans closer to one having less risk. This risk rating scale is the Company's primary credit quality indicator. The Company has various committees that review and ensure that the allowance for loans losses methodology is in accordance with GAAP and loss factors used appropriately reflect the risk characteristics of the loan portfolio.

The allowance represents an amount that, in management's judgment, will be adequate to absorb any losses on existing loans that may become uncollectible. Management's judgment in determining the level of the allowance is based on evaluations of the collectability of loans while taking into consideration such factors as trends in delinquencies and charge-offs, changes in the nature and volume of the loan portfolio, current economic conditions that may affect a borrower's ability to repay and the value of the collateral, overall portfolio quality, and review of specific potential losses. The evaluation also considers the following risk characteristics of each loan portfolio class:

- 1-4 family residential mortgage loans carry risks associated with the continued creditworthiness of the borrower and changes in the value of the collateral.
- Real estate construction and land development loans carry risks that the project may not be finished according to schedule, the project may not be finished according to budget, and the value of the collateral may, at any point in time, be less than the principal amount of the loan. Construction loans also bear the risk that the general contractor, who may or may not be a loan customer, may be unable to finish the construction project as planned because of financial pressure or other factors unrelated to the project.
- Other real estate loans carry risks associated with the successful operation of a business or a real estate project, in addition to other risks associated with the ownership of real estate, because repayment of these loans may be dependent upon the profitability and cash flows of the business or project.
- Commercial and industrial loans carry risks associated with the successful operation of a business because repayment of these loans may be dependent upon the profitability and cash flows of the business. In addition, there is risk associated with the value of collateral other than real estate which may depreciate over time and cannot be appraised with as much reliability.
- Consumer and other loans carry risk associated with the continued creditworthiness of the borrower and the value of the collateral, if any. These loans are typically either unsecured or secured by rapidly depreciating assets such as automobiles. They are also likely to be immediately and adversely affected by job loss, divorce, illness, personal bankruptcy, or other changes in circumstances. Consumer and other loans also include purchased consumer loans which could have been originated outside of the Company's market area.

The allowance for loan losses consists of specific and general components. The specific component relates to loans that are classified as impaired, and is established when the discounted cash flows, fair value of collateral less estimated costs to sell, or observable market price of the impaired loan is lower than the carrying value of that loan. For collateral dependent loans, an updated appraisal is ordered if a current one is not on file. Appraisals are typically performed by independent third-party appraisers with relevant industry experience. Adjustments to the appraised value may be made based on recent sales of like properties or general market conditions among other considerations.

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The general component covers loans that are not considered impaired and is based on historical loss experience adjusted for qualitative factors. The historical loss experience is calculated by loan type and uses an average loss rate during the preceding twelve quarters. The qualitative factors are assigned by management based on delinquencies and asset quality, national and local economic trends, effects of the changes in the value of underlying collateral, trends in volume and nature of loans, effects of changes in the lending policy, the experience and depth of management, concentrations of credit, quality of the loan review system, and the effect of external factors such as competition and regulatory requirements. The factors assigned differ by loan type. The general allowance estimates losses whose impact on the portfolio has yet to be recognized by a specific allowance. Allowance factors and the overall size of the allowance may change from period to period based on management's assessment of the above described factors and the relative weights given to each factor.

### **Premises and Equipment**

Land is carried at cost. Premises and equipment are stated at cost, less accumulated depreciation and amortization. Premises and equipment are depreciated over their estimated useful lives ranging from three years to forty years; leasehold improvements are amortized over the lives of the respective leases or the estimated useful life of the leasehold improvement, whichever is less. Software is amortized over its estimated useful life ranging from three to seven years. Depreciation and amortization are recorded on the straight-line method.

Costs of maintenance and repairs are charged to expense as incurred. Costs of replacing structural parts of major units are considered individually and are expensed or capitalized as the facts dictate. Gains and losses on routine dispositions are reflected in current operations.

### **Other Real Estate Owned**

Other real estate owned (OREO) consists of properties obtained through a foreclosure proceeding or through an in-substance foreclosure in satisfaction of loans and properties originally acquired for branch operations or expansion but no longer intended to be used for that purpose. OREO is initially recorded at fair value less estimated costs to sell to establish a new cost basis. OREO is subsequently reported at the lower of cost or fair value less costs to sell, determined on the basis of current appraisals, comparable sales, and other estimates of fair value obtained principally from independent sources, adjusted for estimated selling costs. Management also considers other factors or recent developments, such as changes in absorption rates or market conditions from the time of valuation and anticipated sales values considering management's plans for disposition, which could result in adjustments to the collateral value estimates indicated in the appraisals. Significant judgments and complex estimates are required in estimating the fair value of other real estate owned, and the period of time within which such estimates can be considered current is significantly shortened during periods of market volatility. In response to market conditions and other economic factors, management may utilize liquidation sales as part of its distressed asset disposition strategy. As a result of the significant judgments required in estimating fair value and the variables involved in different methods of disposition, the net proceeds realized from sales transactions could differ significantly from appraisals, comparable sales, and other estimates used to determine the fair value of other real estate owned. Management reviews the value of other real estate owned each quarter, if any, and adjusts the values as appropriate. Revenue and expenses from operations and changes in the valuation allowance are included in other real estate owned expense (income).

### **Bank-Owned Life Insurance**

The Company owns insurance on the lives of a certain group of key employees. The policies were purchased to help offset the increase in the costs of various fringe benefit plans, including healthcare. The cash surrender value of these policies is included as an asset on the consolidated balance sheets, and any increase in cash surrender value is recorded as income from bank owned life insurance on the consolidated statements of income. In the event of the death of an insured individual under these policies, the Company receives a death benefit which is also recorded as income from bank owned life insurance. The Company recorded \$469 thousand of death benefits received as income from bank owned life insurance under these policies for the year ended December 31, 2018. The Company did not receive any death benefits under these policies for the year ended December 31, 2019. The Company is exposed to credit risk to the extent an insurance company is unable to fulfill its financial obligations under a policy.

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### **Intangible Assets**

Intangible assets consist of a core deposit intangible asset arising from a branch acquisition which is amortized on an accelerated method over its estimated useful life of six years.

### **Stock Based Compensation**

Compensation cost is recognized for restricted stock units and other stock awards issued to employees and directors based on the fair value of the awards at the date of grant. The market price of the Company's common stock at the date of grant is used to estimate the fair value of restricted stock units and other stock awards.

### **Retirement Plans**

Employee 401(k) and profit sharing plan expense is the amount of matching contributions and Bank discretionary matches.

### **Transfers of Financial Assets**

Transfers of financial assets, including loan participations, are accounted for as sales, when control over the assets has been surrendered. Control over transferred assets is deemed to be surrendered when (1) the assets have been isolated from the Company, (2) the transferee obtains the right (free of conditions that constrain it from taking advantage of that right) to pledge or exchange the transferred assets, and (3) the Company does not maintain effective control over the transferred assets through an agreement to repurchase them before maturity.

### **Income Taxes**

Deferred income tax assets and liabilities are determined using the asset and liability (or balance sheet) method. Under this method, the net deferred tax asset or liability is determined based on the tax effects of the temporary differences between the book and tax bases of the various balance sheet assets and liabilities and gives current recognition to changes in tax rates and laws. Deferred taxes are reduced by a valuation allowance when, in the opinion of management, it is more likely than not that some portion or all of the deferred tax assets will not be realized.

When tax returns are filed, it is highly certain that some positions taken would be sustained upon examination by the taxing authorities, while others are subject to uncertainty about the merits of the position taken or the amount of the position that would be ultimately sustained. The benefit of a tax position is recognized in the financial statements in the period during which, based on all available evidence, management believes it is more likely than not that the position will be sustained upon examination, including the resolution of appeals or litigation processes, if any. Tax positions taken are not offset or aggregated with other positions. Tax positions that meet the more-likely-than-not recognition threshold are measured as the largest amount of tax benefit that is more than 50 percent likely of being realized upon settlement with the applicable taxing authority. The portion of the benefits associated with tax positions taken that exceeds the amount measured as described above is reflected as a liability for unrecognized tax benefits in the accompanying consolidated balance sheet along with any associated interest and penalties that would be payable to the taxing authorities upon examination. There was no liability for unrecognized tax benefits recorded as of December 31, 2019 and 2018. Interest and penalties associated with unrecognized tax benefits, if any, are classified as additional income taxes in the consolidated statements of income.

### **Wealth Management Department**

Securities and other property held by the wealth management department in a fiduciary or agency capacity are not assets of the Company and are not included in the accompanying consolidated financial statements.

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### **Earnings Per Common Share**

Basic earnings per common share represents income available to common shareholders divided by the weighted-average number of common shares outstanding during the period. Diluted earnings per common share reflect additional common shares that would have been outstanding if dilutive potential common shares had been issued, as well as any adjustment to income that would result from the assumed issuance. Potential common shares that may be issued by the Company relate to restricted stock units and are determined using the treasury method. See Note 14 for further information regarding earnings per common share.

### **Advertising Costs**

The Company follows the policy of charging the production costs of advertising to expense as incurred. Total advertising expense incurred for 2019 and 2018 was \$449 thousand and \$359 thousand, respectively.

### **Comprehensive Income**

Accounting principles generally require that recognized revenue, expenses, gains, and losses be included in net income. Although certain changes in assets and liabilities, such as unrealized gains and losses on available-for-sale securities and pension liability adjustments, are reported as a separate component of the equity section of the consolidated balance sheets, such items, along with net income, are components of comprehensive income.

### **Loss Contingencies**

Loss contingencies, including claims and legal actions arising in the ordinary course of business, are recorded as liabilities when the likelihood of loss is probable and an amount or range of loss can be reasonably estimated. Management does not believe there are such matters that will have a material effect on the consolidated financial statements.

### **Reclassifications**

Some items in the prior year financial statements were reclassified to conform to the current presentation. Reclassifications had no effect on prior year net income or shareholders' equity.

### **Adoption of New Accounting Standards**

On January 1, 2019, the Company adopted ASU No. 2016-02, "Leases (Topic 842)." Among other things, in the amendments in ASU 2016-02, lessees are required to recognize the following for all leases (with the exception of short-term leases) at the commencement date: (1) A lease liability, which is a lessee's obligation to make lease payments arising from a lease, measured on a discounted basis; and (2) A right-of-use asset, which is an asset that represents the lessee's right to use, or control the use of, a specified asset for the lease term. Under the new guidance, lessor accounting is largely unchanged. Certain targeted improvements were made to align, where necessary, lessor accounting with the lessee accounting model and Topic 606, Revenue from Contracts with Customers. Lessees (for capital and operating leases) and lessors (for sales-type, direct financing, and operating leases) must apply a modified retrospective transition approach for leases existing at, or entered into after, the beginning of the earliest comparative period presented in the financial statements. The modified retrospective approach does not require any transition accounting for leases that expired before the earliest comparative period presented. Lessees and lessors may not apply a full retrospective transition approach. The FASB made subsequent amendments to Topic 842 through ASU 2018-10 ("Codification Improvements to Topic 842, Leases.") and ASU 2018-11 ("Leases (Topic 842): Targeted Improvements.") Among these amendments is the provision in ASU 2018-11 that provides entities with an additional (and optional) transition method to adopt the new leases standard. Under this new transition method, an entity initially applies the new leases standard at the adoption date and recognizes a cumulative-effect adjustment to the opening balance of retained earnings in the period of adoption. Consequently, an entity's reporting for the comparative periods presented in the financial statements in which it adopts the new leases standard will continue to be in accordance with current GAAP (Topic 840, Leases). The adoption of this standard did not have a material effect on the Company's consolidated financial statements. For further information about the Company's leases, see Note 17.

On January 1, 2019, the Company adopted ASU No. 2017-08, "Receivables—Nonrefundable Fees and Other Costs (Subtopic 310-20), Premium Amortization on Purchased Callable Debt Securities." The amendments in ASU 2017-08 shorten the amortization period for certain callable debt securities purchased at a premium. Under the new guidance, premiums on these qualifying callable debt securities are amortized to the earliest call date. Discounts on purchased debt securities continue to be accreted to maturity. The adoption of this standard did not have a material effect on the Company's consolidated financial statements and no cumulative effect adjustment was recorded.

On January 1, 2019, the Company adopted ASU No. 2017-12, "Derivatives and Hedging (Topic 815): Targeted Improvements to Accounting for Hedging Activities." The amendments in ASU 2017-12 modify the designation and measurement guidance for hedge accounting as well as provide for increased transparency regarding the presentation of economic results on both the financial statements and related footnotes. Certain aspects of hedge effectiveness assessments were simplified upon implementation of this update. The new guidance also provides for a reclassification of certain debt securities from held to maturity to available for sale if the security is eligible to be hedged using the last-of-layer method. Any unrealized gain or loss existing at the time of transfer is recorded in accumulated comprehensive income or loss. As a permitted activity, the reclassification of securities will not taint future held to maturity classification so long as the securities transferred are eligible to be hedged under the last-of-layer method. Accordingly, on January 1, 2019, the Company reclassified eligible held to maturity securities with amortized costs totaling \$23.4 million as available for sale. The unrealized loss associated with the reclassified securities totaled \$431 thousand and was included in the Company's accumulated other comprehensive income (loss) on the date of reclassification.



## Recent Accounting Pronouncements

In June 2016, the FASB issued ASU No. 2016-13, “Financial Instruments – Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments.” The amendments in this ASU, among other things, require the measurement of all expected credit losses for financial assets held at the reporting date based on historical experience, current conditions, and reasonable and supportable forecasts. Financial institutions and other organizations will now use forward-looking information to better inform their credit loss estimates. Many of the loss estimation techniques applied today will still be permitted, although the inputs to those techniques will change to reflect the full amount of expected credit losses. In addition, the ASU amends the accounting for credit losses on available-for-sale debt securities and purchased financial assets with credit deterioration. For public business entities that meet the definition of a SEC filer, excluding smaller reporting companies, the standard is effective for fiscal years beginning after December 15, 2019, including interim periods in those fiscal years. All other entities, including the Company, will be required to apply the guidance for fiscal years, and interim periods within those years, beginning after December 15, 2022. The Company is currently assessing the impact that ASU 2016-13 will have on its consolidated financial statements. The Company has formed a committee to address the compliance requirements of this ASU, which has analyzed gathered data, defined loan pools and segments, and selected methods for applying the concepts included in this ASU. The Company is in the process of testing selected models, building policy and processing documentation, modeling the impact of the ASU on the capital and strategic plans, performing model validation, and finalizing policies and procedures. This guidance may result in material changes in the Company's accounting for credit losses of financial instruments.

In April 2019, the FASB issued ASU No. 2019-04, “Codification Improvements to Topic 326, Financial Instruments—Credit Losses, Topic 815, Derivatives and Hedging, and Topic 825, Financial Instruments.” This ASU clarifies and improves areas of guidance related to the recently issued standards on credit losses, hedging, and recognition and measurement including improvements resulting from various Transition Resource Group (TRG) Meetings. The effective date of each of the amendments depends on the adoption date of ASU 2016-1, ASU 2016-03, and ASU 2017-12. The Company is currently assessing the impact that ASU 2019-04 will have on its consolidated financial statements.

In May 2019, the FASB issued ASU No. 2019-05, “Financial Instruments—Credit Losses (Topic 326): Targeted Transition Relief.” The amendments in this ASU provide entities that have certain instruments within the scope of Subtopic 326-20 with an option to irrevocably elect the fair value option in Subtopic 825-10, applied on an instrument-by-instrument basis for eligible instruments, upon the adoption of Topic 326. The fair value option election does not apply to held-to-maturity debt securities. An entity that elects the fair value option should subsequently measure those instruments at fair value with changes in fair value flowing through earnings. The effective date and transition methodology for the amendments in ASU 2019-05 are the same as in ASU 2016-13. The Company is currently assessing the impact that ASU 2019-05 will have on its consolidated financial statements.

In November 2019, the FASB issued ASU No. 2019-11, “Codification Improvements to Topic 326, Financial Instruments – Credit Losses.” This ASU addresses issues raised by stakeholders during the implementation of ASU 2016-13, “Financial Instruments—Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments.” Among other narrow-scope improvements, the new ASU clarifies guidance around how to report expected recoveries. “Expected recoveries” describes a situation in which an organization recognizes a full or partial write-off of the amortized cost basis of a financial asset, but then later determines that the amount written off, or a portion of that amount, will in fact be recovered. While applying the credit losses standard, stakeholders questioned whether expected recoveries were permitted on assets that had already shown credit deterioration at the time of purchase (also known as PCD assets). In response to this question, the ASU permits organizations to record expected recoveries on PCD assets. In addition to other narrow technical improvements, the ASU also reinforces existing guidance that prohibits organizations from recording negative allowances for available-for-sale debt securities. The ASU includes effective dates and transition requirements that vary depending on whether or not an entity has already adopted ASU 2016-13. The Company is currently assessing the impact that ASU 2019-11 will have on its consolidated financial statements.

In December 2019, the FASB issued ASU No. 2019-12, “Income Taxes (Topic 740) – Simplifying the Accounting for Income Taxes.” The ASU is expected to reduce cost and complexity related to the accounting for income taxes by removing specific exceptions to general principles in Topic 740 (eliminating the need for an organization to analyze whether certain exceptions apply in a given period) and improving financial statement preparers’ application of certain income tax-related guidance. This ASU is part of the FASB’s simplification initiative to make narrow-scope simplifications and improvements to accounting standards through a series of short-term projects. For public business entities, the amendments are effective for fiscal years beginning after December 15, 2020, and interim periods within those fiscal years. Early adoption is permitted. The Company is currently assessing the impact that ASU 2019-12 will have on its consolidated financial statements.

In January 2020, the FASB issued ASU No. 2020-01, “Investments – Equity Securities (Topic 321), Investments – Equity Method and Joint Ventures (Topic 323), and Derivatives and Hedging (Topic 815) – Clarifying the Interactions between Topic 321, Topic 323, and Topic 815.” The ASU is based on a consensus of the Emerging Issues Task Force and is expected to increase comparability in accounting for these transactions. ASU 2016-01 made targeted improvements to accounting for financial instruments, including providing an entity the ability to measure certain equity securities without a readily determinable fair value at cost, less any impairment, plus or minus changes resulting from observable price changes in orderly transactions for the identical or a similar investment of the same issuer. Among other topics, the amendments clarify that an entity should consider observable transactions that require it to either apply or discontinue the equity method of accounting. For public business entities, the amendments in the ASU are effective for fiscal years beginning after December 15, 2020, and interim periods within those fiscal years. Early adoption is permitted. The Company does not expect the adoption of ASU 2020-01 to have a material impact on its consolidated financial statements.

Effective November 25, 2019, the SEC adopted Staff Accounting Bulletin (SAB) 119. SAB 119 updated portions of SEC interpretative guidance to align with FASB ASC 326, “Financial Instruments – Credit Losses.” It covers topics including (1) measuring current expected credit losses; (2) development, governance, and documentation of a systematic methodology; (3) documenting the results of a systematic methodology; and (4) validating a systematic methodology.



**Note 2. Securities**

The Company invests in U.S. agency and mortgage-backed securities, obligations of states and political subdivisions, and corporate debt securities. Amortized costs and fair values of securities at December 31, 2019 and 2018 were as follows (in thousands):

	<b>2019</b>			
	<b>Amortized Cost</b>	<b>Gross Unrealized Gains</b>	<b>Gross Unrealized (Losses)</b>	<b>Fair Value</b>
<b>Securities available for sale:</b>				
U.S. agency and mortgage-backed securities	\$ 94,461	\$ 778	\$ (334)	\$ 94,905
Obligations of states and political subdivisions	25,607	476	(5)	26,078
Total securities available for sale	<u>\$ 120,068</u>	<u>\$ 1,254</u>	<u>\$ (339)</u>	<u>\$ 120,983</u>
<b>Securities held to maturity:</b>				
U.S. agency and mortgage-backed securities	\$ 12,528	\$ 6	\$ (80)	\$ 12,454
Obligations of states and political subdivisions	3,599	81	—	3,680
Corporate debt securities	1,500	12	—	1,512
Total securities held to maturity	<u>\$ 17,627</u>	<u>\$ 99</u>	<u>\$ (80)</u>	<u>\$ 17,646</u>
Total securities	<u>\$ 137,695</u>	<u>\$ 1,353</u>	<u>\$ (419)</u>	<u>\$ 138,629</u>
<b>2018</b>				
	<b>Amortized Cost</b>	<b>Gross Unrealized Gains</b>	<b>Gross Unrealized (Losses)</b>	<b>Fair Value</b>
<b>Securities available for sale:</b>				
U.S. agency and mortgage-backed securities	\$ 86,944	\$ 44	\$ (2,066)	\$ 84,922
Obligations of states and political subdivisions	15,203	31	(299)	14,935
Total securities available for sale	<u>\$ 102,147</u>	<u>\$ 75</u>	<u>\$ (2,365)</u>	<u>\$ 99,857</u>
<b>Securities held to maturity:</b>				
U.S. agency and mortgage-backed securities	\$ 27,420	\$ —	\$ (869)	\$ 26,551
Obligations of states and political subdivisions	14,488	20	(174)	14,334
Corporate debt securities	1,500	9	—	1,509
Total securities held to maturity	<u>\$ 43,408</u>	<u>\$ 29</u>	<u>\$ (1,043)</u>	<u>\$ 42,394</u>
Total securities	<u>\$ 145,555</u>	<u>\$ 104</u>	<u>\$ (3,408)</u>	<u>\$ 142,251</u>

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At December 31, 2019 and 2018, investments in an unrealized loss position that were temporarily impaired were as follows (in thousands):

	<b>2019</b>					
	<b>Less than 12 months</b>		<b>12 months or more</b>		<b>Total</b>	
	<b>Fair Value</b>	<b>Unrealized (Loss)</b>	<b>Fair Value</b>	<b>Unrealized (Loss)</b>	<b>Fair Value</b>	<b>Unrealized (Loss)</b>
<b>Securities available for sale:</b>						
U.S. agency and mortgage-backed securities	\$ 29,853	\$ (207)	\$ 13,083	\$ (127)	\$ 42,936	\$ (334)
Obligations of states and political subdivisions	1,373	(5)	—	—	1,373	(5)
Total securities available for sale	<u>\$ 31,226</u>	<u>\$ (212)</u>	<u>\$ 13,083</u>	<u>\$ (127)</u>	<u>\$ 44,309</u>	<u>\$ (339)</u>
<b>Securities held to maturity:</b>						
U.S. agency and mortgage-backed securities	\$ 3,516	\$ (10)	\$ 5,936	\$ (70)	\$ 9,452	\$ (80)
Total securities held to maturity	<u>\$ 3,516</u>	<u>\$ (10)</u>	<u>\$ 5,936</u>	<u>\$ (70)</u>	<u>\$ 9,452</u>	<u>\$ (80)</u>
Total securities	<u>\$ 34,742</u>	<u>\$ (222)</u>	<u>\$ 19,019</u>	<u>\$ (197)</u>	<u>\$ 53,761</u>	<u>\$ (419)</u>
	<b>2018</b>					
	<b>Less than 12 months</b>		<b>12 months or more</b>		<b>Total</b>	
	<b>Fair Value</b>	<b>Unrealized (Loss)</b>	<b>Fair Value</b>	<b>Unrealized (Loss)</b>	<b>Fair Value</b>	<b>Unrealized (Loss)</b>
<b>Securities available for sale:</b>						
U.S. agency and mortgage-backed securities	\$ 26,350	\$ (215)	\$ 49,652	\$ (1,851)	\$ 76,002	\$ (2,066)
Obligations of states and political subdivisions	3,761	(25)	5,127	(274)	8,888	(299)
Total securities available for sale	<u>\$ 30,111</u>	<u>\$ (240)</u>	<u>\$ 54,779</u>	<u>\$ (2,125)</u>	<u>\$ 84,890</u>	<u>\$ (2,365)</u>
<b>Securities held to maturity:</b>						
U.S. agency and mortgage-backed securities	\$ —	\$ —	\$ 26,551	\$ (869)	\$ 26,551	\$ (869)
Obligations of states and political subdivisions	5,326	(37)	6,115	(137)	11,441	(174)
Total securities held to maturity	<u>\$ 5,326</u>	<u>\$ (37)</u>	<u>\$ 32,666</u>	<u>\$ (1,006)</u>	<u>\$ 37,992</u>	<u>\$ (1,043)</u>
Total securities	<u>\$ 35,437</u>	<u>\$ (277)</u>	<u>\$ 87,445</u>	<u>\$ (3,131)</u>	<u>\$ 122,882</u>	<u>\$ (3,408)</u>

The tables above provide information about securities that have been in an unrealized loss position for less than twelve consecutive months and securities that have been in an unrealized loss position for twelve consecutive months or more. Management evaluates securities for other-than-temporary impairment at least on a quarterly basis, and more frequently when economic or market concerns warrant such evaluation. Impairment is considered to be other-than-temporary if the Company (1) intends to sell the security, (2) more likely than not will be required to sell the security before recovering its cost, or (3) does not expect to recover the security's entire amortized cost basis. Presently, the Company does not intend to sell any of these securities, does not expect to be required to sell these securities, and expects to recover the entire amortized cost of all the securities.

At December 31, 2019, there were forty-two out of ninety-four U.S. agency and mortgage-backed securities and three out of seventy-nine obligations of states and political subdivisions in an unrealized loss position. One hundred percent of the Company's investment portfolio is considered investment grade. The weighted-average re-pricing term of the portfolio was 3.7 years at December 31, 2019. At December 31, 2018, there were eighty-three out of ninety U.S. agency and mortgage-backed securities and fifty-six out of eighty-two obligations of states and political subdivisions in an unrealized loss position. One hundred percent of the Company's investment portfolio was considered investment grade at December 31, 2018. The weighted-average re-pricing term of the portfolio was 4.6 years at December 31, 2018. The unrealized losses at December 31, 2019 in the U.S. agency and mortgage-backed securities portfolio and the obligations of states and political subdivisions portfolio were related to changes in market interest rates and not credit concerns of the issuers.

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The amortized cost and fair value of securities at December 31, 2019 by contractual maturity are shown below (in thousands). Expected maturities of mortgage-backed securities will differ from contractual maturities because borrowers may have the right to prepay obligations with or without call or prepayment penalties.

	Available for Sale		Held to Maturity	
	Amortized Cost	Fair Value	Amortized Cost	Fair Value
Due within one year	\$ 2,059	\$ 2,070	\$ 436	\$ 437
Due after one year through five years	6,336	6,350	4,737	4,794
Due after five years through ten years	32,867	33,427	3,334	3,351
Due after ten years	78,806	79,136	9,120	9,064
	<u>\$ 120,068</u>	<u>\$ 120,983</u>	<u>\$ 17,627</u>	<u>\$ 17,646</u>

Proceeds from maturities, calls, principal payments and sales of securities available for sale during 2019 and 2018 were \$22.0 million and \$15.7 million, respectively. Gross gains of \$1 thousand were realized on calls and sales during 2019. The Company did not realize any gross gains on calls and sales during 2018. The Company did not realize any gross losses on calls and sales during 2019. Gross losses of \$1 thousand were realized on calls and sales during 2018.

Proceeds from maturities, calls, and principal payments of securities held to maturity during 2019 and 2018 were \$2.2 million and \$4.6 million, respectively. There were no sales of securities from the held to maturity portfolio for the years ended December 31, 2019 or 2018. The Company did not realize any gross gains or gross losses on held to maturity securities during 2019 or 2018.

On January 1, 2019, the Company adopted ASU No. 2017-12 and reclassified eligible securities with a fair value of \$23.0 million from the held to maturity portfolio to the available for sale portfolio. The unrealized loss associated with the reclassified securities totaled \$431 thousand on the date of reclassification. The securities were reclassified to provide the Company with opportunities to maximize asset utilization.

Securities having a fair value of \$40.5 million and \$43.1 million at December 31, 2019 and 2018 were pledged to secure public deposits and for other purposes required by law.

Federal Home Loan Bank, Federal Reserve Bank, and Community Bankers' Bank stock are generally viewed as long-term investments and as restricted securities, which are carried at cost, because there is a minimal market for the stock. Therefore, when evaluating restricted securities for impairment, their value is based on the ultimate recoverability of the par value rather than by recognizing temporary declines in value. The Company does not consider these investments to be other-than-temporarily impaired at December 31, 2019, and no impairment has been recognized.

The composition of restricted securities at December 31, 2019 and 2018 was as follows (in thousands):

	2019	2018
Federal Home Loan Bank stock	\$ 776	\$ 763
Federal Reserve Bank stock	980	875
Community Bankers' Bank stock	50	50
	<u>\$ 1,806</u>	<u>\$ 1,688</u>

The Company also holds limited partnership investments in Small Business Investment Companies (SBICs), which are included in other assets in the Consolidated Balance Sheets. The limited partnership investments are measured as equity investments without readily determinable fair values at their cost, less any impairment. The amounts included in other assets for the limited partnership investments were \$514 thousand and \$466 thousand at December 31, 2019 and 2018, respectively.

**Note 3. Loans**

Loans at December 31, 2019 and 2018 are summarized as follows (in thousands):

	<b>2019</b>	<b>2018</b>
Real estate loans:		
Construction and land development	\$ 43,164	\$ 45,867
Secured by 1-4 family residential	229,438	215,945
Other real estate	236,555	219,553
Commercial and industrial loans	50,153	44,605
Consumer and other loans	15,036	16,886
Total loans	\$ 574,346	\$ 542,856
Allowance for loan losses	(4,934)	(5,009)
Loans, net	\$ 569,412	\$ 537,847

Net deferred loan fees included in the above loan categories were \$340 thousand and \$274 thousand at December 31, 2019 and 2018, respectively. Consumer and other loans included \$374 thousand and \$275 thousand of demand deposit overdrafts at December 31, 2019 and 2018, respectively.

The following tables provide a summary of loan classes and an aging of past due loans as of December 31, 2019 and 2018 (in thousands):

	December 31, 2019							
	30-59 Days Past Due	60-89 Days Past Due	>90 Days Past Due	Total Past Due	Current	Total Loans	Non- Accrual Loans	90 Days or More Past Due and Accruing
Real estate loans:								
Construction and land development	\$ —	\$ 136	\$ 30	\$ 166	\$ 42,998	\$ 43,164	\$ 367	\$ 30
1-4 family residential	1,428	306	115	1,849	227,589	229,438	630	67
Other real estate loans	457	—	416	873	235,682	236,555	462	—
Commercial and industrial	45	50	—	95	50,058	50,153	—	—
Consumer and other loans	83	79	—	162	14,874	15,036	—	—
Total	\$ 2,013	\$ 571	\$ 561	\$ 3,145	\$ 571,201	\$ 574,346	\$ 1,459	\$ 97

	December 31, 2018							
	30-59 Days Past Due	60-89 Days Past Due	>90 Days Past Due	Total Past Due	Current	Total Loans	Non- Accrual Loans	90 Days or More Past Due and Accruing
Real estate loans:								
Construction and land development	\$ 88	\$ 80	\$ —	\$ 168	\$ 45,699	\$ 45,867	\$ 327	\$ —
1-4 family residential	747	393	423	1,563	214,382	215,945	663	—
Other real estate loans	145	36	2,207	2,388	217,165	219,553	1,985	222
Commercial and industrial	—	25	210	235	44,370	44,605	197	13
Consumer and other loans	90	—	—	90	16,796	16,886	—	—
Total	\$ 1,070	\$ 534	\$ 2,840	\$ 4,444	\$ 538,412	\$ 542,856	\$ 3,172	\$ 235

**Credit Quality Indicators**

As part of the ongoing monitoring of the credit quality of the Company's loan portfolio, management tracks certain credit quality indicators including trends related to the risk grading of specified classes of loans. The Company utilizes a risk grading matrix to assign a rating to each of its loans. The loan ratings are summarized into the following categories: pass, special mention, substandard, doubtful, and loss. Pass rated loans include all risk rated credits other than those included in special mention, substandard, or doubtful. Loans classified as loss are charged-off. Loan officers assign risk grades to loans at origination and as renewals arise. The Bank's Credit Administration department reviews risk grades for accuracy on a quarterly basis and as credit issues arise. In addition, a certain amount of loans are reviewed each year through the Company's internal and external loan review process. A description of the general characteristics of the loan grading categories is as follows:

**Pass** – Loans classified as pass exhibit acceptable operating trends, balance sheet trends, and liquidity. Sufficient cash flow exists to service the loan. All obligations have been paid by the borrower as agreed.

**Special Mention** – Loans classified as special mention have a potential weakness that deserves management's close attention. If left uncorrected, these potential weaknesses may result in deterioration of the repayment prospects for the loan or the Bank's credit position at some future date.

**Substandard** – Loans classified as substandard are inadequately protected by the current net worth and payment capacity of the obligor or of the collateral pledged, if any. Loans so classified have a well-defined weakness or weaknesses that jeopardize the liquidation of the debt. They are characterized by the distinct possibility that the Bank will sustain some loss if the deficiencies are not corrected.

**Doubtful** – Loans classified as doubtful have all the weaknesses inherent in those classified as substandard, with the added characteristic that the weaknesses make collection or liquidation in full, on the basis of currently existing facts, conditions, and values, highly questionable and improbable. The Company considers all doubtful loans to be impaired and places the loan on non-accrual status.

**Loss** – Loans classified as loss are considered uncollectable and of such little value that their continuance as bankable assets is not warranted.

The following tables provide an analysis of the credit risk profile of each loan class as of December 31, 2019 and 2018 (in thousands):

	December 31, 2019				
	Pass	Special Mention	Substandard	Doubtful	Total
<b>Real estate loans:</b>					
Construction and land development	\$ 42,636	\$ —	\$ 528	\$ —	\$ 43,164
Secured by 1-4 family residential	228,029	524	885	—	229,438
Other real estate loans	233,240	537	2,778	—	236,555
Commercial and industrial	48,527	948	678	—	50,153
Consumer and other loans	10,976	4,060	—	—	15,036
<b>Total</b>	<b>\$ 563,408</b>	<b>\$ 6,069</b>	<b>\$ 4,869</b>	<b>\$ —</b>	<b>\$ 574,346</b>

	December 31, 2018				
	Pass	Special Mention	Substandard	Doubtful	Total
<b>Real estate loans:</b>					
Construction and land development	\$ 45,054	\$ 235	\$ 578	\$ —	\$ 45,867
Secured by 1-4 family residential	214,089	924	932	—	215,945
Other real estate loans	213,681	900	4,972	—	219,553
Commercial and industrial	44,373	19	213	—	44,605
Consumer and other loans	16,886	—	—	—	16,886
<b>Total</b>	<b>\$ 534,083</b>	<b>\$ 2,078</b>	<b>\$ 6,695</b>	<b>\$ —</b>	<b>\$ 542,856</b>

**Note 4. Allowance for Loan Losses**

The following tables present, as of December 31, 2019 and 2018, the total allowance for loan losses, the allowance by impairment methodology, and loans by impairment methodology (in thousands).

	December 31, 2019					
	Construction and Land Development	Secure by 1-4 Family Residential	Other Real Estate	Commercial and Industrial	Consumer and Other Loans	Total
<b>Allowance for loan losses:</b>						
Beginning Balance, December 31, 2018	\$ 561	\$ 895	\$ 2,160	\$ 464	\$ 929	\$ 5,009
Charge-offs	(2)	(58)	(27)	(2)	(795)	(884)
Recoveries	50	9	1	8	291	359
Provision for (recovery of) loan losses	(145)	(70)	162	92	411	450
Ending Balance, December 31, 2019	\$ 464	\$ 776	\$ 2,296	\$ 562	\$ 836	\$ 4,934
<b>Ending Balance:</b>						
Individually evaluated for impairment	22	11	—	—	—	33
Collectively evaluated for impairment	442	765	2,296	562	836	4,901
<b>Loans:</b>						
Ending Balance	43,164	229,438	236,555	50,153	15,036	574,346
Individually evaluated for impairment	367	630	462	—	—	1,459
Collectively evaluated for impairment	42,797	228,808	236,093	50,153	15,036	572,887

	December 31, 2018					
	Construction and Land Development	Secured by 1-4 Family Residential	Other Real Estate	Commercial and Industrial	Consumer and Other Loans	Total
<b>Allowance for loan losses:</b>						
Beginning Balance, December 31, 2017	\$ 414	\$ 775	\$ 2,948	\$ 418	\$ 771	\$ 5,326
Charge-offs	—	(55)	—	(10)	(1,104)	(1,169)
Recoveries	—	13	5	8	226	252
Provision for (recovery of) loan losses	147	162	(793)	48	1,036	600
Ending Balance, December 31, 2018	\$ 561	\$ 895	\$ 2,160	\$ 464	\$ 929	\$ 5,009
<b>Ending Balance:</b>						
Individually evaluated for impairment	71	172	—	—	—	243
Collectively evaluated for impairment	490	723	2,160	464	929	4,766
<b>Loans:</b>						
Ending Balance	45,867	215,945	219,553	44,605	16,886	542,856
Individually evaluated for impairment	327	663	2,249	197	—	3,436
Collectively evaluated for impairment	45,540	215,282	217,304	44,408	16,886	539,420

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Impaired loans and the related allowance at December 31, 2019 and 2018, were as follows (in thousands):

	December 31, 2019						
	Unpaid Principal Balance	Recorded Investment with No Allowance	Recorded Investment with Allowance	Total Recorded Investment	Related Allowance	Average Recorded Investment	Interest Income Recognized
<b>Real estate loans:</b>							
Construction and land development	\$ 401	\$ 70	\$ 297	\$ 367	\$ 22	\$ 369	\$ 1
Secured by 1-4 family	729	488	142	630	11	769	1
Other real estate loans	509	462	—	462	—	766	3
<b>Commercial and industrial</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>22</b>	<b>—</b>
<b>Total</b>	<b>\$ 1,639</b>	<b>\$ 1,020</b>	<b>\$ 439</b>	<b>\$ 1,459</b>	<b>\$ 33</b>	<b>\$ 1,926</b>	<b>\$ 5</b>
	December 31, 2018						
	Unpaid Principal Balance	Recorded Investment with No Allowance	Recorded Investment with Allowance	Total Recorded Investment	Related Allowance	Average Recorded Investment	Interest Income Recognized
<b>Real estate loans:</b>							
Construction and land development	\$ 336	\$ —	\$ 327	\$ 327	\$ 71	\$ 758	\$ 12
Secured by 1-4 family	720	356	307	663	172	966	22
Other real estate loans	2,290	2,249	—	2,249	—	1,585	51
<b>Commercial and industrial</b>	<b>200</b>	<b>197</b>	<b>—</b>	<b>197</b>	<b>—</b>	<b>146</b>	<b>—</b>
<b>Total</b>	<b>\$ 3,546</b>	<b>\$ 2,802</b>	<b>\$ 634</b>	<b>\$ 3,436</b>	<b>\$ 243</b>	<b>\$ 3,455</b>	<b>\$ 85</b>

The “Recorded Investment” amounts in the table above represent the outstanding principal balance on each loan represented in the table. The “Unpaid Principal Balance” represents the outstanding principal balance on each loan represented in the table plus any amounts that have been charged off on each loan and/or payments that have been applied towards principal on non-accrual loans. Only loan classes with balances are included in the tables above.

As of December 31, 2019, loans classified as troubled debt restructurings (TDRs) and included in impaired loans in the disclosure above totaled \$360 thousand. At December 31, 2019, none of the loans classified as TDRs were performing under the restructured terms and all were considered non-performing assets. There were \$467 thousand in TDRs at December 31, 2018, \$264 thousand of which were performing under the restructured terms. Modified terms under TDRs may include rate reductions, extension of terms that are considered to be below market, conversion to interest only, and other actions intended to minimize the economic loss and to avoid foreclosure or repossession of the collateral. There was one loan secured by 1-4 family residential real estate classified as a TDR during the year ended December 31, 2019 because the loan was extended with terms considered to be below market. The TDR described above did not have an impact on the allowance for loan losses at December 31, 2019. There was one loan secured by 1-4 family residential real estate classified as a TDR during the year ended December 31, 2018 because the loan was renewed with an interest rate considered to be below the market rate. The loan modified as a TDR during 2018 increased the allowance for loan losses by \$27 thousand at December 31, 2018.

For the years ended December 31, 2019 and 2018, there were no TDRs that subsequently defaulted within twelve months of the loan modification. Management defines default as over 90 days past due or the foreclosure and repossession of the collateral or charge-off of the loan during the twelve month period subsequent to the modification.

There were no non-accrual loans excluded from impaired loan disclosure at December 31, 2019 and December 31, 2018. Had non-accrual loans performed in accordance with their original contract terms, the Company would have recognized additional interest income in the amount of \$96 thousand and \$111 thousand during the years ended December 31, 2019 and 2018, respectively.

**Note 5. Other Real Estate Owned**

Changes in the balance for OREO are as follows (in thousands):

	<b>2019</b>	<b>2018</b>
Balance at the beginning of year, gross	\$ —	\$ 326
Transfers in	—	68
Sales proceeds	—	(416)
Gain on disposition	—	22
Balance at the end of year, gross	\$ —	\$ —
Less: valuation allowance	—	—
Balance at the end of year, net	<u>\$ —</u>	<u>\$ —</u>

There were no residential real estate properties included in the ending OREO balances above at December 31, 2019 and 2018. The Bank did not have any consumer mortgage loans secured by residential real estate properties for which formal foreclosure proceedings were in process as of December 31, 2019.

Net expenses applicable to OREO, other than the provision for losses, were \$1 thousand and \$2 thousand for the years ended December 31, 2019 and 2018, respectively

**Note 6. Premises and Equipment**

Premises and equipment are summarized as follows at December 31, 2019 and 2018 (in thousands):

	<b>2019</b>	<b>2018</b>
Land	\$ 4,717	\$ 4,717
Buildings and leasehold improvements	19,754	18,633
Furniture and equipment	6,815	7,026
Construction in process	17	870
	<u>\$ 31,303</u>	<u>\$ 31,246</u>
Less accumulated depreciation	11,556	11,180
	<u>\$ 19,747</u>	<u>\$ 20,066</u>

Depreciation expense included in operating expenses for 2019 and 2018 was \$1.3 million.

**Note 7. Deposits**

The aggregate amount of time deposits, in denominations of \$250 thousand or more, was \$21.4 million and \$16.1 million at December 31, 2019 and 2018, respectively.

The Bank obtains certain deposits through the efforts of third-party brokers. At December 31, 2019 and 2018, brokered deposits totaled \$556 thousand and \$144 thousand, respectively, and were included in time deposits on the Company's consolidated financial statements.

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At December 31, 2019, the scheduled maturities of time deposits were as follows (in thousands):

2020	\$	72,857
2021		20,460
2022		8,670
2023		8,559
2024		6,962
Thereafter		56
	\$	<u>117,564</u>

### **Note 8. Other Borrowings**

The Company had an unsecured line of credit totaling \$5.0 million with a non-affiliated bank at December 31, 2019. There were no borrowings outstanding on the line of credit at December 31, 2019. The interest rate on the line of credit floats at Wall Street Journal Prime Rate plus 0.25% and matures on March 28, 2025.

The Bank had unused lines of credit totaling \$218.1 million and \$128.5 million available with non-affiliated banks at December 31, 2019 and 2018, respectively. These amounts primarily consist of a blanket floating lien agreement with the Federal Home Loan Bank of Atlanta (FHLB) in which the Bank can borrow up to 19% of its total assets. The unused line of credit with FHLB totaled \$144.3 million at December 31, 2019. The Bank had collateral pledged on the borrowing line at December 31, 2019 and 2018 including real estate loans totaling \$194.9 million and \$110.8 million, respectively, and FHLB stock with a book value of \$776 thousand and \$763 thousand, respectively. The Bank did not have borrowings from the FHLB at December 31, 2019 and 2018.

### **Note 9. Subordinated Debt**

On October 30, 2015, the Company entered into a Subordinated Loan Agreement (the Agreement) pursuant to which the Company issued an interest only subordinated term note due 2025 in the aggregate principal amount of \$5.0 million (the Note). The Note bears interest at a fixed rate of 6.75% per annum. The Note qualifies as Tier 2 capital for regulatory capital purposes and at December 31, 2019, the total amount of subordinated debt issued was included in the Company's Tier 2 capital. Unamortized debt issuance costs related to the Note were \$17 thousand and \$35 thousand at December 31, 2019 and 2018, respectively.

The Note has a maturity date of October 1, 2025. Subject to regulatory approval, the Company may prepay the Note, in part or in full, beginning on October 30, 2020. The Note is an unsecured, subordinated obligation of the Company and ranks junior in right of payment to the Company's senior indebtedness and to the Company's obligations to its general creditors. The Note ranks equally with all other unsecured subordinated debt, except any which by its terms is expressly stated to be subordinated to the Note. The Note ranks senior to all current and future junior subordinated debt obligations, preferred stock, and common stock of the Company.

The Note is not convertible into common stock or preferred stock. The Agreement contains customary events of default such as the bankruptcy of the Company and the non-payment of principal or interest when due. The holder of the Note may accelerate the repayment of the Note only in the event of bankruptcy or similar proceedings and not for any other event of default.

### **Note 10. Junior Subordinated Debt**

On June 8, 2004, First National (VA) Statutory Trust II (Trust II), a wholly-owned subsidiary of the Company, was formed for the purpose of issuing redeemable capital securities, commonly known as trust preferred securities. On June 17, 2004, \$5.0 million of trust preferred securities were issued through a pooled underwriting. The securities have a LIBOR-indexed floating rate of interest. The interest rate at December 31, 2019 and 2018 was 4.50% and 5.39%, respectively. The securities have a mandatory redemption date of June 17, 2034, and were subject to varying call provisions that began September 17, 2009. The principal asset of Trust II is \$5.2 million of the Company's junior subordinated debt with maturities and interest rates comparable to the trust preferred securities. The Trust's obligations under the trust preferred securities are fully and unconditionally guaranteed by the Company. The Company is current on its interest payments on the junior subordinated debt.

On July 24, 2006, First National (VA) Statutory Trust III (Trust III), a wholly-owned subsidiary of the Company, was formed for the purpose of issuing redeemable capital securities. On July 31, 2006, \$4.0 million of trust preferred securities were issued through a pooled underwriting. The securities have a LIBOR-indexed floating rate of interest. The interest rate at December 31, 2019 and 2018 was 3.70% and 4.00%, respectively. The securities have a mandatory redemption date of October 1, 2036, and were subject to varying call provisions that began October 1, 2011. The principal asset of Trust III is \$4.1 million of the Company's junior subordinated debt with maturities and interest rates comparable to the trust preferred securities. The Trust's obligations under the trust preferred securities are fully and unconditionally guaranteed by the Company. The Company is current on its interest payments on the junior subordinated debt.

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While these securities are debt obligations of the Company, they are included in capital for regulatory capital ratio calculations. Under present regulations, the junior subordinated debt may be included in Tier 1 capital for regulatory capital adequacy purposes as long as their amount does not exceed 25% of Tier 1 capital, including total junior subordinated debt. The portion of the junior subordinated debt not considered as Tier 1 capital, if any, may be included in Tier 2 capital. At December 31, 2019 and December 31, 2018, the total amount of junior subordinated debt issued by the Trusts was included in the Company's Tier 1 capital.

**Note 11. Income Taxes**

The Company is subject to U.S. federal and Virginia income tax as well as bank franchise tax in the state of Virginia. With few exceptions, the Company is no longer subject to U.S. federal, state and local income tax examinations by tax authorities for years prior to 2016.

Net deferred tax assets consisted of the following components at December 31, 2019 and 2018 (in thousands):

	<u>2019</u>	<u>2018</u>
<b>Deferred Tax Assets</b>		
Allowance for loan losses	\$ 1,036	\$ 1,052
Unrealized losses on securities available for sale	—	481
Post-retirement benefits	46	—
Core deposit intangible	391	371
Unvested stock-based compensation	18	14
Limited partnership investments	13	14
Lease liability	67	—
Loan origination fees, net	71	58
	<u>\$ 1,642</u>	<u>\$ 1,990</u>
<b>Deferred Tax Liabilities</b>		
Depreciation	\$ 741	\$ 682
Right of use asset	68	—
Discount accretion	—	1
Unrealized gains on securities available for sale	192	—
	<u>\$ 1,001</u>	<u>\$ 683</u>
Net deferred tax assets	<u>\$ 641</u>	<u>\$ 1,307</u>

The income tax expense for the years ended December 31, 2019 and 2018 consisted of the following (in thousands):

	<u>2019</u>	<u>2018</u>
Current tax expense	\$ 2,246	\$ 2,152
Deferred tax (benefit) expense	(8)	135
	<u>\$ 2,238</u>	<u>\$ 2,287</u>

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The income tax expense differs from the amount of income tax determined by applying the U.S. federal income tax rate to pretax income for the years ended December 31, 2019 and 2018, due to the following (in thousands):

	<b>2019</b>	<b>2018</b>
Computed tax expense at statutory federal rate	\$ 2,477	\$ 2,609
Increase in income taxes resulting from:		
Other	14	12
Decrease in income taxes resulting from:		
Tax-exempt interest and dividend income	(157)	(158)
Income from bank owned life insurance	(96)	(176)
	<u>\$ 2,238</u>	<u>\$ 2,287</u>

### **Note 12. Funds Restrictions and Reserve Balance**

Transfers of funds from the banking subsidiary to the parent company in the form of loans, advances, and cash dividends are restricted by federal and state regulatory authorities. At December 31, 2019, the aggregate amount of unrestricted funds which could be transferred from the banking subsidiary to the parent company, without prior regulatory approval, totaled \$12.8 million. The amount of unrestricted funds is generally determined by subtracting the total dividend payments of the Bank from the Bank's net income for that year, combined with the Bank's retained net income for the preceding two years.

The Bank must maintain a reserve against its deposits in accordance with Regulation D of the Federal Reserve Act. For the final weekly reporting period in the years ended December 31, 2019 and 2018, the aggregate amounts of daily average required balances were approximately \$8.3 million and \$6.0 million, respectively.

### **Note 13. Benefit Plans**

#### *Pension Plan*

The Bank had a noncontributory, defined benefit pension plan for all full-time employees over 21 years of age with at least one year of credited service and hired prior to May 1, 2011. Effective May 1, 2011, the plan was frozen to new participants. Only individuals employed on or before April 30, 2011 were eligible to become participants in the plan upon satisfaction of the eligibility requirements. Benefits were generally based upon years of service and average compensation for the five highest-paid consecutive years of service. The Bank's funding practice was to make at least the minimum required annual contribution permitted by the Employee Retirement Income Security Act of 1974, as amended, and the Internal Revenue Code of 1986, as amended.

On September 14, 2016, the defined benefit pension plan was amended to be terminated. Under the amendment, benefit accruals ceased as of November 30, 2016. The Internal Revenue Service approved the termination on October 16, 2017 and the Company distributed all plan assets on March 8, 2018. Prior to the distribution of all plan assets, the Company made a final cash contribution of \$205 thousand during the year ended December 31, 2018. Since all plan assets were distributed during 2018, the accumulated benefit obligation for the defined benefit pension plan was zero at December 31, 2019 and 2018.

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The following tables provide a reconciliation of the changes in the plan benefit obligation and the fair value of assets for the periods ended December 31, 2019 and 2018 (in thousands).

	2019	2018
<b>Change in Benefit Obligation</b>		
Benefit obligation, beginning of year	\$ —	\$ 5,283
Interest cost	—	17
Benefits paid	—	(5,284)
Gain due to settlement	—	(16)
Benefit obligation, end of year	\$ —	\$ —
<b>Changes in Plan Assets</b>		
Fair value of plan assets, beginning of year	\$ —	\$ 5,078
Actual return on plan assets	—	1
Employer contributions	—	205
Benefits paid	—	(5,284)
Fair value of assets, end of year	\$ —	\$ —
<b>Funded Status, end of year</b>	<b>\$ —</b>	<b>\$ —</b>
<b>Amount Recognized in Other Liabilities</b>	<b>\$ —</b>	<b>\$ —</b>
<b>Amounts Recognized in Accumulated Other Comprehensive Income (Loss), net of tax</b>		
Net gain	\$ —	\$ —
Deferred income tax expense	—	—
Amount recognized	\$ —	\$ —
<b>Weighted Average Assumptions Used to Determine Benefit Obligation</b>		
Discount rate used for disclosure		
First five years	N/A	N/A
Five years to twenty years	N/A	N/A
After twenty years	N/A	N/A
Expected return on plan assets	N/A	1.00%
Rate of compensation increase	N/A	N/A
<b>Components of Net Periodic Benefit Cost</b>		
Interest cost	\$ —	\$ 17
Expected return on plan assets	—	(8)
Recognized net gain due to settlement	—	(135)
Net periodic benefit cost (benefit)	\$ —	\$ (126)
<b>Other Changes in Plan Assets and Benefit Obligations Recognized in Other Comprehensive Income (Loss)</b>		
Net loss	\$ —	\$ 126
Total recognized in other comprehensive income (loss)	\$ —	\$ 126
<b>Total Recognized in Net Periodic Benefit Cost and Other Comprehensive Income (Loss)</b>	<b>\$ —</b>	<b>\$ —</b>

	2019	2018
<b>Weighted Average Assumptions Used to Determine Net Periodic Benefit Cost</b>		
Discount rate	N/A	1.96%
Expected return on plan assets	N/A	1.00%
Rate of compensation increase	N/A	N/A

#### *401(k) Plan*

The Company maintains a 401(k) plan (the Plan) for all eligible employees. Participating employees may elect to contribute up to the maximum percentage allowed by the Internal Revenue Service, as defined in the Plan. The Company makes matching contributions, on a dollar-for-dollar basis, for the first one percent of an employee's compensation contributed to the Plan and fifty cents for each dollar of the employee's contribution between two percent and six percent. The Company also makes an additional contribution based on years of service to participants who have completed at least one thousand hours of service during the year and who are employed on the last day of the Plan Year. All employees who are age nineteen or older are eligible. Employee contributions vest immediately. Employer matching contributions vest after two Plan service years with the Company. The Company has the discretion to make a profit sharing contribution to the Plan each year based on overall performance, profitability, and other economic factors. For the years ended December 31, 2019 and 2018, expense attributable to the Plan amounted to \$812 thousand and \$770 thousand, respectively.

#### *Employee Stock Ownership Plan*

On January 1, 2000, the Company established an employee stock ownership plan. The ESOP provided an opportunity for the Company to award shares of First National Corporation stock to employees at its discretion. Employees were eligible to participate in the ESOP effective immediately upon beginning service with the Company. Participants became 100% vested after two years of credited service. The Board of Directors were able to make discretionary contributions, within certain limitations prescribed by federal tax regulations. There was no compensation expense for the ESOP for the years ended December 31, 2019 and 2018.

On September 14, 2016, the ESOP was amended to freeze the plan to new participants and to cease all contributions, effective December 31, 2016. The amendment also directed matching contributions and certain other retirement contributions made by the Company to the 401(k) plan. On December 31, 2017, the ESOP was amended to be terminated and the Internal Revenue Service approved the termination on May 3, 2018. The Company distributed all assets of the ESOP to participants or beneficiaries on October 10, 2018. Since all assets of the ESOP were distributed, no shares of the Company were held by the ESOP at December 31, 2019 or December 31, 2018.

#### *Supplemental Executive Retirement Plans*

On March 15, 2019, the Company entered into supplemental executive retirement plans and participation agreements with three of its employees. The retirement benefits are fixed and provide for retirement benefits payable in 180 monthly installments. The contribution expense totaled \$220 thousand for the year ended December 31, 2019 and was solely funded by the Company.

#### **Note 14. Earnings per Common Share**

Basic earnings per common share represents income available to common shareholders divided by the weighted-average number of common shares outstanding during the period. Diluted earnings per common share reflects additional common shares that would have been outstanding if dilutive potential common shares had been issued, as well as any adjustment to income that would result from the assumed issuance.

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The following table presents the computation of basic and diluted earnings per share for the years ended December 31, 2019 and 2018 (dollars in thousands, except per share data):

	<u>2019</u>	<u>2018</u>
(Numerator):		
Net income	\$ 9,556	\$ 10,135
(Denominator):		
Weighted average shares outstanding – basic	4,964,832	4,953,537
Potentially dilutive common shares – restricted stock units	3,100	2,839
Weighted average shares outstanding – diluted	<u>4,967,932</u>	<u>4,956,376</u>
Income per common share		
Basic	\$ 1.92	\$ 2.05
Diluted	\$ 1.92	\$ 2.04

### **Note 15. Commitments and Unfunded Credits**

The Company, through its banking subsidiary, is a party to credit related financial instruments with risk not reflected in the consolidated financial statements in the normal course of business to meet the financing needs of its customers. These financial instruments include commitments to extend credit, standby letters of credit, and commercial letters of credit. Such commitments involve, to varying degrees, elements of credit and interest rate risk in excess of the amount recognized in the consolidated balance sheets. The Bank's exposure to credit loss is represented by the contractual amount of these commitments. The Bank follows the same credit policies in making commitments as it does for on-balance-sheet instruments.

At December 31, 2019 and 2018, the following financial instruments were outstanding whose contract amounts represent credit risk (in thousands):

	<u>2019</u>	<u>2018</u>
Commitments to extend credit and unfunded commitments under lines of credit	\$ 92,528	\$ 91,109
Stand-by letters of credit	10,950	9,947

Commitments to extend credit are agreements to lend to a customer as long as there is no violation of any condition established in the contract. Commitments generally have fixed expiration dates or other termination clauses and may require payment of a fee. The commitments for lines of credit may expire without being drawn upon. Therefore, the total commitment amounts do not necessarily represent future cash requirements. The amount of collateral obtained, if it is deemed necessary by the Bank, is based on management's credit evaluation of the customer.

Unfunded commitments under commercial lines of credit, revolving credit lines, and overdraft protection agreements are commitments for possible future extensions of credit to existing customers. These lines of credit are collateralized as deemed necessary and may or may not be drawn upon to the total extent to which the Bank is committed.

Commercial and standby letters of credit are conditional commitments issued by the Bank to guarantee the performance of a customer to a third party. Those letters of credit are primarily issued to support public and private borrowing arrangements. Essentially all letters of credit issued have expiration dates within one year. The credit risk involved in issuing letters of credit is essentially the same as that involved in extending loan facilities to customers. The Bank generally holds collateral supporting those commitments if deemed necessary.

At December 31, 2019, the Bank had \$2.2 million in locked-rate commitments to originate mortgage loans and \$167 thousand in loans held for sale. Risks arise from the possible inability of counterparties to meet the terms of their contracts. The Bank does not expect any counterparty to fail to meet its obligations.

The Bank has cash accounts in other commercial banks. The amount on deposit at these banks at December 31, 2019 exceeded the insurance limits of the Federal Deposit Insurance Corporation by \$22 thousand.

### Note 16. Transactions with Related Parties

During the year, executive officers and directors (and companies controlled by them) were customers of and had transactions with the Company in the normal course of business. In management's opinion, these transactions were made on substantially the same terms as those prevailing for other customers.

At December 31, 2019 and 2018, these loans totaled \$299 thousand and \$2.6 million, respectively. During 2019, total principal additions were \$145 thousand and total principal payments were \$2.5 million.

Deposits from related parties held by the Bank at December 31, 2019 and 2018 amounted to \$12.8 million and \$10.5 million, respectively.

### Note 17. Lease Commitments

On January 1, 2019, the Company adopted ASU No. 2016-02, "Leases (Topic 842)" and all subsequent ASUs that modified Topic 842. The Company elected the prospective application approach provided by ASU No. 2018-11 and did not adjust prior periods for ASC 842. There was no cumulative effect adjustment at adoption. The Company also elected certain practical expedients within the standard and did not reassess whether any expired or existing contracts are or contain leases, did not reassess the lease classification for any expired or existing leases, and did not reassess any initial direct costs for existing leases. Prior to adoption, all of the Company's leases were classified as operating leases and remained operating leases at adoption. The implementation of the new standard resulted in recognition of a right-of-use asset and lease liability of \$390 thousand for leases existing at the date of adoption.

Contracts that commence subsequent to adoption are evaluated to determine whether they are or contain a lease in accordance with Topic 842. The Company has elected the practical expedient provided by Topic 842 not to allocate consideration in a contract between lease and non-lease components. The Company also elected, as provided by the standard, not to recognize right-of-use assets and lease liabilities for short-term leases, defined by the standard as leases with terms of 12 months or less. The Company has not entered into any new operating leases since adoption.

Lease liabilities represent the Company's obligation to make lease payments and are presented at each reporting date as the net present value of the remaining contractual cash flows. Cash flows are discounted at the Company's incremental borrowing rate in effect at the commencement date of the lease. Right-of-use assets represent the Company's right to use the underlying asset for the lease term and are calculated as the sum of the lease liability and, if applicable, prepaid rent, initial direct costs, and any incentives received from the lessor.

#### Lease payments

Lease payments for short-term leases are recognized as lease expense on a straight-line basis over the lease term, or for variable lease payments, in the period in which the obligation was incurred. Payments for leases with terms longer than twelve months are included in the determination of the lease liability. Payments may be fixed for the term of the lease or variable. If the lease agreement provides a known escalator, such as a specified percentage increase per year or a stated increase at a specified time, the variable payment is included in the cash flows used to determine the lease liability. If the variable payment is based upon an unknown escalator, such as the consumer price index at a future date, the increase is not included in the cash flows used to determine the lease liability. Three of the Company's leases provide known escalators that are included in the determination of the lease liability. The remaining leases do not have variable payments during the term of the lease.

#### Options to extend, residual value guarantees, and restrictions and covenants

Of the Company's six leases, four leases offer the option to extend the lease. The calculation of the lease liability includes the additional time and lease payments for options which the Company is reasonably certain it will exercise. None of the Company's leases provide for residual value guarantees and none provide restrictions or covenants that would impact dividends or require incurring additional financial obligations.

The following table presents the operating lease right-of-use asset and operating lease liability as of December 31, 2019 (in thousands):

	<b>Classification in the Consolidated Balance Sheet</b>	<b>2019</b>
Operating lease right-of-use asset	Other assets	\$ 325
Operating lease liability	Accrued interest payable and other liabilities	321

The following table presents the weighted average remaining operating lease term and the weighted average discount rate for operating leases as of December 31, 2019:

	<b>2019</b>
Weighted average remaining lease term, in years	2.9
Weighted average discount rate	2.60%

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The following table presents the components of operating lease expense and supplemental cash flow information for the year ended December 31, 2019 (in thousands):

	<b>2019</b>
<b>Lease Expense</b>	
Operating lease expense	\$ 133
Short-term lease expense	4
Total lease expense (1)	<u>\$ 137</u>
Cash paid for amounts included in lease liability	\$ 136

(1) Included in occupancy expense in the Company's consolidated statements of income.

The following table presents a maturity schedule of undiscounted cash flows that contribute to the operating lease liability as of December 31, 2019 (in thousands):

Twelve months ending December 31, 2020	\$ 128
Twelve months ending December 31, 2021	109
Twelve months ending December 31, 2022	85
Twelve months ending December 31, 2023	11
Total undiscounted cash flows	<u>\$ 333</u>
Less: discount	<u>(12)</u>
Operating lease liability	<u>\$ 321</u>

The contracts in which the Company is lessee are with parties external to the Company and not related parties.

### **Note 18. Dividend Reinvestment Plan**

The Company has in effect a Dividend Reinvestment Plan (DRIP) which provides an automatic conversion of dividends into common stock for enrolled shareholders. The Company may issue common shares to the DRIP or purchase on the open market. Common shares are purchased at a price which is based on the average closing prices of the shares as quoted on the Nasdaq Capital Market stock exchange for the 10 business days immediately preceding the dividend payment date.

The Company issued 5,671 and 3,148 common shares to the DRIP during the years ended December 31, 2019 and 2018, respectively.

### **Note 19. Fair Value Measurements**

#### **Determination of Fair Value**

The Company uses fair value measurements to record fair value adjustments to certain assets and liabilities and to determine fair value disclosures. In accordance with the "Fair Value Measurement and Disclosures" topic of FASB ASC, the fair value of a financial instrument is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value is best determined based upon quoted market prices. However, in many instances, there are no quoted market prices for the Company's various financial instruments. In cases where quoted market prices are not available, fair values are based on estimates using present value or other valuation techniques. Those techniques are significantly affected by the assumptions used, including the discount rate and estimates of future cash flows. Accordingly, the fair value estimates may not be realized in an immediate settlement of the instrument.

The fair value guidance provides a consistent definition of fair value, which focuses on exit price in an orderly transaction (that is, not a forced liquidation or distressed sale) between market participants at the measurement date under current market conditions. If there has been a significant decrease in the volume and level of activity for the asset or liability, a change in valuation technique or the use of multiple valuation techniques may be appropriate. In such instances, determining the price at which willing market participants would transact at the measurement date under current market conditions depends on the facts and circumstances and requires the use of significant judgment. The fair value is a reasonable point within the range that is most representative of fair value under current market conditions.

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### Fair Value Hierarchy

In accordance with this guidance, the Company groups its assets and liabilities generally measured at fair value in three levels, based on the markets in which the assets and liabilities are traded and the reliability of the assumptions used to determine fair value.

- Level 1 – Valuation is based on quoted prices in active markets for identical assets or liabilities that the reporting entity has the ability to access at the measurement date. Level 1 assets and liabilities generally include debt and equity securities that are traded in an active exchange market. Valuations are obtained from readily available pricing sources for market transactions involving identical assets or liabilities.
- Level 2 – Valuation is based on inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly. The valuation may be based on quoted prices for similar assets or liabilities; quoted prices in markets that are not active; or other inputs that are observable or can be corroborated by observable market data for substantially the full term of the asset or liability.
- Level 3 – Valuation is based on unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets or liabilities. Level 3 assets and liabilities include financial instruments whose value is determined using pricing models, discounted cash flow methodologies, or similar techniques, as well as instruments for which determination of fair value requires a significant management judgment or estimation.

An instrument's categorization within the valuation hierarchy is based upon the lowest level of input that is significant to the fair value measurement.

The following describes the valuation techniques used by the Company to measure certain assets recorded at fair value on a recurring basis in the financial statements:

#### Securities available for sale

Securities available for sale are recorded at fair value on a recurring basis. Fair value measurement is based upon quoted market prices, when available (Level 1). If quoted market prices are not available, fair values are measured utilizing independent valuation techniques of identical or similar securities for which significant assumptions are derived primarily from or corroborated by observable market data. Third party vendors compile prices from various sources and may determine the fair value of identical or similar securities by using pricing models that consider observable market data (Level 2).

The following tables present the balances of assets measured at fair value on a recurring basis as of December 31, 2019 and 2018 (in thousands).

<u>Description</u>	Balance as of December 31, 2019	Fair Value Measurements at December 31, 2019		
		Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
<b>Securities available for sale</b>				
U.S. agency and mortgage-backed securities	\$ 94,905	\$ —	\$ 94,905	\$ —
Obligations of states and political subdivisions	26,078	—	26,078	—
	<u>\$ 120,983</u>	<u>\$ —</u>	<u>\$ 120,983</u>	<u>\$ —</u>

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Description	Fair Value Measurements at December 31, 2018			
	Balance as of December 31, 2018	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Securities available for sale				
U.S. agency and mortgage-backed securities	\$ 84,922	\$ —	\$ 84,922	\$ —
Obligations of states and political subdivisions	14,935	—	14,935	—
	<u>\$ 99,857</u>	<u>\$ —</u>	<u>\$ 99,857</u>	<u>\$ —</u>

Certain assets are measured at fair value on a nonrecurring basis in accordance with GAAP. Adjustments to the fair value of these assets usually result from the application of lower-of-cost-or-market accounting or write-downs of individual assets.

The following describes the valuation techniques used by the Company to measure certain assets recorded at fair value on a nonrecurring basis in the financial statements:

Loans held for sale

Loans held for sale are carried at the lower of cost or market value. These loans currently consist of one-to-four family residential loans originated for sale in the secondary market. Fair value is based on the price secondary markets are currently offering for similar loans using observable market data which is not materially different than cost due to the short duration between origination and sale (Level 2). As such, the Company records any fair value adjustments on a nonrecurring basis. No nonrecurring fair value adjustments were recorded on loans held for sale during the years ended December 31, 2019 and 2018.

Impaired Loans

Loans are designated as impaired when, in the judgment of management based on current information and events, it is probable that all amounts due according to the contractual terms of the loan agreements will not be collected. The measurement of loss associated with impaired loans can be based on the present value of expected future cash flows discounted at the loan's effective interest rate, the observable market price of the loan, or the fair value of the collateral less estimated costs to sell. Collateral may be in the form of real estate or business assets including equipment, inventory, and accounts receivable. The vast majority of the Company's collateral is real estate. The value of real estate collateral is determined utilizing a market valuation approach based on an appraisal conducted by an independent, licensed appraiser using observable market data (Level 2) within the last twelve months. However, if the collateral is a house or building in the process of construction or if an appraisal of the property is more than one year old and not solely based on observable market comparables or management determines the fair value of the collateral is further impaired below the appraised value, then a Level 3 valuation is considered to measure the fair value. The value of business equipment is based upon an outside appraisal, of one year or less, if deemed significant, or the net book value on the applicable business's financial statements if not considered significant using observable market data. Likewise, values for inventory and accounts receivables collateral are based on financial statement balances or aging reports (Level 3). Impaired loans allocated to the allowance for loan losses are measured at fair value on a nonrecurring basis. Any fair value adjustments are recorded in the period incurred as provision for loan losses on the Consolidated Statements of Income.

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The following tables summarize the Company's assets that were measured at fair value on a nonrecurring basis as of December 31, 2019 and 2018 (dollars in thousands).

Description	Fair Value Measurements at December 31, 2019			
	Balance as of December 31, 2019	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Impaired loans, net	\$ 406	\$ —	\$ —	\$ 406

Description	Fair Value Measurements at December 31, 2018			
	Balance as of December 31, 2018	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Impaired loans, net	\$ 391	\$ —	\$ —	\$ 391

Quantitative information about Level 3 Fair Value Measurements for December 31, 2019

	Fair Value	Valuation Technique	Unobservable Input	Range (Weighted-Average)
Impaired loans, net	\$ 406	Property appraisals	Selling cost	10%

Quantitative information about Level 3 Fair Value Measurements for December 31, 2018

	Fair Value	Valuation Technique	Unobservable Input	Range (Weighted-Average)
Impaired loans, net	\$ 391	Property appraisals	Selling cost	10%

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Accounting guidance requires disclosure of the fair value of financial assets and financial liabilities, including those financial assets and financial liabilities that are not measured and reported at fair value on a recurring basis or non-recurring basis. The carrying values and estimated fair values of the Company's financial instruments at December 31, 2019 and 2018 are as follows (in thousands):

	Fair Value Measurements at December 31, 2019 Using				
	Carrying Amount	Quoted Prices in Active Markets for Identical Assets Level 1	Significant Other Observable Inputs Level 2	Significant Unobservable Inputs Level 3	Fair Value
<b>Financial Assets</b>					
Cash and short-term investments	\$ 45,785	\$ 45,785	\$ —	\$ —	\$ 45,785
Securities available for sale	120,983	—	120,983	—	120,983
Securities held to maturity	17,627	—	16,134	1,512	17,646
Restricted securities	1,806	—	1,806	—	1,806
Loans held for sale	167	—	167	—	167
Loans, net	569,412	—	—	572,910	572,910
Bank owned life insurance	17,447	—	17,447	—	17,447
Accrued interest receivable	2,065	—	2,065	—	2,065
<b>Financial Liabilities</b>					
Deposits	\$ 706,442	\$ —	\$ 588,878	\$ 117,071	\$ 705,949
Subordinated debt	4,983	—	—	5,023	5,023
Junior subordinated debt	9,279	—	—	9,724	9,724
Accrued interest payable	184	—	184	—	184

	Fair Value Measurements at December 31, 2018 Using				
	Carrying Amount	Quoted Prices in Active Markets for Identical Assets Level 1	Significant Other Observable Inputs Level 2	Significant Unobservable Inputs Level 3	Fair Value
<b>Financial Assets</b>					
Cash and short-term investments	\$ 28,618	\$ 28,618	\$ —	\$ —	\$ 28,618
Securities available for sale	99,857	—	99,857	—	99,857
Securities held to maturity	43,408	—	40,885	1,509	42,394
Restricted securities	1,688	—	1,688	—	1,688
Loans held for sale	419	—	419	—	419
Loans, net	537,847	—	—	528,643	528,643
Bank owned life insurance	13,991	—	13,991	—	13,991
Accrued interest receivable	2,113	—	2,113	—	2,113
<b>Financial Liabilities</b>					
Deposits	\$ 670,566	\$ —	\$ 551,347	\$ 117,220	\$ 668,567
Subordinated debt	4,965	—	—	5,035	5,035
Junior subordinated debt	9,279	—	—	7,952	7,952
Accrued interest payable	139	—	139	—	139

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The Company assumes interest rate risk (the risk that general interest rate levels will change) as a result of its normal operations. As a result, the fair values of the Company’s financial instruments will change when interest rate levels change and that change may be either favorable or unfavorable to the Company. Management attempts to match maturities of assets and liabilities to the extent believed necessary to minimize interest rate risk. However, borrowers with fixed rate obligations are less likely to prepay in a rising rate environment and more likely to prepay in a falling rate environment. Conversely, depositors who are receiving fixed rates are more likely to withdraw funds before maturity in a rising rate environment and less likely to do so in a falling rate environment. Management monitors rates and maturities of assets and liabilities and attempts to minimize interest rate risk by adjusting terms of new loans and deposits and by investing in securities with terms that mitigate the Company’s overall interest rate risk.

**Note 20. Regulatory Matters**

The Bank is subject to various regulatory capital requirements administered by the federal banking agencies. Failure to meet minimum capital requirements can initiate certain mandatory and possibly additional discretionary actions by regulators that, if undertaken, could have a direct material effect on the Bank’s financial statements. Under capital adequacy guidelines and the regulatory framework for prompt corrective action, the Bank must meet specific capital guidelines that involve quantitative measures of their assets, liabilities, and certain off-balance-sheet items as calculated under regulatory accounting practices. The capital amounts and classification are also subject to qualitative judgments by the regulators about components, risk-weightings, and other factors. Prompt corrective action provisions are not applicable to bank holding companies.

The final rules implementing the Basel Committee on Banking Supervision’s capital guidelines for U.S. banks (Basel III rules) became effective January 1, 2015, with full compliance of all the requirements phased in over a multi-year schedule, and became fully phased in January 1, 2019. As part of the new requirements, the common equity Tier 1 capital ratio is calculated and utilized in the assessment of capital for all institutions. The final rules also established a “capital conservation buffer” above the new regulatory minimum capital requirements. The capital conservation buffer has been phased-in over four years, which began on January 1, 2016 and was fully implemented on January 1, 2019.

Quantitative measures established by regulation to ensure capital adequacy require the Bank to maintain minimum amounts and ratios (set forth in the following table) of total (as defined in the regulations), Tier 1 (as defined), and common equity Tier 1 capital (as defined) to risk-weighted assets (as defined), and of Tier 1 capital to average assets. Management believes, as of December 31, 2019 and December 31, 2018, that the Bank met all capital adequacy requirements to which it is subject.

As of December 31, 2019, the most recent notification from the Federal Reserve Bank categorized the Bank as well capitalized under the regulatory framework for prompt corrective action. To be categorized as well capitalized, the Bank must maintain minimum risk-based capital and leverage ratios as set forth in the following table. There are no conditions or events since that notification that management believes have changed the Bank’s category.

A comparison of the capital of the Bank at December 31, 2019 and December 31, 2018 with the minimum regulatory guidelines were as follows (dollars in thousands):

	Actual		Minimum Capital Requirement		Minimum To Be Well Capitalized Under Prompt Corrective Action Provisions	
	Amount	Ratio	Amount	Ratio	Amount	Ratio
<b>December 31, 2019:</b>						
Total Capital (to Risk-Weighted Assets)	\$ 85,439	14.84%	\$ 46,046	8.00%	\$ 57,557	10.00%
Tier 1 Capital (to Risk-Weighted Assets)	\$ 80,505	13.99%	\$ 34,534	6.00%	\$ 46,046	8.00%
Common Equity Tier 1 Capital (to Risk-Weighted Assets)	\$ 80,505	13.99%	\$ 25,901	4.50%	\$ 37,412	6.50%
Tier 1 Capital (to Average Assets)	\$ 80,505	10.13%	\$ 31,799	4.00%	\$ 39,749	5.00%
<b>December 31, 2018:</b>						
Total Capital (to Risk-Weighted Assets)	\$ 74,697	13.62%	\$ 43,859	8.00%	\$ 54,824	10.00%
Tier 1 Capital (to Risk-Weighted Assets)	\$ 69,688	12.71%	\$ 32,894	6.00%	\$ 43,859	8.00%
Common Equity Tier 1 Capital (to Risk-Weighted Assets)	\$ 69,688	12.71%	\$ 24,671	4.50%	\$ 35,635	6.50%
Tier 1 Capital (to Average Assets)	\$ 69,688	9.26%	\$ 30,100	4.00%	\$ 37,625	5.00%

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In addition to the regulatory minimum risk-based capital amounts presented above, the Bank must maintain a capital conservation buffer as required by the Basel III final rules. The buffer began applying to the Bank on January 1, 2016, and was subject to phase-in from 2016 to 2019 in equal annual installments of 0.625%. Accordingly, the Bank was required to maintain a capital conservation buffer of 2.50% and 1.875% at December 31, 2019 and December 31, 2018, respectively. Under the final rules, an institution is subject to limitations on paying dividends, engaging in share repurchases, and paying discretionary bonuses if its capital level falls below the buffer amount. As of December 31, 2019 and December 31, 2018, the capital conservation buffer of the Bank was 6.84% and 5.62%, respectively.

**Note 21. Accumulated Other Comprehensive Income (Loss)**

Changes in each component of accumulated other comprehensive income (loss) were as follows (in thousands):

	Net Unrealized Gains (Losses) on Securities	Adjustments Related to Pension Benefits	Accumulated Other Comprehensive Income (Loss)
<b>Balance at December 31, 2017</b>	\$ (1,057)	\$ 99	\$ (958)
Unrealized holding losses (net of tax, (\$200))	(752)	—	(752)
Reclassification adjustment (net of tax, \$0)	1	—	1
Pension liability adjustment (net of tax, (\$27))	—	(99)	(99)
Change during period	(751)	(99)	(850)
<b>Balance at December 31, 2018</b>	\$ (1,808)	\$ —	\$ (1,808)
Unrealized holding gains (net of tax, \$764)	2,873	—	2,873
Unrealized holding losses transferred from held to maturity to available for sale (net of tax, (\$91))	(340)	—	(340)
Reclassification adjustment (net of tax, \$0)	(1)	—	(1)
Change during period	2,532	—	2,532
<b>Balance at December 31, 2019</b>	<u>\$ 724</u>	<u>\$ —</u>	<u>\$ 724</u>

The following table presents information related to reclassifications from accumulated other comprehensive income (loss) for the years ended December 31, 2019 and 2018 (in thousands):

Details About Accumulated Other Comprehensive Income (Loss)	Amount Reclassified from Accumulated Other Comprehensive Income (Loss)		Affected Line Item in the Consolidated Statements of Income
	<b>For the year ended December 31,</b>		
	<b>2019</b>	<b>2018</b>	
<b>Securities available for sale:</b>			
Net securities (gains) losses reclassified into earnings	\$ (1)	\$ 1	Net gains (losses) on securities available for sale
Related income tax expense (benefit)	—	—	Income tax expense
<b>Total reclassifications</b>	<u>\$ (1)</u>	<u>\$ 1</u>	Net of tax

## Note 22. Stock Compensation Plans

On May 13, 2014, the Company's shareholders approved the First National Corporation 2014 Stock Incentive Plan, which makes available up to 240,000 shares of common stock for the granting of stock options, restricted stock awards, stock appreciation rights, and other stock-based awards. Awards are made at the discretion of the Board of Directors and compensation cost equal to the fair value of the award is recognized over the vesting period.

### Stock Awards

Whenever the Company deems it appropriate to grant a stock award, the recipient receives a specified number of unrestricted shares of employer stock. Stock awards may be made by the Company at its discretion without cash consideration and may be granted as settlement of a performance-based compensation award.

During 2019, the Company granted and issued 3,500 shares of common stock to members of the Board of Directors for their dedicated service and support. Compensation expense related to stock awards totaled \$67 thousand and \$62 thousand for the years ended December 31, 2019 and 2018, respectively.

### Restricted Stock Units

Restricted stock units are an award of units that correspond in number and value to a specified number of shares of employer stock which the recipient receives according to a vesting plan and distribution schedule after achieving required performance milestones or upon remaining with the employer for a particular length of time. Each restricted stock unit that vests entitles the recipient to receive one share of common stock on a specified issuance date.

In 2019, 8,692 restricted stock units were granted to employees, with 1,235 units vesting immediately, 2,457 units subject to a two year vesting schedule with one half of the units vesting each year on the grant date anniversary, and 5,000 units subject to a five year vesting schedule with all of the units vesting on the fifth anniversary of the grant date. The recipient does not have any stockholder rights, including voting, dividend, or liquidation rights, with respect to the shares underlying awarded restricted stock units until vesting has occurred and the recipient becomes the record holder of those shares. The unvested restricted stock units will vest on the established schedule if the employees remain employed by the Company on future vesting dates.

A summary of the activity for the Company's restricted stock units for the period indicated is presented in the following table:

	<u>2019</u>	
	Shares	Weighted Average Grant Date Fair Value
Unvested, January 1, 2019	7,103	\$ 17.93
Granted	8,692	19.56
Vested	(5,402)	17.99
Forfeited	—	—
Unvested, December 31, 2019	<u>10,393</u>	<u>\$ 19.26</u>

At December 31, 2019, based on restricted stock unit awards outstanding at that time, the total unrecognized pre-tax compensation expense related to unvested restricted stock unit awards was \$114 thousand. This expense is expected to be recognized through 2024. Compensation expense related to restricted stock unit awards recognized for the years ended December 31, 2019 and 2018 totaled \$116 thousand and \$127 thousand, respectively.

## Note 23. Revenue Recognition

On January 1, 2018, the Company adopted ASU No. 2014-09, "Revenue from Contracts with Customers: Topic 606" and all subsequent ASUs that modified Topic 606. Most revenue associated with financial instruments, including interest income, loan origination fees, and credit card fees, is outside the scope of the guidance. Gains and losses on investment securities, derivatives, financial guarantees, and sales of financial instruments are similarly excluded from the scope. The guidance is applicable to noninterest revenue streams such as service charges on deposit accounts, ATM and check card fees, wealth management fees, and fees for other customer services. Noninterest revenue streams within the scope of Topic 606 are discussed below.

### Service charges on deposit accounts

Service charges on deposit accounts consist of monthly service fees, overdraft and nonsufficient funds fees, and other deposit account related fees. The Company's performance obligation for monthly service fees is generally satisfied, and the related revenue recognized, over the period in which the service is provided. Payment for service charges on deposit accounts is primarily received immediately or in the following month through a direct charge to customers' accounts. Overdraft and nonsufficient funds fees and other deposit account related fees are transactional based, and therefore, the Company's performance obligation is satisfied, and related revenue recognized, at a point in time.



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### ATM and check card fees

ATM fees are primarily generated when a Company cardholder uses a non-Company ATM or a non-Company cardholder uses a Company ATM. ATM fees are transactional based, and therefore, the Company's performance obligation is satisfied, and related revenue recognized, at a point in time. Check card fees are primarily comprised of interchange fee income. Interchange fees are earned whenever the Company's debit cards are processed through card payment networks, such as Visa. The Company's performance obligation for interchange fee income is largely satisfied, and related revenue recognized, when the services are rendered or upon completion. Payment is typically received immediately or in the following month. In compliance with Topic 606, debit card fee income is presented net of associated expense.

### Wealth management fees

Wealth management fees are primarily comprised of fees earned from the management and administration of trusts and other customer assets. The Company's performance obligation is generally satisfied over time and the resulting fees are primarily recognized monthly, based upon the month-end market value of the assets under management and the applicable fee rate. Payment is generally received a few days after month-end through a direct charge to customers' accounts. Estate management fees are based upon the size of the estate. Revenue for estate management fees are recorded periodically, according to a fee schedule, and are based on the services that have been provided.

### Fees for other customer services

Fees for other customer services include check ordering charges, merchant services income, safe deposit box rental fees, and other service charges. Check ordering charges are transactional based, and therefore, the Company's performance obligation is satisfied, and related revenue recognized, at a point in time. Merchant services income mainly represent fees charged to merchants to process their debit and credit card transactions. The Company's performance obligation for merchant services income is largely satisfied, and related revenue recognized, when the services are rendered or upon completion. Payment is typically received immediately or in the following month. Safe deposit box rental fees are charged to the customer on an annual basis and recognized upon receipt of payment. The Company determined that since rentals and renewals occur fairly consistently over time, revenue is recognized on a basis consistent with the duration of the performance obligation.

The following table presents noninterest income, segregated by revenue streams in-scope and out-of-scope of Topic 606, for the years ended December 31, 2019 and 2018 (in thousands):

	<u>2019</u>	<u>2018</u>
<b>Noninterest Income</b>		
Service charges on deposit accounts	\$ 2,926	\$ 3,178
ATM and check card fees	2,330	2,256
Wealth management fees	1,868	1,682
Fees for other customer services	686	601
Noninterest income (in-scope of Topic 606)	\$ 7,810	\$ 7,717
Noninterest income (out-of-scope of Topic 606)	742	1,440
Total noninterest income	<u>\$ 8,552</u>	<u>\$ 9,157</u>

**Note 24. Parent Company Only Financial Statements****FIRST NATIONAL CORPORATION**

(Parent Company Only)

**Balance Sheets**

December 31, 2019 and 2018

*(in thousands)*

	<b>2019</b>	<b>2018</b>
<b>Assets</b>		
Cash	\$ 9,778	\$ 12,257
Investment in subsidiaries, at cost, plus undistributed net income	81,399	68,357
Other assets	312	314
<b>Total assets</b>	<b>\$ 91,489</b>	<b>\$ 80,928</b>
<b>Liabilities and Shareholders' Equity</b>		
Subordinated debt	\$ 4,983	\$ 4,965
Junior subordinated debt	9,279	9,279
Other liabilities	8	10
<b>Total liabilities</b>	<b>\$ 14,270</b>	<b>\$ 14,254</b>
Preferred stock	\$ —	\$ —
Common stock	6,212	6,197
Surplus	7,700	7,471
Retained earnings	62,583	54,814
Accumulated other comprehensive income (loss), net	724	(1,808)
<b>Total shareholders' equity</b>	<b>\$ 77,219</b>	<b>\$ 66,674</b>
<b>Total liabilities and shareholders' equity</b>	<b>\$ 91,489</b>	<b>\$ 80,928</b>

[Table of Contents](#)**FIRST NATIONAL CORPORATION**

(Parent Company Only)

**Statements of Income**

Years Ended December 31, 2019 and 2018

*(in thousands)*

	<b>2019</b>	<b>2018</b>
<b>Income</b>		
Dividends from subsidiary	\$ 3,600	\$ 4,000
Total income	<u>\$ 3,600</u>	<u>\$ 4,000</u>
<b>Expense</b>		
Interest expense	\$ 782	\$ 757
Supplies	3	3
Legal and professional fees	137	143
Data processing	26	43
Management fee-subsiary	283	284
Other expense	103	8
Total expense	<u>\$ 1,334</u>	<u>\$ 1,238</u>
Income before allocated tax benefits and undistributed income of subsidiary	\$ 2,266	\$ 2,762
Allocated income tax benefit	280	260
Income before equity in undistributed income of subsidiary	\$ 2,546	\$ 3,022
Equity in undistributed income of subsidiary	<u>7,010</u>	<u>7,113</u>
Net income	<u>\$ 9,556</u>	<u>\$ 10,135</u>

[Table of Contents](#)**FIRST NATIONAL CORPORATION**

(Parent Company Only)

**Statements of Cash Flows**

Years Ended December 31, 2019 and 2018

*(in thousands)*

	<b>2019</b>	<b>2018</b>
<b>Cash Flows from Operating Activities</b>		
Net income	\$ 9,556	\$ 10,135
Adjustments to reconcile net income to net cash provided by operating activities:		
Equity in undistributed income of subsidiary	(7,010)	(7,113)
Amortization of debt issuance costs	18	17
Decrease in other assets	2	13
(Decrease) increase in other liabilities	(2)	6
Net cash provided by operating activities	\$ 2,564	\$ 3,058
<b>Cash Flows from Financing Activities</b>		
Cash dividends paid on common stock, net of reinvestment	\$ (1,674)	\$ (929)
Distribution of capital to subsidiary	(3,500)	—
Net proceeds from issuance of common stock	183	189
Repurchase of common stock	(52)	(25)
Net cash used in financing activities	\$ (5,043)	\$ (765)
(Decrease) increase in cash and cash equivalents	\$ (2,479)	\$ 2,293
<b>Cash and Cash Equivalents</b>		
Beginning	12,257	9,964
Ending	<u>\$ 9,778</u>	<u>\$ 12,257</u>

**Item 9. Changes in and Disagreements with Accountants on Accounting and Financial Disclosure**

None.

**Item 9A. Controls and Procedures**

**Disclosure Controls and Procedures**

The Company's management, including the Company's Chief Executive Officer and the Chief Financial Officer, has evaluated the effectiveness of the Company's disclosure controls and procedures, as defined in Rule 13a-15(e) under the Securities Exchange Act of 1934 (the Exchange Act), as of the end of the period covered by this report. Based on that evaluation, the Chief Executive Officer and the Chief Financial Officer have concluded that the Company's disclosure controls and procedures were effective as of December 31, 2019 to ensure that information required to be disclosed by the Company in reports that it files or submits under the Exchange Act is recorded, processed, summarized and reported within the time periods specified in SEC rules and forms and that such information is accumulated and communicated to the Company's management, including the Company's Chief Executive Officer and Chief Financial Officer, as appropriate to allow timely decisions regarding required disclosure. Because of the inherent limitations in all control systems, no evaluation of controls can provide absolute assurance that the Company's disclosure controls and procedures will detect or uncover every situation involving the failure of persons within the Company or its subsidiaries to disclose material information required to be set forth in the Company's periodic reports.

**Management's Report on Internal Control over Financial Reporting**

Management of the Company is also responsible for establishing and maintaining adequate internal control over financial reporting (as defined in Rule 13a-15(f) under the Exchange Act). Because of its inherent limitations, internal control over financial reporting may not prevent or detect misstatements. Therefore, even those systems determined to be effective can provide only reasonable assurance with respect to financial statement preparation and presentation.

Management assessed the effectiveness of the Company's internal control over financial reporting as of December 31, 2019. In making this assessment, management used the criteria set forth by the Committee of Sponsoring Organizations of the Treadway Commission (COSO) in Internal Control – Integrated Framework (2013). Based on the assessment, management believes that, as of December 31, 2019, the Company's internal control over financial reporting was effective based on those criteria.

The effectiveness of the Company's internal control over financial reporting as of December 31, 2019 has been audited by Yount, Hyde & Barbour, P.C., the independent registered public accounting firm who also audited the Company's consolidated financial statements included in this Annual Report on Form 10-K. Yount, Hyde & Barbour, P.C.'s attestation report on the Company's internal control over financial reporting is included in Item 8, "Financial Statements and Supplementary Data," of this Form 10-K.

**Changes in Internal Controls**

There were no changes in the Company's internal control over financial reporting during the Company's fourth quarter ended December 31, 2019 that have materially affected, or are reasonably likely to materially affect, the Company's internal control over financial reporting.

**Item 9B. Other Information**

None.

**PART III**

**Item 10. Directors, Executive Officers and Corporate Governance**

Information required by this Item is set forth under the headings “Election of Directors – Nominees,” “Executive Officers Who Are Not Directors,” “Section 16(a) Beneficial Ownership Reporting Compliance,” “Code of Conduct and Ethics,” “Committees” and “Director Selection Process” in the Company’s Proxy Statement for the 2020 Annual Meeting of Shareholders (the Proxy Statement), which information is incorporated herein by reference.

**Item 11. Executive Compensation**

Information required by this Item is set forth under the headings “Executive Compensation” and “Director Compensation” in the Proxy Statement, which information is incorporated herein by reference.

**Item 12. Security Ownership of Certain Beneficial Owners and Management and Related Stockholder Matters**

Information required by this Item is set forth under the heading “Stock Ownership of Directors and Executive Officers” and “Stock Ownership of Certain Beneficial Owners” in the Proxy Statement, which information is incorporated herein by reference.

**Item 13. Certain Relationships and Related Transactions, and Director Independence**

Information required by this Item is set forth under the headings “Certain Relationships and Related Party Transactions” and “Director Independence” in the Proxy Statement, which information is incorporated herein by reference.

**Item 14. Principal Accounting Fees and Services**

Information required by this Item is set forth under the headings “Auditor Fees and Services” and “Policy for Approval of Audit and Permitted Non-Audit Services” in the Proxy Statement, which information is incorporated herein by reference.

**PART IV**

**Item 15. Exhibits, Financial Statement Schedules**

- (a)
- (1) The response to this portion of Item 15 is included in Item 8 above.
  - (2) The response to this portion of Item 15 is included in Item 8 above.
  - (3) The following documents are attached hereto or incorporated herein by reference to Exhibits:
    - 3.1 [Amended and Restated Articles of Incorporation, as amended and restated on March 3, 2009 \(incorporated herein by reference to Exhibit 3.1 to the Company's Form 10-K for the year ended December 31, 2008\).](#)
    - 3.3 [By-laws of First National Corporation \(as restated in electronic format as of August 8, 2018\), attached as Exhibit 3.1 to the Current Report on Form 8-K filed August 14, 2018 and incorporated by reference herein.](#)
    - 4.1 Specimen of Common Stock Certificate (incorporated herein by reference to Exhibit 1 to the Company's Form 10 filed with SEC on May 2, 1994) (paper filing).
    - 4.2 [Description of Securities.](#)
    - 10.1 [Amended and Restated Employment Agreement, dated as of June 1, 2007, between the Company and Dennis A. Dysart \(incorporated by reference to Exhibit 10.1 to the Company's Form 10-Q for the quarter ended September 30, 2007\).](#)
    - 10.2 [Amended and Restated Employment Agreement, dated as of June 1, 2007, between the Company and M. Shane Bell \(incorporated by reference to Exhibit 10.2 to the Company's Form 10-Q for the quarter ended June 30, 2007\).](#)
    - 10.4 [Amendment to Employment Agreement between the Company and Dennis A. Dysart and M. Shane Bell \(incorporated by reference to Exhibit 10.6 to the Company's Form 10-K for the year ended December 31, 2008\).](#)
    - 10.8 [Employment Agreement between the Company and Scott C. Harvard \(incorporated by reference to Exhibit 10.1 to the Company's Current Report on Form 8-K filed with the SEC on May 22, 2014\).](#)
    - 10.9 [Executive Incentive Plan \(incorporated herein by reference to Exhibit 10.1 to the Company's Current Report on Form 8-K, filed with the SEC on March 19, 2013\).](#)
    - 10.10 [2014 Stock Incentive Plan \(incorporated by reference to Exhibit 99.1 to the Company's Registration Statement on Form S-8, filed February 11, 2015\).](#)
    - 10.11 [Form of Restricted Stock Unit \(incorporated herein by reference to Exhibit 10.1 to the Company's Form 10-Q for the quarter ended March 31, 2015\).](#)
    - 10.12 [Subordinated Loan Agreement, dated October 30, 2015, between First National Corporation and Community Funding CLO, Ltd. \(incorporated herein by reference to Exhibit 10.1 to the Company's Current Report on Form 8-K, filed with the SEC on November 5, 2015\).](#)
    - 10.13 [Supplemental Executive Retirement Plan \(incorporated herein by reference to Exhibit 10.1 to the Company's Current Report on Form 8-K, filed March 21, 2019\).](#)
    - 10.14 [Supplemental Executive Retirement Plan, dated March 15, 2019, for the benefit of Scott C. Harvard \(incorporated herein by reference to Exhibit 10.2 to the Company's Current Report on Form 8-K, filed on March 21, 2019\).](#)
    - 10.15 [Supplemental Executive Retirement Plan, dated March 15, 2019, for the benefit of Dennis A. Dysart \(incorporated herein by reference to Exhibit 10.3 to the Company's Current Report on Form 8-K, filed on March 21, 2019\).](#)
    - 10.16 [Supplemental Executive Retirement Plan, dated March 15, 2019, for the benefit of M. Shane Bell \(incorporated herein by reference to Exhibit 10.4 to the Company's Current Report on Form 8-K, filed on March 21, 2019\).](#)
    - 14.1 [Code of Conduct and Ethics \(incorporated herein by reference to Exhibit 14.1 to the Company's Current Report on Form 8-K, filed on April 11, 2008\).](#)
    - 21.1 [Subsidiaries of the Company.](#)
    - 23.1 [Consent of Yount, Hyde & Barbour, P.C.](#)
    - 31.1 [Certification of Chief Executive Officer, Section 302 Certification.](#)
    - 31.2 [Certification of Chief Financial Officer, Section 302 Certification.](#)
    - 32.1 [Certification of Chief Executive Officer Pursuant to 18 U.S.C. Section 1350.](#)
    - 32.2 [Certification of Chief Financial Officer Pursuant to 18 U.S.C. Section 1350.](#)
    - 101 The following materials from First National Corporation's Annual Report on Form 10-K for the year ended December 31, 2019 formatted in eXtensible Business Reporting Language (XBRL): (i) Consolidated Balance Sheets, (ii) Consolidated Statements of Income, (iii) Consolidated Statements of Comprehensive Income, (iv) Consolidated Statements of Cash Flows, (v) Consolidated Statements of Changes in Shareholders' Equity, and (vi) Notes to Consolidated Financial Statements.
- (b) Exhibits
- See Item 15(a)(3) above.
- (c) Financial Statement Schedules
- See Item 15(a)(2) above.

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**Item 16. Form 10-K Summary**

None.



- 8,000,000 shares of common stock, par value \$1.25 per share, 4,969,716 of which were outstanding; and
- 1,000,000 shares of preferred stock, par value \$1.25 per share, none of which were outstanding.

### **Voting Rights**

Each holder of common shares is entitled to one vote per share held on any matter submitted to a vote of shareholders. There are no cumulative voting rights in the election of directors or otherwise.

### **Dividends**

Holders of common shares are entitled to receive dividends when and as declared by the board of directors out of funds legally available, subject to certain restrictions imposed by state and federal laws and the preferential dividend rights of the preferred stock. The Company is a corporation separate and distinct from First Bank. Since most of the Company's revenues will be received by it in the form of dividends or interest paid by First Bank, the Company's ability to pay dividends will be subject to certain regulatory restrictions.

### **No Preemptive or Conversion Rights**

Holders of the Company's common shares do not have preemptive rights to purchase additional shares of any class of the Company's stock, and have no conversion or redemption rights.

### **Calls and Assessments**

All of the issued and outstanding common shares are non-assessable.

### **Liquidation Rights**

In the event of the Company's liquidation, dissolution or winding up, the holders of common shares (and the holders of any class or series of stock entitled to participate with the common shares in the distribution of assets) shall be entitled to receive, in cash or in kind, the Company's assets available for distribution remaining after payment or provision for payment of the Company's debts and liabilities and distributions or provision for distributions to holders of the preferred stock having preference over the common shares.

### **Preferred Stock**

The Company's board of directors is granted the authority from time to time to issue preferred stock in one or more series and in connection with the creation of any such series to fix by resolution the preferences, limitations and relative rights thereof. As of December 31, 2019, there were 1,000,000 authorized shares of preferred stock, par value \$1.25 per share, of which 13,900 have been designated as Fixed Rate Cumulative Perpetual Preferred Stock, Series A and 695 have been designated as the Fixed Rate Cumulative Perpetual Preferred Stock, Series B. No shares of preferred stock were outstanding as of December 31, 2019.

The preferences and other terms of any series of preferred stock will be fixed by an amendment to the Company's articles of incorporation designating the terms of that series. Because the Company's board of directors has the power to establish the preferences and rights of each series of preferred stock, it may afford the holders of any series of preferred stock preferences and rights, voting or otherwise, senior to the rights of holders of the Company's common stock. It is not possible to state the actual effect of the issuance of any shares of preferred stock upon the rights of holders of common stock until the Company's board of directors determines the specific rights of the holders of preferred stock. However, the effects might include:

- restricting dividends on the Company's common stock;
- diluting the voting power of the Company's common stock;
- impairing liquidation rights of the Company's common stock; or
- discouraging, delaying or preventing a change in control of the Company without further action by its shareholders.

## **Certain Provisions of the Company's Articles of Incorporation and Bylaws and Virginia Law**

### ***General***

The Company's articles of incorporation and bylaws contain provisions that could make more difficult an acquisition of the Company by means of a tender offer, a proxy contest or otherwise. In addition, Virginia has two antitakeover statutes, the Affiliated Transactions Statute and the Control Share Acquisitions Statute, that could make it more difficult for another party to acquire the Company without the approval of the Company's board of directors. These provisions are expected to discourage specific types of coercive takeover practices and inadequate takeover bids as well as to encourage persons seeking to acquire control to first negotiate with the Company. Although these provisions may have the effect of delaying, deferring or preventing a change in control, the Company believes that the benefits of increased protection through the potential ability to negotiate with the proponent of an unfriendly or unsolicited proposal to acquire or restructure the Company outweigh the disadvantages of discouraging these proposals because, among other things, negotiation of such proposals could result in an improvement of their terms.

### ***Special Voting Provisions***

The Company's articles of incorporation currently provide that unless previously approved by a majority of directors, the following transactions with a beneficial owner, directly or indirectly, of more than five percent of the Company's outstanding capital stock entitled to vote require approval by at least 80 percent of the Company's outstanding capital stock entitled to vote:

- any merger or consolidation with or into any other corporation;
- any share exchange in which a corporation, person or entity acquires the issued or outstanding shares of the Company's capital stock pursuant to a vote of shareholders;
- any issuance of the Company's shares that results in the acquisition of control of the Company by any person, firm or corporation or group of one or more thereof that previously did not control the Company;
- any sale, lease, exchange, mortgage, pledge or other transfer, in one transaction or a series of transactions, of all, or substantially all, of the Company's assets to any other corporation, person or entity;
- the adoption of a plan for the Company's liquidation or dissolution proposed by any other corporation, person or entity;
- any proposal in the nature of a reclassification or reorganization that would increase the proportionate voting rights of any other corporation, person or entity; or
- any transaction similar to, or having similar effect as, any of the foregoing transactions.

If any of the foregoing transactions is with a corporation, person or entity that is not a beneficial owner, directly or indirectly, of more than five percent of the Company's outstanding capital stock entitled to vote, the affirmative vote of two-thirds of the Company's outstanding capital stock entitled to vote shall be required to approve the transaction.

### ***Advance Notice for Shareholder Proposals or Nominations at Meetings***

The Company's bylaws also prescribe the procedure that a shareholder must follow to nominate directors or to bring other business before shareholders' meetings. For a shareholder to nominate a candidate for director or to bring other business before a meeting, notice must be received by the Company's Secretary not less than 60 days and not more than 90 days prior to the date of the meeting. Notice of a nomination for director must describe various matters regarding the nominee and the shareholder giving the notice. Notice of other business to be brought before the meeting must include a description of the proposed business, the reasons therefore, and other specified matters regarding the shareholder giving the notice.

### ***Blank Check Preferred Stock***

As permitted by the Virginia Stock Corporation Act (the "Virginia SCA"), the Company's board of directors may issue shares of preferred stock without shareholder approval. The Company's board of directors has the flexibility to deter attempts to gain control of the Company by including extraordinary voting, dividend, redemption or conversion rights in any preferred stock that it may deem appropriate to issue.

### ***Increasing the Number of Directors***

Under the Virginia SCA, a board of directors may amend or repeal bylaws unless articles of incorporation or other provisions of Virginia law reserve such power exclusively in the shareholders or the shareholders, in adopting or amending particular bylaws, expressly prohibit the board of directors from amending or repealing that bylaw. The Company's articles of incorporation do not reserve the power to amend the Company's bylaws to increase or decrease the number of directors exclusively to the shareholders and no bylaw, or amendment thereto, expressly prohibits the board of directors from amending the bylaws to increase or decrease the number of directors. In addition, according to the Company's articles of incorporation and bylaws, the newly created directorships resulting from an increase in the number of authorized directors by not more than two directors shall be filled by the directors then in office. As a result, if faced with an attempt to take control of the Company's board, the Company's directors may increase the size of the board of directors and install directors opposed to the hostile takeover attempt.

### ***No Cumulative Voting***

The Company's articles of incorporation do not provide for cumulative voting in the election of directors.

## *Removal of Directors*

The Company's articles of incorporation currently provide that a director may not be removed from office as a director except by the affirmative vote of the holders of 80% of the shares of the Company's common stock issued, outstanding and entitled to vote.

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## **Section 3: EX-21.1 (EXHIBIT 21.1)**

**Exhibit 21.1**

### **Subsidiaries of First National Corporation**

<u>Name of Subsidiary</u>	<u>State of Organization</u>
First Bank, Inc.	Virginia
- First Bank Financial Services, Inc.	Virginia
- Shen-Valley Land Holdings, LLC	Virginia
First National (VA) Statutory Trust II	Delaware
First National (VA) Statutory Trust III	Delaware

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## **Section 4: EX-23.1 (EXHIBIT 23.1)**

**Exhibit 23.1**



### **CONSENT OF INDEPENDENT REGISTERED PUBLIC ACCOUNTING FIRM**

We consent to the incorporation by reference in Registration Statements on Form S-3 (No. 333-228396), Form S-3D (No. 333-34148) and Form S-8 (No. 333-202022) of First National Corporation of our reports dated March 13, 2020 relating to the consolidated financial statements and the effectiveness of internal control over financial reporting of First National Corporation appearing in this Annual Report on Form 10-K of First National Corporation for the year ended December 31, 2019.

/s/ Yount, Hyde & Barbour, P.C.

Winchester, Virginia  
March 13, 2020

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## **Section 5: EX-31.1 (EXHIBIT 31.1)**

**Exhibit 31.1**

### **CERTIFICATION OF CHIEF EXECUTIVE OFFICER SECTION 302 CERTIFICATION**

I, Scott C. Harvard, certify that:

1. I have reviewed this annual report on Form 10-K of First National Corporation for the year ended December 31, 2019;
2. Based on my knowledge, this report does not contain any untrue statement of a material fact or omit to state a material fact necessary

to make the statements made, in light of the circumstances under which such statements were made, not misleading with respect to the period covered by this report;

3. Based on my knowledge, the financial statements, and other financial information included in this report, fairly present in all material respects the financial condition, results of operations and cash flows of the registrant as of, and for, the periods presented in this report;
4. The registrant's other certifying officer and I are responsible for establishing and maintaining disclosure controls and procedures (as defined in Exchange Act Rules 13a-15(e) and 15d-15(e)) and internal control over financial reporting (as defined in Exchange Act Rules 13a-15(f) and 15d-15(f)), for the registrant and have:
  - a) designed such disclosure controls and procedures, or caused such disclosure controls and procedures to be designed under our supervision, to ensure that material information relating to the registrant, including its consolidated subsidiaries, is made known to us by others within those entities, particularly during the period in which this report is being prepared;
  - b) designed such internal control over financial reporting, or caused such internal control over financial reporting to be designed under our supervision, to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial statements for external purposes in accordance with generally accepted accounting principles;
  - c) evaluated the effectiveness of the registrant's disclosure controls and procedures and presented in this report our conclusions about the effectiveness of the disclosure controls and procedures, as of the end of the period covered by this report based on such evaluation; and
  - d) disclosed in this report any change in the registrant's internal control over financial reporting that occurred during the registrant's most recent fiscal quarter (the registrant's fourth fiscal quarter in the case of an annual report) that has materially affected, or is reasonably likely to materially affect, the registrant's internal control over financial reporting; and
5. The registrant's other certifying officer and I have disclosed, based on our most recent evaluation of internal control over financial reporting, to the registrant's auditors and the audit committee of registrant's board of directors (or persons performing the equivalent functions):
  - a) all significant deficiencies and material weaknesses in the design or operation of internal control over financial reporting which are reasonably likely to adversely affect the registrant's ability to record, process, summarize and report financial information; and

- b) any fraud, whether or not material, that involves management or other employees who have a significant role in the registrant's internal control over financial reporting.

Date: March 13, 2020

/s/ Scott C. Harvard  
\_\_\_\_\_  
President and Chief Executive Officer

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## Section 6: EX-31.2 (EXHIBIT 31.2)

Exhibit 31.2

### CERTIFICATION OF CHIEF FINANCIAL OFFICER SECTION 302 CERTIFICATION

I, M. Shane Bell, certify that:

1. I have reviewed this annual report on Form 10-K of First National Corporation for the year ended December 31, 2019;
2. Based on my knowledge, this report does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements made, in light of the circumstances under which such statements were made, not misleading with respect to the period covered by this report;
3. Based on my knowledge, the financial statements, and other financial information included in this report, fairly present in all material respects the financial condition, results of operations and cash flows of the registrant as of, and for, the periods presented in this report;
4. The registrant's other certifying officer and I are responsible for establishing and maintaining disclosure controls and procedures (as defined in Exchange Act Rules 13a-15(e) and 15d-15(e)) and internal control over financial reporting (as defined in Exchange Act Rules 13a-15(f) and 15d-15(f)), for the registrant and have:
  - a) designed such disclosure controls and procedures, or caused such disclosure controls and procedures to be designed under our supervision, to ensure that material information relating to the registrant, including its consolidated subsidiaries, is made known to us by others within those entities, particularly during the period in which this report is being prepared;
  - b) designed such internal control over financial reporting, or caused such internal control over financial reporting to be designed under our supervision, to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial statements for external purposes in accordance with generally accepted accounting principles;
  - c) evaluated the effectiveness of the registrant's disclosure controls and procedures and presented in this report our conclusions about the effectiveness of the disclosure controls and procedures, as of the end of the period covered by this report based on such evaluation; and
  - d) disclosed in this report any change in the registrant's internal control over financial reporting that occurred during the registrant's most recent fiscal quarter (the registrant's fourth fiscal quarter in the case of an annual report) that has materially affected, or is reasonably likely to materially affect, the registrant's internal control over financial reporting; and
5. The registrant's other certifying officer and I have disclosed, based on our most recent evaluation of internal control over financial reporting, to the registrant's auditors and the audit committee of registrant's board of directors (or persons performing the equivalent functions):
  - a) all significant deficiencies and material weaknesses in the design or operation of internal control over financial reporting which are reasonably likely to adversely affect the registrant's ability to record, process, summarize and report financial information; and
  - b) any fraud, whether or not material, that involves management or other employees who have a significant role in the registrant's internal control over financial reporting.

Date: March 13, 2020

/s/ M. Shane Bell  
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Executive Vice President and Chief Financial Officer

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## Section 7: EX-32.1 (EXHIBIT 32.1)

Exhibit 32.1

### CERTIFICATION OF CHIEF EXECUTIVE OFFICER PURSUANT TO 18 U.S.C. SECTION 1350

In connection with the Annual Report on Form 10-K of First National Corporation for the year ended December 31, 2019, I, Scott C. Harvard, President and Chief Executive Officer of First National Corporation, hereby certify pursuant to 18 U.S.C. §1350, as adopted pursuant to §906 of the Sarbanes-Oxley Act of 2002, to the best of my knowledge and belief, that:

- (1) such Form 10-K for the year ended December 31, 2019, fully complies with the requirements of section 13(a) or 15(d) of the Securities Exchange Act of 1934; and
- (2) the information contained in such Form 10-K for the year ended December 31, 2019, fairly presents, in all material respects, the financial condition and results of operations of First National Corporation.

Date: March 13, 2020

/s/ Scott C. Harvard  
President and Chief Executive Officer

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## Section 8: EX-32.2 (EXHIBIT 32.2)

Exhibit 32.2

### CERTIFICATION OF CHIEF FINANCIAL OFFICER PURSUANT TO 18 U.S.C. SECTION 1350

In connection with the Annual Report on Form 10-K of First National Corporation for the year ended December 31, 2019, I, M. Shane Bell, Executive Vice President and Chief Financial Officer of First National Corporation, hereby certify pursuant to 18 U.S.C. §1350, as adopted pursuant to §906 of the Sarbanes-Oxley Act of 2002, to the best of my knowledge and belief, that:

- (1) such Form 10-K for the year ended December 31, 2019, fully complies with the requirements of section 13(a) or 15(d) of the Securities Exchange Act of 1934; and
- (2) the information contained in such Form 10-K for the year ended December 31, 2019, fairly presents, in all material respects, the financial condition and results of operations of First National Corporation.

Date: March 13, 2020

/s/ M. Shane Bell  
Executive Vice President and Chief Financial Officer

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